

**STATE OF NEW HAMPSHIRE
SCHOOL ADMINISTRATIVE UNIT #86
BARNSTEAD SCHOOL BOARD**

MINUTES

Barnstead School Board
Tuesday, May 23, 2017
Barnstead Elementary School

I. CALL TO ORDER

Members Present: Eunice Landry, Chairperson
Diane Beijer, Vice-Chairperson
Jason Henry, Member
Lyla Adkins, Member

Others Present: Tim Rice, Principal
Jeni Laliberte, Assistant Principal
Emily Reese, Special Education Director
Brian Cochrane, Superintendent
Donna Clairmont, Business Administrator
Members of the Faculty

Absent: Kathy Grillo, Member

Chairperson Landry called the meeting to order at 6:01 PM in the Library of the Barnstead Elementary School.

II. PLEDGE OF ALLEGIENCE

All present rose to pledge allegiance to the flag.

III. AGENDA REVIEW

On a motion made by Ms. Adkins and seconded by Mr. Henry, the Board voted unanimously to approve the agenda as amended:

1. PMHS 2017 Assessment

IV. APPROVAL OF MINUTES

On a motion made by Ms. Beijer and seconded by Ms. Adkins, the Board voted unanimously to approve the School District Meeting minutes of April 18, 2017 as submitted.

V. PUBLIC INPUT

None

VI. BES ADMINISTRATION

A. Action Items

1. Artist-in-Residence Stipends

Mr. Rice requested Artist-in-Residence stipends as follows:

N. Palmer - \$900
B. Franz - \$800
P. Giunta - \$400
T. Harris - \$400
A. Jones - \$400

On a motion made by Ms. Beijer and seconded by Mr. Henry, the Board voted unanimously to approve Artist-in-Residence stipends for N. Palmer - \$900, B. Franz - \$800, P. Giunta - \$400, T. Harris - \$400 and A. Jones - \$400.

2. Resignations

The Board was provided with a copy of a resignation letter from Kerry Grella.

On a motion made by Ms. Beijer and seconded by Mr. Henry, the Board voted unanimously to accept the resignation of Kerry Grella.

The Board was provided with a copy of a resignation letter from Emily Herbst.

On a motion made by Ms. Beijer and seconded by Mr. Henry, the Board voted unanimously to accept the resignation of Emily Herbst.

B. Informational Items

1. Hiring Update

a) Grade 1

Mr. Rice informed the Board that the position has been filled with Phil Giunta who has been here as a title 1 teacher.

b) Middle School Science

Mr. Rice informed the Board that there were 7 applicants and we are currently setting up interviews.

c) Pre-K – 3 Guidance

Mr. Rice informed the Board that 7 applicants have been interviewed and 2 have been selected as finalists. Second interviews will be held on Friday, 5/26.

d) Reading/Writing Specialist

Mr. Rice informed the Board that we currently have 4 applicants and are waiting for more.

2. BES Enrollment

The Board was provided with current enrollment information. As of 5/23/17 the enrollment was 477. Projections for the beginning of the school year is 486.

3. BAZ Update

The Board was provided with a report from Jean Richards, Program Director of BAZ. They are currently serving 71 students. Sustainability planning will begin in September.

Ms. Landry asked about the increase in cost. Mr. Rice stated that they are slowly increasing the costs so that the program will become self-sustaining. It was noted that the Advisory Board voted to increase costs. Scholarships are available for the truly needy.

4. Upcoming Events

The Board was provided with a list of upcoming events for May and June. It was noted that this is a very busy time of year. The last day of school for students is June 20th.

VII. SAU ADMINISTRATION

A. Action Items

1. Bids

a) Copier Replacement

Ms. Clairmont noted that this was advertised according to policy. She reached out to a local business but he did not reply. The Board was provided with bids from:

NECS – 36 mo. Lease @ \$1,000/mo or \$39,564

Conway – Konica - \$47,464
Xerox - \$51,240

Ms. Clairmont recommends going with NECS due to the additional support they provide.

On a motion made by Ms. Beijer and seconded by Ms. Adkins, the Board voted unanimously to accept the recommendation of the Business Administrator and award the Copier bid to NECS for a 36 month lease.

b) Landscaping

Ms. Clairmont stated that bid requests were sent to 4 companies.

The Board was provided with a Landscaping bid from Ezra Burt (only bidder) in the amount of \$12,100 which is a \$300 increase from last year.

On a motion made by Ms. Beijer and seconded by Ms. Adkins, the Board voted unanimously to accept the recommendation of the Business Administrator and award the Landscaping bid to Ezra Burt in the amount of \$12,100.

c) Pizza

Ms. Clairmont stated that this had to go to bid 2 times since there were no replies to the first bid.

