

**STATE OF NEW HAMPSHIRE  
SCHOOL ADMINISTRATIVE UNIT #86  
BARNSTEAD SCHOOL BOARD**

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**MINUTES**

Barnstead School Board  
Tuesday, November 28, 2017  
Barnstead Elementary School

**I. CALL TO ORDER**

Members Present: Eunice Landry, Chairperson  
Diane Beijer, Vice-Chairperson  
Kathy Grillo, Member  
Jason Henry, Member  
Lyla Adkins, Member

Others Present: Tim Rice, Principal  
Jeni Laliberte, Assistant Principal  
Emily Reese, Special Education Director  
Brian Cochrane, Superintendent  
Donna Clairmont, Business Administrator  
Members of the Faculty  
Members of the Public

Absent:

Chairperson Landry called the meeting to order at 6:03 PM in the Library of the Barnstead Elementary School.

**II. PLEDGE OF ALLEGIANCE**

All present rose to pledge allegiance to the flag.

**III. AGENDA REVIEW**

On a motion made by Ms. Beijer and seconded by Ms. Adkins, the Board voted unanimously to approve the agenda as amended:

1. Presentation
2. Add Para Nominations
3. Non-Public

**IV. APPROVAL OF MINUTES**

On a motion made by Ms. Beijer and seconded by Ms. Adkins, the Board voted unanimously to approve the School District Meeting minutes of October 24, 2017 as submitted.

## V. PUBLIC INPUT

Priscilla Tiede requested a short-term leave of absence to care for her newborn grandson who has specific needs. She will be out for approximately 1 week and return part time for the next week. She will be using FMLA during this time.

On a motion made by Ms. Beijer and seconded by Mr. Henry, the Board voted unanimously to approve a short term leave of absence for Priscilla Tiede.

## VI. PRESENTATION

Patti Hamilton and Christine Bergeron submitted 3 proposals for increased stipends:

1. Natures Classroom - A written explanation was provided explaining teacher responsibilities and expenses.
2. Band and Chorus Teacher - The Band and Chorus Teacher performs on Memorial Day and at Old Home Days, both of which are non-school days.
3. Professional Development Committee - Would like to be in line with other committee stipends.

Mr. Rice noted that both Natures Classroom and Band and Chorus are overdue. The Board will be discussing this in Non-Public Session.

## VII. BES ADMINISTRATION

### A. Action Items

#### 1. Nominations

The Board was provided with information on Lisa Jones and Katrina Ratcliff as 1:1 paraprofessionals.

On a motion made by Ms. Beijer and seconded by Mr. Henry, the Board voted unanimously to accept the recommendation of the Administration and approve Lisa Jones and Katrina Ratcliff as 1:1 paraprofessionals.

The Board was provided with information on Caledonia Hackley for the BAZ Program.

On a motion made by Ms. Beijer and seconded by Ms. Adkins, the Board voted unanimously to accept the recommendation of the Administration and approve Caledonia Hackley for the BAZ Program.

#### 2. Basketball Coaches

The Board was provided with information on Allison Jones and Danielle Roberts for girls 5/6 basketball.

On a motion made by Ms. Beijer and seconded by Ms. Adkins, the Board voted unanimously to accept the recommendation of the Administration and approve Allison Jones and Danielle Roberts for girls 5/6 basketball.

B. Informational Items

1. Blizzard Bag Survey Results

The Board was provided with a copy of the results of a survey sent to parents regarding the use of Blizzard Bags. Mr. Rice noted that there was a 20-25% response rate and most of the comments were in support of the program.

2. Special Education Update

Ms. Reese stated that we are trying to start a unified basketball team. This is sponsored by Special Olympics as long as we have a representative at the Penguin Plunge. Ms. Reese stated that she will attend.

3. BES Enrollment

The Board was provided with up-to-date information on enrollment. As of today the enrollment is 497.

VIII. SAU ADMINISTRATION

A. Action Items

1. Phone Poll Ratification

A phone poll was conducted to approve Fuel & Electric Rates.

Huckleberry Propane                      \$2.119 per gallon  
(9/1/18 – 4/30/19)

EL – yes	DB – yes	JH - yes
KG – yes	LA – yes	

Phone Poll ratified.

