

**STATE OF NEW HAMPSHIRE
SCHOOL ADMINISTRATIVE UNIT #86
BARNSTEAD SCHOOL BOARD**

MINUTES

Barnstead School Board
Tuesday, September 26, 2017
Barnstead Elementary School

I. CALL TO ORDER

Members Present: Eunice Landry, Chairperson
Diane Beijer, Vice-Chairperson
Kathy Grillo, Member
Jason Henry, Member
Lyla Adkins, Member

Others Present: Tim Rice, Principal
Jeni Laliberte, Assistant Principal
Emily Reese, Special Education Director
Brian Cochrane, Superintendent
Donna Clairmont, Business Administrator
Members of the Faculty
Members of the Public

Absent:

Chairperson Landry called the meeting to order at 6:04 PM in the Library of the Barnstead Elementary School.

II. PLEDGE OF ALLEGIANCE

All present rose to pledge allegiance to the flag.

III. AGENDA REVIEW

On a motion made by Ms. Beijer and seconded by Mr. Henry, the Board voted unanimously to approve the agenda as amended:

1. Remove Fencing Bid
2. Move up Parent Bus Request
3. Move SPED Update to Non-Public
4. Add Non-Public / Personnel

IV. APPROVAL OF MINUTES

On a motion made by Ms. Beijer and seconded by Ms. Adkins, the Board voted to approve the School District Meeting minutes of August 22, 2017 as submitted. The vote was 4 in favor and 1 abstention (KG).

V. PARENTAL BUS REQUEST

Lori Smith, parent of an ACS student requested that the Board allow her daughter to take the Barnstead bus after school to her riding lessons in Barnstead.

There was a discussion about the logistics. Dr. Cochrane stated that the bus company has developed a waiver and will have an assigned seat for this student.

On a motion made by Ms. Beijer and seconded by Mr. Henry, the Board voted unanimously to approve an ACS student to take the Barnstead bus from PMHS to the Hannah Nutter stop at no cost.

VI. PUBLIC INPUT

None

VII. BES ADMINISTRATION

A. Action Items

1. Paraprofessional Hires

The Board was provided with information on Sheryl Chagnon and Shawna Smith as Paraprofessionals.

On a motion made by Ms. Beijer and seconded by Ms. Adkins, the Board voted unanimously to accept the recommendation of the Administration and approve Shawna Smith as Kindergarten 1:1 Paraprofessional.

On a motion made by Ms. Beijer and seconded by Mr. Henry, the Board voted unanimously to accept the recommendation of the Administration and approve Sheryl Chagnon as a shared Paraprofessional.

2. Co-Curricular Program Revisions

The Board was provided with a list of 2017-2018 Co-curricular amounts. Sara Turgeon was added to the Professional Development Committee and Sarah Newell was added to the Social Emotional Leadership Committee.

On a motion made by Ms. Beijer and seconded by Mr. Henry the Board voted unanimously to approve the request of the Administration and approve Sara Turgeon for

the Professional Development Committee and Sarah Newell for the Social Emotional Leadership Committee.

B. Informational Items

1. BAZ Update

The Board was provided with a written report from Program Director, Jean Richards. There are currently 82 students enrolled with several on the waiting list.

2. Student Council Update

The Board was provided with a written update on the Student Council. There are currently 20 members across 3 grade levels. 12 students will be attending the NELMS Student Leadership Conference in Manchester on October 3rd.

3. SPED Update

Moved to Non-Public

4. BES Enrollment

The Board was provided with current enrollment information. As of 9/19/17 the enrollment was 493.

5. NGSS Science Curriculum Work

Mr. Rice stated that he will be going to a National Science Teachers “train the trainers” on curriculum in Baltimore. We have a hard working group that meets regularly. The teachers are interested and motivated.

6. Update on Social & Emotional Learning

Mr. Rice informed the Board that Mike Anderson came for the second day of teacher training and will be with us again on Friday for a full day training. The Leadership Team is putting together a plan for the training. This will be the second of 8 visits by Mr. Anderson.

