

**BARNSTEAD SCHOOL DISTRICT
Resource Room Specialist**

TITLE: Resource Room Specialist

QUALIFICATIONS:

- Certified in the State of New Hampshire in General Special Education
- Any other requirements as determined by the Administration

REPORTS TO: Director of Student Services

TERMS OF EMPLOYMENT: Salary and work year to be established by the School Board.

EVALUATION: Performance of this job will be evaluated in accordance with provisions of the Board's policy on Evaluation of Professional Personnel.

JOB GOAL:

To provide small group remedial instruction for educationally handicapped students in Preschool-8.

PERFORMANCE RESPONSIBILITIES:

- Plan and write educational and/or behavioral programs.
- Meets and instructs assigned classes in the locations and at the times designated.
- Plans a program of study that meets the goals of the individual educational plans.
- Helps students develop self-understanding and gain the confidence necessary to cope and start to overcome his/her handicap.
- Assists the classroom teacher in planning and modifying instruction to meet the needs of educationally handicapped students.
- Act as case manager for assigned students.
- Creates and maintains classroom environment that is conducive to learning and appropriate to the maturity and interests of the students.
- Assesses the accomplishments of students on a regular basis and provides progress reports as required.
- Possesses a general knowledge of Special Education laws and regulations.
- Makes provisions for being available for all conferences and staffings.
- Maintains and updates records as required by law, district policy, and administrative regulation.
- Plans and supervises purposeful assignments of teacher aide(s).
- Participates in professional development activities that will improve professional competence.
- Attends staff meetings and serves on staff committees as required.
- Diagnose the educational and behavioral needs of students.
- Serve as a liaison between the Director and classroom teachers.

(Adopted: 08/04/87)

(Amended: 03/02/93)