

**BARNSTEAD SCHOOL DISTRICT
School Nurse**

TITLE: School Nurse

QUALIFICATIONS:

- Certificate - Licensed by the New Hampshire State Board of Nursing
- Degree – Bachelor’s Degree in Nursing
- Prior Job Experience - School Nurse preference 2 years of nursing with experience in discipline related to child health within the last five years.

REPORTS TO: School Principal

TERMS OF EMPLOYMENT:

EVALUATIONS: Annual performance evaluation by School Principal.

JOB GOAL:

The Nurse needs to be “highly available” during school hours and while students are on the premises to provide the fullest possible health education opportunity for each student, and to create a climate of good health habits and well-being of the students of Barnstead.

PERFORMANCE RESPONSIBILITIES:

- Assists in the evaluation of the total health of the school.
- Participates in the development and implementation of a total health curriculum.
- Conducts school health programs, physical examinations, sight and hearing testing, and other appropriate services. The nurse will “sign off” on all field trips ensuring children with health conditions/medications have an appropriate plan while off district premises, with a person in charge clearly identified.
- Observes students on a regular basis to detect health needs. Assumes responsibility for the selection and referral of students in need of medical and dental care.
- Instructs teachers on observing students for health defects or needs.
- Student health and medical/medication records will be regularly maintained and kept accurate, the nurse will partner with administration to conduct regular reviews of the system to ensure accuracy and compliance to state and federal regulations.
- Reports to parents, school personnel, physicians, clinics, and other agencies on student health matters.
- Visits student homes when appropriate and necessary.
- Assumes authority for the emergency care of a student or staff member who has suffered an injury or emergency illness in the absence of a physician.
- Administers first aid in accordance with first aid procedures.
- Makes recommendations to parents on health needs of individual students.
- In consult with the principal, authorizes exclusion and readmission of students in connection with immunizations, infections, and/or contagious diseases.
- Contacts homes of children referred by Principal.

- Advises on the modification of the educational program to meet the health needs of individual students.
- Assists school personnel in establishing sanitary conditions in schools.
- Attends committee meetings and conferences regarding health services and the health curriculum as appropriate or recommended by the Principal.
- Participates in in-service training programs and staff development.
- Completes student injury forms necessitated by accidents and/or emergency procedures.
- Completes any other activities or responsibilities of this position as identified by the School Principal.

(Adopted: 08/04/87)

(Amended: 03/02/93)

(First Reading: 10/23/12)

(Second Reading: 12/18/12)

(Third Reading: 01/22/13)

(Nurse Sidebar: 02/18/13)