

**STATE OF NEW HAMPSHIRE
SCHOOL ADMINISTRATIVE UNIT #86
BARNSTEAD SCHOOL BOARD**

MINUTES

Barnstead School Board
Wednesday, January 31, 2018
Barnstead Elementary School

I. CALL TO ORDER

Members Present: Eunice Landry, Chairperson
Diane Beijer, Vice-Chairperson
Jason Henry, Member
Lyla Adkins, Member

Others Present: Tim Rice, Principal
Jeni Laliberte, Assistant Principal
Emily Reese, Special Education Director
Brian Cochrane, Superintendent
Donna Clairmont, Business Administrator
Members of the Faculty
Members of the Public

Absent: Kathy Grillo, Member

Chairperson Landry called the meeting to order at 6:00 PM in the Library of the Barnstead Elementary School.

II. PLEDGE OF ALLEGIENCE

All present rose to pledge allegiance to the flag.

III. AGENDA REVIEW

On a motion made by Ms. Beijer and seconded by Mr. Henry, the Board voted unanimously to approve the agenda as amended:

1. Late Bus Update
2. Long Term Sub

IV. APPROVAL OF MINUTES

On a motion made by Ms. Beijer and seconded by Ms. Adkins, the Board voted to approve the School District Meeting minutes of December 19, 2017 as submitted. The vote was 3 in favor and 1 abstention (DB).

V. PUBLIC INPUT

None

VI. SIXTH GRADE PARENT REQUEST

The Board was provided with a written request from Kristin Brooks, Shelli Vardaro and Shawnda Hopkins to approve the 2020 8th grade trip to Washington, DC. They noted that a trip such as this has been past practice, but came to a stop with the end of the Enrichment Program.

Ms. Brooks, Ms. Vardaro and Ms. Hopkins were present to answer questions. They also provided the standards that this trip will cover in the curriculum.

It was noted that there is a lot of parental support for this trip and that 51 students will participate. The cost will be \$850 - \$900 per student. There are 4 students that will need a scholarship and they are working on that. There will be fundraising and payment plans to assist with payment.

On a motion made by Ms. Adkins and seconded by Mr. Henry, the Board voted to approve the class of 2020 to begin planning and fundraising for their 8th grade trip to Washington, DC.

VII. BES ADMINISTRATION

A. Action Items

1. Paraprofessional Nomination

The Board was provided with information on Michael Czerwinski as Paraprofessional II.

On a motion made by Ms. Adkins and seconded by Mr. Henry, the Board voted unanimously to accept the recommendation of the Administration and approve Michael Czerwinski as Paraprofessional II.

2. Spring Coaches

The Board was provided with information on Mike Warner as Baseball Coach and Matt Rayno as Softball Coach.

On a motion made by Ms. Beijer and seconded by Mr. Henry, the Board voted unanimously to accept the recommendation of the Administration and approve Mike Warner as Baseball Coach and Matt Rayno as Softball Coach.

3. Long-Term Substitute

Mr. Rice informed the Board that there were no applicants for the long-term sub position in Kindergarten. He has requested that Brooke Burley, who has been working as a Para and is very

capable of doing the job be hired in this position. It was noted that she is near the completion of her teaching certification.

On a motion made by Ms. Beijer and seconded by Ms. Adkins, the Board voted to unanimously to approve Brooke Burley as long-term sub for Kindergarten.

B. Informational Items

1. Principal's Report

Mr. Rice provided letters sent to Corey Halverson thanking him for his donation of sports equipment and to a number of volunteers who assisted in installing backboards in the gym.

We continue working with Mike Anderson on social/emotional learning.

2. BAZ update

The Board was provided with a written report regarding current BAZ activities. It was noted that they are at full capacity with both staff and students.

3. Student Council Update

The Board was provided with a written report regarding current Student Council activities. It was noted that the student council is very active in working on the 68 hours of hunger program.

4. SPED Update

Ms. Reese informed the Board that there have been no significant changes since the last meeting. We continue to work hard to provide meaningful services to students.

There has been a lot of interest in the Unified Basketball team, but getting paperwork in has been an issue.

5. Blizzard Bags

Mr. Rice provided a chart noting the success of the first 2 days of Blizzard Bags. There was 97% participation on the first day and 96% participation on the second day.

6. BES Enrollment

The Board was provided with up-to-date information on enrollment. As of 1/18/18 the enrollment was 502. As of today the enrollment is 500.

7. Cafeteria

Ms. Laliberte noted that she and Ms. Reese tried out a new configuration of cafeteria tables and have received positive feedback. This has created more space and helped with the noise level. It has created a little more work for the custodial staff, but they are working with the 8th graders to assist in cleaning up.