Energy Professionals                      \$07.996 per kWh

EL – yes	DB – yes	JH - yes
KG – yes	LA – yes	

Phone Poll ratified.

2. School Calendar Revisions

The Board was provided with a copy of the original and revised school calendar. The revised calendar is due to the 2 days of school that were cancelled due to weather.

A couple of mistakes were noted and will be corrected.

On a motion made by Ms. Adkins and seconded by Mr. Henry, the Board voted unanimously to approve the revised school calendar as presented.

### 3. Policies

The Board was provided with a copy of policy EFAA – School Lunch Program Meal Charges.

On a motion made by Ms. Beijer and seconded by Ms. Adkins, the Board voted unanimously to approve policy EFAA – School Lunch Program Meal Charges for a second and final reading.

The Board was provided with a copy of policy ILD – Non-Educational Surveys and Questionnaires.

On a motion made by Ms. Beijer and seconded by Ms. Adkins, the Board voted unanimously to approve policy ILD – Non-Educational Surveys and Questionnaires for a second and final reading.

The Board was provided with a copy of job description GDA RWS – Reading/Writing Specialist.

On a motion made by Ms. Beijer and seconded by Mr. Henry, the Board voted unanimously to approve Job Description GDA RWS – Reading / Writing Specialist for a second and final reading.

## B. INFORMATIONAL ITEMS

### 1. Proposed Budget

The Board was provided with a copy of the proposed 2018/2019 budget.

Ms. Landry stated that there have been several meeting so the Finance Committee and highlights of the budget were distributed. There is nothing new except for the addition of Special Education expenses due to additional students.

It was noted that PMHS is down significantly, however there are 2 out of district placements that have increased costs.

The increased in the budget are contractual amounting to approximately \$270K. With careful budgeting we were able to get the increase down to \$163,550 which is a 1.3% increase.

This will be voted on at the next meeting. Any questions should go to the finance committee.

2. Proposed Warrant Articles

The Board was provided with a copy of the proposed 2018/2019 Warrant Articles.

Ms. Clairmont noted that Articles 2, 3 & 4 are standard. There will be 2 Articles for the teacher contract.

The only Articles not included are for the need to renew the Space Needs Committee and to fund architectural work for the committee.

Ms. Landry noted that several people have been meeting informally to discuss space needs so the committee will not be hard to form.

3. Barnstead Tax Rate

The Board was provided with a copy of the 2017 tax rate which came in at \$28.90. Ms. Clairmont noted that the tax rate has gone up \$1.68 overall, with \$1.18 due to school.

4. Expenditure Report

The Board was provided with an up-to-date expenditure report. Ms. Clairmont stated that we are still making final adjustments due to grant funding.

5. PMHS Enrollment

There are currently 224 Barnstead students at PMHS. One student is home schooled and 4 students are in out-of-district placements.

IX. COMMITTEE ASSIGNMENTS

A. Building & Grounds:  
Will meet prior to the next Board meeting

B. CIP Master Plan:  
All done

C. Finance:  
Previously discussed

D. Negotiations:  
Meeting regularly

E. Personnel / Policy:

Previously discussed

F. Sick Bank:

None

G. Space Needs:

Previously discussed

H. Strategic Planning:

None

X. NEXT MEETING

The next meeting is tentatively scheduled for Tuesday, December 19, 2017 at 6:00 PM in the Media Center of the Barnstead Elementary School. Agenda items include:

1. Vote on Budget and Warrant Articles
2. Transfer request

XI. PUBLIC INPUT (Second Session)

Patti Hamilton stated that last year the Teacher Association was consulted regarding changing the school calendar and would have appreciated the same consideration this year.

XII. NON-PUBLIC SESSION

The Board was polled and voted unanimously to enter into a Non-Public Session under the provisions of 91-A:3 II (c) – Matters which if discussed in public, would likely affect adversely the reputation of any person, other than a member of the body or agency itself, unless such person requests an open meeting at 7:00 PM.

XIII. ADJOURNMENT

Respectfully submitted,

Lynette Rose  
Recording Secretary