

**STATE OF NEW HAMPSHIRE  
SCHOOL ADMINISTRATIVE UNIT #86  
BARNSTEAD SCHOOL BOARD**

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**MINUTES**

Barnstead School Board  
Tuesday, December 13, 2016  
Barnstead Elementary School

**I. CALL TO ORDER**

Members Present: Eunice Landry, Chairperson  
Diane Beijer, Vice-Chairperson  
Lyla Adkins, Member

Others Present: Tim Rice, Principal  
Jeni Laliberte, Assistant Principal  
Brian Cochrane, Superintendent  
Emily Reese, Special Education Director  
Members of the Faculty  
Members of the Public

Absent: Genevieve Michaud, Member  
Kathy Grillo, Member

Chairperson Landry called the meeting to order at 6:02 PM in the library of the Barnstead Elementary School.

**II. PLEDGE OF ALLEGIANCE**

All present rose to pledge allegiance to the flag.

**III. AGENDA REVIEW**

On a motion made by Ms. Beijer and seconded by Ms. Adkins, the Board voted unanimously to approve the agenda as amended:

1. Non-Public

**IV. APPROVAL OF MINUTES**

On a motion made by Ms. Beijer and seconded by Ms. Adkins, the Board voted to approve the Board Meeting minutes of November 15, 2016 as presented. The vote was 2 in favor and 1 abstention (DB).

V. PUBLIC INPUT

Ethel McConaghy stated that she came to visit BAS and was very impressed. She would like to see every student that wants to be in BAZ be allowed to have that opportunity. She also stated that she has heard that a lot of 9<sup>th</sup> graders would like a late bus with a drop off at BAZ or the Library.

VI. BES ADMINISTRATION

A. Action Items

None

B. Informational Items

1. Mobile Computer Science Presentation

Shawnda Hopkins introduced 6 students who created Aps as a part of the Mobile Computer Science Principal's Project. Students explained their aps and how they are not only fun but help with homework and skill building.

2. Mentoring Program Update

Annie Bourque and Heather DeLuca presented an update on the Mentoring program. They noted that there are currently 12 mentees in their first year and 4 in their second year. A guide was provided to the Board that explains the program. The goal is to bridge the gap between new hires and seasoned teachers to improve retention.

A survey was recently conducted in order to get feedback on the program. Overall responses were good; there was some good feedback on ways to improve the program.

3. BAZ Update

The Board was provided with a written report on the progress of BAZ. There are currently 70 participants. We are presently at full staff and hope to add a few students from the waiting list in January.

The CIPAS (Continued Process for After School) visit was last week. Preliminary reports were favorable.

#### 4. Church Parking Lot Utilization

Mr. Rice reported that he met with Pastor John Hooper who offered the church for Kindergarten or any other group needed. Mr. Rice is looking into insurance issues.

On a motion made by Ms. Beijer and seconded by Ms. Adkins, the Board voted unanimously to approve the use of the church pending insurance exchanges. The Board thanks the church very much for the offer.

#### 5. Blizzard Bag Approval

The Board was provided with a copy of a letter from The Commissioner of Education approving the Blizzard Bag program for the 2016-2017 school year.

#### 6. BES Enrollment Update

Mr. Rice provided the Board with current enrollment information. As of 12/7/16 the enrollment was 474.

#### 7. Grandparent Thanksgiving Luncheon

Mr. Rice noted that the Grandparent thanksgiving Luncheon was a huge success and 200 tickets were sold.

#### 8. Recent Events

- Grades 1-3 Holiday concert was held on 12/1 and performed to a full house.
- Grades 4-8 Holiday concert was held on 12/8 at PMHS and went very well. The concert was well attended.
- Holiday Movie Night was held on 12/9 as a Kindergarten fundraiser. This was well attended and a lot of fun.
- The PTO had a Make & Take and a movie on 12/9 which was also well attended.
- On the early release for 12/7 the staff and faculty had an overview of Smarter Balance.

#### 9. Upcoming Events

- 12/15 – Reading training with our consultant, Cynthia Merrill
- 12/16 – BAZ Family Literacy Event
- 12/21 – Grades 4-8 Academic Awards for Trimester 1.
- 12/22 – Teacher In-service training
- 12/22 – ½ - Holiday Vacation

## VII. SAU ADMINISTRATION

### A. Action Items

#### 1. Proposed 2017-2018 Budget

On a motion made by Ms. Beijer and seconded by Ms. Adkins, the Board voted unanimously to approve the proposed 2017-2018 budget in the amount of \$12,592,072.51.

#### 2. Warrant Article Review

Warrant Articles were reviewed and approved.

#### 3. Stage Curtain Replacement

The board was provided with a proposal from New England Stage & Shade for Curtain Replacement in the amount of \$5988.

On a motion made by Ms. Beijer and seconded by Ms. Adkins, the Board voted unanimously to approve the Stage Curtain Replacement in the amount of \$5988.

#### 4. Policies

The Board was provided with copies of policies GDA-TC – Technology Coordinator Job Description and JH – Attendance, Absences and Truancy for a first reading.

Dr. Cochrane noted that both of these are updates and explained the changes.

On a motion made by Ms. Beijer and seconded by Ms. Adkins, the Board voted unanimously to approve policy GDA-TC – Technology Coordinator Job Description for a first reading.

On a motion made by Ms. Beijer and seconded by Ms. Adkins, the Board voted unanimously to approve policy JH – Attendance, Absences and Truancy for a first reading.

#### 5. NHSBA Resolutions & Delegate Selection

The Board was provided with the 2017 Resolutions for the NHSBA. It was noted that this is very helpful.

### B. Information Items

#### 1. Strategic Planning Committee Update

Dr. Cochrane stated that the committee met today and now have parents and community members as a part of the Committee. There

was a good discussion regarding curriculum. It was noted that curriculum for K-2 will continue to be a high priority.

As a next step the committee will be looking at technology inventory.

Dr. Cochrane stated that he is very happy with the group and is looking forward to the results of the teacher survey. He noted that there will be 2 meetings in January.

## 2. PMHS Enrollment

The Board was provided with current enrollment data for PMHS. As of 12/16/16 there were 236 Barnstead students enrolled. One 9<sup>th</sup> grader and one 10<sup>th</sup> grader are being home schooled and 3 Barnstead students are in out of district placements.

## VIII. COMMITTEE ASSIGNMENTS

### A. Personnel / Policy (KG & GM):

Previously discussed

### B. Building & Grounds (DB & KG):

Have not met

### C. Finance (EL & DB):

None

### D. Strategic Planning (LA):

Previously discussed

### E. Space Needs (EL & LA):

None

### F. CIP Master Plan (GM):

None

### G. Sick Bank (KG):

None

IX. NEXT MEETING

The next meeting is scheduled for Tuesday, January 24, 2016 at 6:00 PM in the Media Center of the Barnstead Elementary School. The agenda will include:

1. Policies
2. Warrant Articles
3. Late Bus Update
4. Strategic Planning Update

X. PUBLIC INPUT (Second Session)

None

XI. NON-PUBLIC SESSION

The Board was polled and voted unanimously to enter into a Non-Public Session under the provisions of RSA 91-A: 3 II (c) – Matters which if discussed in public, would likely affect adversely the reputation of any person, other than a member of the body or agency itself, unless such person requests an open meeting, at 7:30 PM.

XII. ADJOURNMENT

Respectfully submitted,

Lynette Rose  
Recording Secretary