

**STATE OF NEW HAMPSHIRE
SCHOOL ADMINISTRATIVE UNIT #86
BARNSTEAD SCHOOL BOARD**

MINUTES

Barnstead School Board
Tuesday, March 26, 2019
Barnstead Elementary School

I. CALL TO ORDER

Members Present: Eunice Landry, Member
Jason Henry, Member
Lyla Adkins, Member
Eliza Drolet, Member

Others Present: Brian Cochrane, Superintendent
Tim Rice, Principal
Jeni Laliberte, Assistant Principal
Allyson Vignola, Special Education Director
Members of the Faculty

Absent: Donna Clairmont, Business Administrator

Superintendent Cochrane called the meeting to order at 6:00 PM in the Library of the Barnstead Elementary School.

II. PLEDGE OF ALLEGIANCE

All present rose to pledge allegiance to the flag.

III. PUBLIC INPUT

Jason Henry read a letter of resignation from Diane Beijer who was elected in the last election. She will be joining the Board of Selectmen.

IV. SCHOOL BOARD REORGANIZATION

Dr. Cochrane opened the nominations for Board Chair.

On a motion made by Mr. Henry and seconded by Ms. Drolet, the Board voted to appoint Eunice Landry as Chair. The vote was 3 in favor and 1 abstention (EL).

On a motion made by Mr. Henry and seconded by Ms. Drolet, the Board voted to appoint Lyla Adkins as Vice-Chair. The vote was 3 in favor and 1 abstention (LA).

On a motion made by Mr. Henry and seconded by Ms. Adkins, the Board voted to appoint Eliza Drolet as Secretary. The vote was 3 in favor and 1 abstention (ED).

AGENDA REVIEW

On a motion made by Ms. Adkins and seconded by Mr. Henry, the Board voted unanimously to approve the agenda as amended:

1. Resignations
2. Update on Fields
3. Filling Board Vacancy

V. APPROVAL OF MINUTES

On a motion made by Mr. Henry and seconded by Ms. Adkins the Board voted to approve the Board Meeting minutes of February 19, 2019 as submitted. The vote was 3 in favor and 1 abstention (EL).

VI. BES ADMINISTRATION

A. Action Items

1. Resignations

The Board was provided with a letter of resignation from Kristi LaBontee.

On a motion made by Ms. Adkins and seconded by Mr. Henry, the Board voted unanimously to accept the resignation of Kristi LaBontee.

The Board was provided with a letter from Kathleen McAnney indicating her intention to retire at the end of the year.

On a motion made by Ms. Adkins and seconded by Ms. Drolet, the Board voted unanimously to accept the resignation of Kathleen McAnney due to retirement.

The Board was provided with a letter of resignation from Katrina Rackliff.

On a motion made by Ms. Adkins and seconded by Mr. Henry, the Board voted unanimously to accept the resignation of Katrina Rackliff.

B. Informational Items

1. Student Council Update

The Board was provided with a report on the activities of the Student Council written by Student Council Representative, Dillon Miller. Student council members Derek Hopkins and Joey Howlett were present to read the report.

2. SPED Update

The Board was provided with a written summary of Special Education numbers and staff assignments. Ms. Vignola noted that our numbers are down a little due to a student leaving SPED and a student moving out of Barnstead.

The March event on Trauma went very well. The board was provided with a letter from DOE indicating that BES is 100% in compliance with evaluating students within 60 days of consent.

3. BAZ Program Update

The Board was provided with a written report from Jean Richards, Program Director. There are presently 80 participants. Plans for summer programming are pending and are dependent on funding. Mr. Rice noted that the application for another 5-year grant was completed and submitted. We will know if we get the grant in May.

4. Technology Update

The Board was provided with a written report on the technology achievements to date. Mr. Rice noted that a lot of work is being done to get ready for State testing and changes in the law.

5. BES Enrollment

The Board was provided with current enrollment information. As of 3/21/19 the enrollment was 484.

6. Update on Fields

Mr. Rice informed the Board that they have been moving ice off the softball field and making culverts to drain the water. The baseball field is still covered with snow and the track is still mushy.

VII. SAU ADMINISTRATION

A. Action Items

1) Renewals

Moved to non-public

2) Board Schedule 2019-2020

The Board was provided with a copy of a draft Board Schedule for 2019-2020. It was determined that we will re-look at the August date.

On a motion made by Ms. Adkins and seconded by Mr. Henry, the Board voted unanimously to tentatively approve the 2019-2020 Board Schedule.

3) School Calendar 2019-2020

The Board was provided with a copy of a draft School Schedule for 2019-2020. Dr. Cochrane noted that this is similar to last year's calendar and meets with the approval of the BEA.

On a motion made by Ms. Adkins and seconded by Ms. Drolet, the Board voted unanimously to approve the 2019-2020 School Calendar as presented.

