

Date: \_\_\_\_\_

**BARNSTEAD SCHOOL DISTRICT  
USE OF SCHOOL FACILITIES AGREEMENT**

It is agreed that the Barnstead School Board, Center Barnstead, NH contracts for the use of the **SCHOOL FACILITIES** as follows:

1. SPONSORING ORGANIZATION: \_\_\_\_\_

2. A. PURPOSE: \_\_\_\_\_

B. TIME EVENT WILL BEGIN: \_\_\_\_\_ TIME EVENT WILL END: \_\_\_\_\_

C. DATE EVENT WILL BEGIN: \_\_\_\_\_ DATE EVENT WILL END: \_\_\_\_\_

3. DESCRIPTION OF EVENT: \_\_\_\_\_

4. FACILITIES TO BE USED: \_\_\_\_\_

5. EQUIPMENT TO BE USED: \_\_\_\_\_

6. NUMBER OF PEOPLE ANTICIPATED: \_\_\_\_\_

The sponsoring organization agrees to abide by the rules/regulations for the use of the school gymnasium and/or the school facilities as set forth by the School Board of Barnstead. **Consumption of alcoholic beverages in any form on school grounds is strictly prohibited. Smoking in the building or on school property is also prohibited.**

The sponsoring organization agrees that in consideration for the use of the school's facilities that it agrees to release and hold the Barnstead School District and its representatives harmless from any liability incurred during the use of school facilities. The sponsoring organization will assume financial responsibility for any claims, damages, losses, and expenses, including but not limited to reasonable attorney's fees and legal costs, arising out of the use of the school's facilities.

Liability insurance will be required of all sponsoring organizations who are given permission to use the school facilities. A Certificate of Insurance must be provided prior to use of the facilities, endorsed to name the District as an additional insured with liability limits as followed:

Commercial General Liability      \$1,000,000.00

Non-organized groups or individuals who are given permission to use the school facilities must sign a waiver releasing the Barnstead School District from any liability incurred during the use of the school facilities.

The sponsoring organization understands that the School District cannot ensure the safety of the individuals participating in/attending this event and acknowledges that the participants/attendees themselves have a responsibility for their safety and the safety of others. The sponsoring organization further agrees to compensate the School District for the replacement cost of any equipment, materials, etc., which are damaged/lost during the use of the facility during this event. A copy of this contract and a copy of the Rules For Use of Facility have been provided to the sponsoring organization and a duplicate copy is on file at the Principal's office.

Rental fees, as indicated, have been paid in advance.

Received: \_\_\_\_\_ Waived: \_\_\_\_\_ Date: \_\_\_\_\_

Name of Organization: \_\_\_\_\_

\_\_\_\_\_  
Signature of Person Responsible on Behalf of the Organization

\_\_\_\_\_  
Daytime Telephone Number

\_\_\_\_\_  
Evening Telephone Number

**SCHEDULE OF RENTAL FEES:**

**Each 5-hour Rental Includes:** one hour for sponsoring organization preparation, five hours for use by sponsoring organization, one hour for clean-up by School District Custodians and Sponsoring Organization.

**WAIVER:** Waiver of rental fees may be granted by the Principal or Superintendent on a case-by-case basis for non-profit or charitable organizations. Waiver of rental fee does not set aside the rules or regulations established by the School Board or the conditions noted above.

**AUDITORIUM:** \$75.00 plus \$12.00 for each additional hour beyond 5 hours.

**KITCHEN:** \$50.00 plus \$12.00 for each additional hour beyond 5 hours.

**GYM & KITCHEN:** \$125.00 plus \$24.00 for each additional hour beyond 5 hours.

(Proposed: 07/05/94)

(Adopted: 07/19/94)

(Reconsidered: 04/21/98)

(Adopted: 05/05/98)

(Revised: 06/06/00)

(Adopted: 06/20/00)

(Revised: 04/12/05)

(Reading: 05/22/13)

(Reading and Approved: 05/28/13)