It was noted that community building in the classroom has been making a stronger foundation for risk taking.

VIII. SAU ADMINISTRATION

A. Action Items

1. AUP-R Staff Authorized Use Procedures

The Board was provided with a copy of policies AUP-R, Staff Authorized Use Procedures; GBEF, School District Internet Access for Staff and GBEF-R, Acceptable Internet Use Procedures-Staff.

Dr. Cochrane noted that this came about as a result of a parental concern and the fact that the current workforce has people who grew up with technology. The change accounts for the current environment.

On a motion made by Ms. Beijer and seconded by Ms. Adkins, the Board voted unanimously to approve policy GBEF-R, Acceptable Internet Use Procedures-Staff for a final reading.

B. INFORMATIONAL ITEMS

1. State Assessment Program Update

The Board was provided with a copy of a memo from the DOE indicating that the American Institute for Research (AIR) has been approved as the statewide assessment vendor for math and science.

Dr. Cochrane stated that AIR was involved with Smarter Balance which will no longer be used. The number of questions on the assessment have decreased and essay questions will be computer graded.

Mr. Rice noted that this is another unknown and there has been no training so far. He is not sure how this will match up with previous testing.

2. Assessment, Grading and Reporting

The Board was provided with a document indicating the BSD Existing Policy and Procedures for Assessment, Grading and Reporting.

Dr. Cochrane explained the use of 4 point rubrics to assess proficiency and what we are doing to make grading more reflective of actual knowledge.

3. Revision of Job Descriptions: Reading Teacher and Reading Specialist

Dr. Cochrane stated that he has had meetings with all of the reading teachers. The current job descriptions were approved in 1993 and do not reflect current practice. The teachers have expressed concerns over role clarity. We will be working with teachers to develop a job description that aligns with policy.

4. Budget Development Schedule

The Board was provided with the budget schedule for 2018-2019. The Finance Committee has begun discussions.

5. Expenditure Report

The Board was provided with an up-to-date expenditure report. Ms. Clairmont noted that this is preliminary and that there will be changes due to the Title 1 grant, as well as when the IDEA grant is approved.

6. PMHS Late Bus Update

Ms. Clairmont stated that the late bus started today and she will be monitoring ridership.

7. PMHS Enrollment

There are currently 223 Barnstead students at PMHS. One student is home schooled and 3 students are in out-of-district placements.

IX. COMMITTEE ASSIGNMENTS

A. Personnel / Policy:

Previously discussed

B. Building & Grounds:

Has not met since last report but have satisfied building inspector's requests.

C. Finance:

None

D. Strategic Planning:

None

E. Space Needs:

None

F. Sick Bank:

None

G. Negotiations:

Met once in September and have established ground rules. There was an open discussion about issues.

H. CIP Master Plan:

There have been 2 meetings; 4 items for BES were addressed. It was also noted that the Board needs to look at Space Needs and that committee needs to become active again.

X. NEXT MEETING

The next meeting is tentatively scheduled for Tuesday, October 24, 2017 at 6:00 PM in the Media Center of the Barnstead Elementary School. Agenda items include:

1. Expenditure report
2. Fencing bids
3. Snow removal
4. Fuel oil bids

XI. PUBLIC INPUT (Second Session)

None

XII. NON-PUBLIC SESSION

The Board was polled and voted unanimously to enter into a Non-Public Session under the provisions of RSA 91-A: 3 II (c) – Matters which if discussed in public, would likely affect adversely the reputation of any person, other than a member of the body or agency itself, unless such person requests an open meeting at 7:02 PM.

Motion was made by Ms. Beijer and seconded by Mr. Henry to come out of nonpublic session. All voted in favor.

XIII. PUBLIC SESSION

The Board returned from nonpublic at 7:59 PM to seal the minutes of this nonpublic session. All voted in favor.

XIV. ADJOURNMENT

A motion was made by Ms. Beijer and seconded by Mr. Henry to adjourn the meeting at 8:04 PM. All voted in favor.

Respectfully submitted,

Lynette Rose
Recording Secretary