

**STATE OF NEW HAMPSHIRE
SCHOOL ADMINISTRATIVE UNIT #86
BARNSTEAD SCHOOL BOARD**

MINUTES

Barnstead School Board
Tuesday, November 15, 2016
Barnstead Elementary School

I. CALL TO ORDER

Members Present: Eunice Landry, Chairperson
Genevieve Michaud, Member
Kathy Grillo, Member
Lyla Adkins, Member

Others Present: Tim Rice, Principal
Jeni Laliberte, Assistant Principal
Brian Cochrane, Superintendent
Emily Reese, Special Education Director
Donna Clairmont, Business Administrator
Members of the Faculty
Members of the Public

Absent: Diane Beijer, Vice-Chairperson

Chairperson Landry called the meeting to order at 6:00 PM in the library of the Barnstead Elementary School.

II. PLEDGE OF ALLEGIANCE

All present rose to pledge allegiance to the flag.

III. AGENDA REVIEW

On a motion made by Ms. Grillo and seconded by Ms. Adkins, the Board voted unanimously to approve the agenda as amended:

1. Non-Public

IV. APPROVAL OF MINUTES

On a motion made by Ms. Adkins and seconded by Ms. Michaud, the Board voted unanimously to approve the Board Meeting minutes of October 25, 2016 as presented.

V. PUBLIC INPUT

Priscilla Tiede who runs the BASE after-school program stated that she has too many sessions and wants to get them all in. She needs \$2700 to fund this and

inquired if there is any money in the budget for this. The Board will take this under advisement.

VI. BES ADMINISTRATION

A. Action Items

1. Resignation

Mr. Rice informed the Board that Matt Rayno has resigned from the Curriculum Council.

On a motion made by Ms. Michaud and seconded by Ms. Grillo, the Board voted unanimously to accept the resignation of Matt Rayno from the Curriculum Council.

2. Nominations

- Mr. Rice recommended Mr. Van Nest and Ms. Brooks to replace Matt Rayno on the Curriculum Council. They will be splitting the stipend position.

On a motion made by Ms. Grillo and seconded by Ms. Michaud, the Board voted unanimously to accept the recommendation of the Administration and approve Mr. Van Nest and Ms. Brooks for the Curriculum Council in a split position.

- The Board was provided with information on Misty Lavoie as Paraprofessional for the BAZ program

There was a discussion about the need and funding of this position.

On a motion made by Ms. Michaud and seconded by Ms. Grillo, the Board voted unanimously to accept the recommendation of the Administration and approve Misty Lavoie as 1:1 Paraprofessional for the BAZ program.

- Ms. Richards requested hiring Kelley Roy for the BAZ program

On a motion made by Ms. Grillo and seconded by Ms. Michaud, the Board voted unanimously to approve Kelley Roy for the BAZ program.

B. Informational Items

1. BAZ Update

Ms. Richards provided a written monthly report as well as sustainability information. Sustainability has been an issue for Program Directors around the state.

Currently BAZ is OK financially, but with the grant decreasing we need to plan for the future. The CIPAS review on December 8th will assist in determining needs.

There was a discussion about the sustainability of the program. Ms. Clairmont explained what we will be looking for in years 4 & 5.

2. SPED Update

Ms. Reese informed the Board that there have been no significant changes since last month. They are still working hard with a student with significant behavioral issues to keep them in district.

3. AP Update

Ms. Laliberte provided the Board with a handout on our literacy program and explained each component of the program.

4. Enrollment Update

Mr. Rice provided the Board with current enrollment information. As of 11/15/16 the enrollment was 470.

5. Student Voting Results

The Board was provided with the BES Election Results for 2016-2017.

- ❖ Colin Van Ostern was elected as Governor of NH
- ❖ Maggie Hassan was elected as Senator
- ❖ Hillary Clinton was voted as President (this was a tie; winner determined by a coin toss)

6. Student Council

Mr. Rice distributed a picture of the Student Council that will be going in the paper. He noted that they have successfully hosted a Halloween dance, spearheaded a Yankee Candle fundraiser and hosted a food drive.

7. Upcoming Calendar Events:

- Grandparent Luncheon – Friday 11/18
- Mother-Daughter Dance – Friday 11/18
- BES Turkey Trot – Monday 11/21
- Grades 1-3 Holiday Concert – Thursday 12/1
- Winter Wonderland Dance (7&8) – Friday 12/2
- Early Release – Wednesday 12/7
- BAZ CIPAS On-Site visit – Thursday 12/8
- Grades 4-8 Holiday Concert – Thursday 12/8 (PMHS)

Mr. Rice noted that the Veteran's Day assembly was well attended and went very well.