The Board was provided with a Pizza bid from Jack's Pizza (only bidder) in the amount of \$5.00 for a large cheese and \$5.50 for a large pepperoni. The weekly charge is \$224 which is the same as last year.

On a motion made by Ms. Beijer and seconded by Ms. Adkins, the Board voted unanimously to award the Pizza bid to Jack's Pizza.

d) Preschool Bathroom Renovations

The Board was provided with a copy of bids from:

Paxor - \$39,005.36

Burley Enterprises - \$42,000

Ms. Clairmont stated that she has never heard of Paxor so she reached out for school references and only got one school reference. She suggests going with Burley Enterprises because we have worked with them in the past and been satisfied with their work.

On a motion made by Ms. Beijer and seconded by Mr. Henry, the Board voted to accept the recommendation of the Business Administrator and award the Preschool Bathroom Renovation bid to Burley Enterprises. The vote was 3 in favor and 1 abstention (DB).

2. Policies

The Board was provided with a copy of policies GDA – PRS Student Support Supervisor, GCG – Part-Time and Substitute Professional Staff Employment and JJIFA – Barnstead School District Wellness Policy for a first reading.

On a motion made by Ms. Beijer and seconded by Mr. Henry, the Board voted unanimously to approve policy GDA – PRS Student Support Supervisor for a first reading.

On a motion made by Ms. Beijer and seconded by Ms. Adkins, the Board voted unanimously to approve policy GCG – Part-Time and Substitute Professional Staff Employment for a first reading.

On a motion made by Ms. Beijer and seconded by Mr. Henry, the Board voted unanimously to approve policy JJIFA – Barnstead School District Wellness Policy for a first reading.

3. PMHS 2017 Assessment

Ms. Clairmont provided a copy of a letter from the PMHS Business Administrator noting an increase to the operating budget in the amount of \$5300. There was a discussion about how this came about.

On a motion made by Ms. Beijer and seconded by Ms. Adkins, the Board voted to keep the assessment as is. The vote was 3 in favor and 1 abstention (EL).

Ms. Clairmont noted that she received the PMHS 2016 fund balance in the amount of \$174,941.64.

4. Administrative Contracts

Moved to Non-public

B. Information Items

1) Update on Responsive Classroom / Social & Emotional Learning

Ms. Laliberte informed the Board that the Administrative Team met with Responsive Classroom consultant Rick Anderson and he will meet with the staff on 6/12 and again the day before school starts and the end of September. He will consult with staff one day a month.

2) PMHS Enrollment

The Board was provided with current enrollment data for PMHS. As of 5/17/17 there were 237 Barnstead students enrolled. One 9th grader and one 10th grader are being home schooled and 4 Barnstead students are in out of district placements.

VIII. COMMITTEE ASSIGNMENTS

A. Personnel / Policy:

Previously discussed

B. Building & Grounds:

Will meet on 6/20 prior to Board meeting

C. Finance:

None

D. Strategic Planning:

None

E. Space Needs:

Ms. Landry will reach out to Michelle Rosado to reinstitute this committee

F. Sick Bank:

None

G. Negotiations:

None

H. CIP Master Plan:

None

Ms. Adkins expressed concern about safety issues at AM drop-off. There was a discussion about the concerns and solutions will be investigated.

IX. NEXT MEETING

The next meeting is scheduled for Tuesday, June 20, 2017 at 6:00 PM in the Media Center of the Barnstead Elementary School. The agenda will include:

1. AM drop-off issues
2. Financials

X. PUBLIC INPUT (Second Session)

None

XI. NON-PUBLIC SESSION

The Board was polled and voted unanimously to enter into a Non-Public Session under the provisions of RSA 91-A: 3 II (c) – Matters which if discussed in public, would likely affect adversely the reputation of any person, other than a member of the body or agency itself, unless such person requests an open meeting at 6:55 PM.

On a motion made by Ms. Beijer and seconded by Mr. Henry, the board voted to come out of Non-Public session at 8:07 PM.

XII. PUBLIC SESSION

On a motion made by Ms. Adkins and seconded by Mr. Henry, the board voted unanimously to approve the presented administrative contracts as agreed to by the Superintendent and Board Members. Ms. Landry requests confirmation of issues discussed which will be provided by Mr. Cochrane via email.

XIII. ADJOURNMENT

On a motion made by Ms. Adkins and seconded by Mr. Henry, the board voted unanimously to adjourn the meeting at 8:09 PM.

Respectfully submitted,

Lynette Rose
Recording Secretary