4) Extension of Modular Leases

The Board was provided with a copy of a letter from Schiavi Leasing Corp. indicating that our current lease expires on 7/31/19. They have offered to extend the lease for 36 months at the current rate of \$1475/month for Lease 1 and \$2066/month for Lease 2.

On a motion made by Ms. Adkins and seconded by Mr. Henry, the Board voted unanimously to approve the 2 modular leases as presented for \$1475/month for Lease 1 and \$2066/month for Lease 2.

5) Transfer Funds Request

The Board was provided with a function transfer request indicating what is needed and where the funds would come from.

On a motion made by Ms. Adkins and seconded by Mr. Henry, the Board voted unanimously to approve the transfer request in the amount of \$65,773.21.

B. Information Items

1) Recap of District Meeting

Ms. Landry informed the Board that she has a draft copy of the minutes and will bring it to the next meeting.

Ms. Adkins stated that she did not understand the question of why the Board did not agree with the Budget Committee's recommendation for the operating budget. Ms. Landry stated that she regrets not making a motion to fund the math program and technology needs. She has had a couple of conversations with Ms. Clairmont and our insurance costs are less than expected so we have a bit of a savings there. We will try to find the money to fund all expenses without using the fund balance.

Ms. Landry noted that it is not the role of the Budget Committee to tell the Board how to run the school. Overall it was a good meeting in that we did pass the contract and maintenance articles.

2) 2018-19 Calendar Update

The Board was provided with an updated calendar for the current school year. If we have no other snow days the last day of school will be 6/19 for students and 6/20 for teachers.

Dr. Cochrane thanked the PTA for helping coordinate parent/teacher conferences after the snow day.

On a motion made by Mr. Henry and seconded by Ms. Adkins, the Board voted unanimously to accept the amended schedule as presented.

3) Title IV-A Update

The Board was provided with information on the Title IV-A Grant. Dr. Cochrane noted that this is the 2nd year of the grant and we did not apply last year. This year we got an allocation of \$15,410. Dr. Cochrane explained how we will spend the money. We are looking for ways to support students but not have to depend on the money in upcoming years.

Two teachers are looking at Discovery Education Science text book and Ms. Vignola is looking to purchase Eye Gage for 2 students who don't yet have a way to communicate.

4) HB 1612 Update

The Board was provided with information on the proposed statewide collaborative to meet RSA 189:66, V (HB 1612) regarding Student and Employee Data Security.

Dr. Cochrane stated that this has been passed by the State and everything on our system must be updated. A lot of work is being done at the State level. There will be a tremendous savings to have our Tech Director become a part of the association so that we can access the State's assistance. The cost to us would be under \$1000 for his membership and the per student rate.

5) PMHS Enrollment

The Board was provided with current enrollment data for PMHS. As of 3/1/19 there were 217 Barnstead students enrolled. No students are being home schooled and 2 Barnstead students are in out of district placement.

6) Fill Board Vacancy

Dr. Cochrane informed the board that our Attorney suggested we advertise and get applications. The Board will vote and the person selected will serve for 1 year.

VIII. COMMITTEE ASSIGNMENTS

A. Building & Grounds (ED & JH)

None

B. Negotiations (EL & JH)

Will meet in the fall

C. Space Needs (ED & LA)

A survey from staff has been completed. No meeting set.

D. Finance (EL & LA)

Scheduling a meeting soon

E. CIP Master Plan (TBD)

None

F. Personnel / Policy (TBD)

None

G. Sick Bank (TBD)

None

IX. NEXT MEETING

The next meeting is scheduled for Tuesday, April 16, 2019 at 6:00 PM in the Media Center of the Barnstead Elementary School. The agenda will include:

1. Board Meeting Schedule
2. District Meeting Minutes
3. Candidates for the Board position

X. PUBLIC INPUT (Second Session)

Ms. Adkins noted that the Board was invited to read to students on a special day and they all came and had a great time!

XI. NON-PUBLIC SESSION

The Board was polled and voted unanimously to enter into a Non-Public Session under the provisions of RSA 91-A: 3 II (c) – Matters which if discussed in public, would likely affect adversely the reputation of any person,

other than a member of the body or agency itself, unless such person requests an open meeting, at 6:45 PM.

XII. ADJOURNMENT

Respectfully submitted,

Lynette Rose
Recording Secretary

XIII. PUBLIC SESSION

On a motion made by Mr. Henry and seconded by Ms. Adkins, the Board voted to return to public session at 7:30 pm. Vote in favor 4-0.

On a motion made by Mr. Henry and seconded by Ms. Adkins, the Board voted to accept employee renewals as presented. Vote in favor 4-0.

XIV. ADJOURNMENT

On a motion made by Mr. Henry and seconded by Ms. Adkins, a motion was made to adjourn. 4-0 vote. Adjourned at 7:35 pm.

Respectfully submitted,

Eliza Drolet
Board Secretary