

## **BARNSTEAD SCHOOL DISTRICT Visitors to the Schools**

The Board believes that parents of school children have special rights and responsibilities to keep themselves informed about the schools in order to benefit their children. Citizens are encouraged to visit the school and to observe the school program.

All visitors should use the main entrance to the school building during normal school hours. All persons, other than staff and pupils enrolled in the school, who may come to the school for any reason during the school day are considered visitors and must report and sign in at the school office. All visitors are subject to the building screening process. A visitor (a person not employed by the school system) must report to the school office and receive permission to be on the school grounds. Each visitor will be issued a "Visitor badge".

Persons wishing to meet with a teacher for the purpose of discussing a particular problem shall do so only at a time when it does not interrupt the normal school program. Persons wishing to make such arrangements may do so by securing an appointment with the teacher through the office of the Principal or by direct contact with the teacher. Teachers will not usually be available to talk with parents/guardians during instructional time. If parents would like to visit their child's class, they must contact the teacher at least 24 hours in advance to arrange a mutually convenient time.

No person shall visit the school without first reporting to the office of the Principal as to the purpose and place of the visit. In addition, all parents must recognize that unplanned direct contact with children must be restricted to serious emergency situations; parents will be permitted to communicate directly with their child(ren) only with the permission of the Principal.

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