VIII. SAU ADMINISTRATION

A. Action Items

1. Updated Warrant Articles

Ms. Clairmont provided updated Warrant Articles and noted that correct figures have been included. Ms. Landry noted that through the BEST contract we were able to stay under 4% for all three years.

On a motion made by Ms. Beijer and seconded by Mr. Henry, the Board voted unanimously to approve Warrant Article #5 in the amount of \$123,784.

2. Annual Report Printing Bids

The Board was provided with Annual Report printing bids as follows:

Speedy Printing	425 Front Page Color - \$817.50
	425 Front Page B/W - \$637.50
Wharf Industries	425 Front Page Color - \$921.50
	425 Front Page B/W - \$709.00

On a motion made by Ms. Beijer and seconded by Ms. Adkins the Board voted unanimously to accept the bid of Speedy Printing for Front Page Color in the amount of \$817.50.

3. Primex

The Board was provided with a proposal from Primex for Property & Liability and Worker's Compensation for FY 2020 – FY 2022.

Ms. Clairmont noted that this proposal provides stability by creating a limit on contributions for future renewals.

On a motion made by Ms. Beijer and seconded by Mr. Henry the Board voted unanimously to approve Primex for Property & Liability and Worker's Compensation for FY 2020 – FY 2022.

On a motion made by Ms. Beijer and seconded by Mr. Henry, the Board voted unanimously to accept the offer of the New Hampshire Risk Management Exchange

(Primex) to enter into its Workers' Compensation Contribution Assurance Program (CAP) and to be contractually bound to all terms and conditions of Primex risk management pool membership during the term of the CAP.

4. Policy

The Board was provided with a copy of policy GDA-EEC, Elementary Counselor for a second reading. Dr. Cochrane noted that this is built on State requirements.

On a motion made by Ms. Beijer and seconded by Ms. Adkins the Board voted unanimously to approve job description policy GDA-EEC, Elementary Counselor for a second and final reading.

B. INFORMATIONAL ITEMS

1. Expenditure Report

The Board was provided with an up-to-date expenditure report.

2. Late Bus Update

Ms. Clairmont informed the Board that there has been minimal usage of the late bus at PMHS. The largest ridership was 3 students and since Christmas it has only been used one time by one student. It was noted that we only pay for the bus when it is used, and we have yet to be billed.

Ms. Landry stated that if the bus is not being used, we can take \$10K out of the budget. There was a discussion about usage, and the fact that this year was supposed to be a trial year. There has been a lot of advertising for the late bus. It was decided to leave things as they are for now.

3. Field Trip Policy Information Update

The Board was provided with a copy of the BES field trip protocol and permission slips as written in the Student Handbook. Included were guidelines and policies from Goffstown, Litchfield and Dover school districts.

Dr. Cochrane stated that we need this in policy form to protect the school, faculty and students. He will be working on this and bring it to a future meeting.

Ms. Landry stated that she would like to see the dress code addressed as well.

4. PMHS Enrollment

There are currently 221 Barnstead students at PMHS. One student is home schooled and 5 students are in out-of-district placements.

IX. COMMITTEE ASSIGNMENTS

A. Building & Grounds:

None

B. Finance:

There have been 2 meetings with the Budget Committee. They will be reviewing Warrant Articles on Monday, 2/5 and having a Public Hearing and voting on Monday 2/12.

C. Personnel / Policy:

Previously discussed

D. Sick Bank:

None

E. Space Needs:

None

F. Strategic Planning:

None

X. NEXT MEETING

The next meeting is tentatively scheduled for Tuesday, February 20, 2018 at 6:00 PM in the Media Center of the Barnstead Elementary School. Agenda items include:

1. Vote on bottom line
2. Finalize Warrant Articles
3. Assignments for District Meeting
4. Afternoon Pick-up

XI. PUBLIC INPUT (Second Session)

David Allen informed the Board that he is circulating a petition Warrant Article for a Part-Time Parks & Recreation position. He noted that there has been a lot of turnover in volunteer staff because of the amount of paperwork.

Mr. Henry stated that he supports this Warrant Article and noted that so much more needs to be done for Parks & Recreation.

Ms. Clairmont noted that Friday is the deadline for signing up for a Board position.

XII. NON-PUBLIC SESSION

The Board was polled and voted unanimously to enter into a Non-Public Session under the provisions of 91-A:3 II (c) – Matters which if discussed in public, would likely affect adversely the reputation of any person, other than a member of the body or agency itself, unless such person requests an open meeting at 6:57 PM.

Ms. Beijer made a motion to come out of non-public, seconded by Mr. Henry. No actions taken. All voted yes. Non-public session ended at 7:26.

XIV. ADJOURNMENT

Motion was made by Ms. Beijer and seconded by Mr. Henry to adjourn the meeting of January 31, 2018. The meeting was adjourned at 7:27 PM.

Respectfully submitted,

Lynette Rose
Recording Secretary