VII. SAU ADMINISTRATION

A. Action Items

1. Proposed 2017-2018 Budget

The Board was provided with a copy of the proposed 2017-2018 Budget. Ms. Landry provided highlights and noted that BES is only up \$159. PMHS is up \$343,402 due to an increase in the Barnstead population and the bond for the roof. She noted that we will be getting \$3,000 more than we have gotten in the past for adequacy.

On a motion made by Ms. Michaud and seconded by Ms. Grillo, the Board voted unanimously to accept 2017-2018 budget as presented.

2. Warrant Article Review

The Board was provided with the initial draft of Warrant Articles for this year. Ms. Clairmont noted that Article IV, requesting \$50,000 for the BES Future Expansion Fund, was recommended by the CIP. Article V is needed to cover the cost of the gym roof in a couple of years.

There was a discussion about Article IV and if we want to have a fund for future desires. It was determined that it made more sense to put those funds into Article V, Building Maintenance Fund.

On a motion made by Ms. Michaud and seconded by Ms. Grillo, the Board voted unanimously to eliminate Article IV and change Article V to “up to \$100,000”.

3. SPED Transportation Bids

The Board was provided with the following bids for SPED transportation:

	<u>Year 1 (17/18)</u>	<u>Year 2 (18/19)</u>
Butler’s Bus Service	\$61,200	\$63,650
H.A. Marston	\$37,800	\$38,700

Ms. Clairmont stated a request for bids was sent to 5 providers and put in the paper. These are the only two who responded. Marston is our current provider and she recommends staying with them.

On a motion made by Ms. Michaud and seconded by Ms. Grillo, the Board voted unanimously to accept the bid of H.A. Marston for SPED transportation in the amount of \$37,800 for 2017-2018 and \$38,700 for 2018-2019.

4. Fuel Oil Bids

Ms. Clairmont stated a request for bids was sent to 4 providers but the only one that responded was Huckleberry Propane & Oil (our current provider) in the amount of \$1.8555/gallon.

Dr. Cochrane commended Ms. Clairmont for her diligent efforts to get such a good price.

On a motion made by Ms. Michaud and seconded by Ms. Grillo, the Board voted unanimously to accept the bid of Huckleberry Propane & Oil for Fuel Oil in the amount of \$1.8555/gallon for FY18.

B. Information Items

1. Strategic Planning Committee Update

Dr. Cochrane stated that the committee met today and 3 teachers participated. Meetings have been scheduled for 4:30 – 6:00 on the next three Board meeting dates. There have been no responses from parents to sit on the committee.

2. PMHS Enrollment

The Board was provided with current enrollment data for PMHS. As of 11/16/16 there were 237 Barnstead students enrolled. One 9th grader is being home schooled and 3 Barnstead students are in out of district placements.

VIII. COMMITTEE ASSIGNMENTS

A. Personnel / Policy (KG & GM):

Dr. Cochrane is looking at the job description for the Technology Director and will be sending it to the Policy Committee.

B. Building & Grounds (DB & KG):

Have not met

C. Finance (EL & DB):

Previously discussed

D. Strategic Planning (LA):

Previously discussed

E. Space Needs (EL & LA):

None

F. CIP Master Plan (GM):

None

G. Sick Bank (KG):

None

IX. NEXT MEETING

The next meeting is scheduled for Tuesday, December 13, 2016 at 6:00 PM in the Media Center of the Barnstead Elementary School. The agenda will include:

1. Mentoring Program Update
2. Strategic Plan Update
3. Warrant Articles
4. Expenditure Report

X. PUBLIC INPUT (Second Session)

None

XI. NON-PUBLIC SESSION

The Board was polled and voted unanimously to enter into a Non-Public Session under the provisions of RSA 91-A: 3 II (a) – The dismissal, promotion or compensation of any public employee or the disciplining of such employee or the investigation of any charges against him, unless the employee affected (1) has a right to a meeting and, (2) requests that the meeting be open, in which case the request shall be granted, at 7:39 PM.

On a motion by Ms. Grillo and seconded by Ms. Adkins, the board voted to exit non-public session.

IV. NON-PUBLIC SESSION

The Board was polled and voted unanimously to enter into a second Non-Public under the provisions of RSA 91-A:3 II (c) – Matters which discussed in public would likely affect adversely the reputation of any person, other than a member of the body or agency itself, unless such person requests an open meeting, at 7:54 p.m.

On a motion made by Ms. Adkins and seconded by Ms. Grillo, the Board voted unanimously to exit nonpublic session and adjourn at 7:55 pm

XV. ADJOURNMENT

Respectfully submitted,

Lynette Rose
Recording Secretary