

**STATE OF NEW HAMPSHIRE
SCHOOL ADMINISTRATIVE UNIT #86
BARNSTEAD SCHOOL BOARD**

MINUTES

Barnstead School Board
Tuesday, August 23, 2016
Barnstead Elementary School

I. CALL TO ORDER

Members Present: Eunice Landry, Chairperson
Genevieve Michaud, Member
Kathy Grillo, Member
Lyla Adkins, Member

Others Present: Tim Rice, Principal
Julie Couch, Assistant Principal
Brian Cochrane, Superintendent
Emily Reese, Special Education Director
Donna Clairmont, Business Administrator
Members of the Faculty

Absent: Diane Beijer, Vice-Chairperson

Chairperson Landry called the meeting to order at 6:12 PM in the library of the Barnstead Elementary School.

II. NON-PUBLIC SESSION

The Board was polled and voted unanimously to enter into a Non-Public Session under the provisions of RSA 91-A:3 II (c) – Matters which if discussed in public, would likely affect adversely the reputation of any person, other than a member of the body or agency itself, unless such person requests an open meeting, at 6:12 PM.

Return to public session at 6:55 PM.

III. PLEDGE OF ALLEGIANCE

All present rose to pledge allegiance to the flag.

IV. AGENDA REVIEW

On a motion made by Ms. Grillo and seconded by Ms. Michaud, the Board voted unanimously to approve the agenda as amended:

1. Resignation
2. Primex Extension
3. Hiring

V. APPROVAL OF MINUTES

On a motion made by Ms. Grillo and seconded by Ms. Adkins, the Board voted unanimously to approve the Board Meeting minutes of June 28, 2016 as presented.

VI. PUBLIC INPUT

None

VII. BES ADMINISTRATION

A. Action Items

1. Resignations

The Board was provided with copies of resignations from Julie Couch as Assistant Principal, Nicole Richard as Paraprofessional and Wanda Lang as Custodian. Ryan Russell resigned as Student Council Committee member.

On a motion made by Ms. Grillo and seconded by Ms. Michaud, the Board voted unanimously to accept the resignation of Julie Couch with many regrets.

On a motion made by Ms. Grillo and seconded by Ms. Michaud, the Board voted unanimously to accept the resignation of Nicole Richard.

On a motion made by Ms. Grillo and seconded by Ms. Michaud, the Board voted unanimously to accept the resignation of Ryan Russell from the Student Council.

On a motion made by Ms. Grillo and seconded by Ms. Michaud, the Board voted unanimously to accept the resignation of Wanda Lang.

2. Nominations

The Board was provided with information on Jeni Laliberte as Assistant Principal, Mike Warner as Boys Soccer Coach and Bill Kriete as Girls Soccer Coach.

Mr. Cochrane thanked the interview team for giving up a day and doing a great job of interviewing.

Ms. Grillo questioned if Ms. Laliberte had experience working with older children. Both Mr. Rice and Mr. Cochrane stated that her references were excellent and noted that she had the skills necessary for this position. Her rapport with students and families is excellent.

On a motion made by Ms. Grillo and seconded by Ms. Michaud, the Board voted unanimously to accept the recommendation of the Administration to hire Jeni Laliberte as Assistant Principal.

On a motion made by Ms. Grillo and seconded by Ms. Michaud, the Board voted unanimously to accept the recommendation of the Administration to hire Mike Warner as Boys Soccer Coach.

On a motion made by Ms. Grillo and seconded by Ms. Michaud, the Board voted unanimously to accept the recommendation of the Administration to hire Bill Kriete as Girls Soccer Coach.

The following position is still vacant:

Volleyball Coach – we are working with PMHS and may have an interested candidate.

Ms. Reese gave verbal information on Shelley Vadaro who she is nominating as a Paraprofessional. Ms. Vadaro has been working for us and is very familiar with the student with whom she will be working.

On a motion made by Ms. Grillo and seconded by Ms. Michaud, the Board voted unanimously to accept the recommendation of the Administration to hire Shelley Vadaro as Paraprofessional.

B. Informational Items

1. Extended School Year, Title I and Summer Academic Enrichment Update

a) Title I

Ms. Couch informed the Board that approximately 50 students from grades 1-4 were invited to participate in summer programming and 37 attended. The purpose of this was to prevent regression over the summer and was very successful. Six students stayed an additional 2 weeks.

b) Extended School Year

Ms. Reese informed the Board that 54 identified students were invited to participate in summer programming and 45 attended. The purpose of this was to prevent regression over the summer. Services are individualized per IEP.

The kindergarten also had their Jump Start Program where 16 were invited and all attended.

c) Summer Academic Enrichment

Mr. Rice stated that this was for children that do not fit into Special Education or Title I. Fifty students were invited and 25 attended.

2. Enrollment

Mr. Rice provided the Board with current enrollment information. As of 8/23/16 the enrollment is 471. This is 20 more than was projected. There are 60 students signed up for Kindergarten.

There was a discussion about enrollment and classroom size. Ms. Reese noted that 6 identified students have moved into the district over the summer.

3. Staffing Update

Mr. Rice provided the Board with a schematic and list of current teachers as well as replacement teachers.

4. Summer Building Projects

Mr. Rice noted that the following were completed over the summer: painting, carpeting and railings. New office furniture was moved into the office and some classrooms were moved. The parking lot was re-striped and mulch was added to the playground. Metal roofing will be going on the music modular.

5. Teacher Workshop Days

Mr. Rice informed the Board of the activities for teacher workshop days, orientation and the first day of school. The Master Plan was submitted to the State over the summer.

6. New Website Update

We are in the process of migrating new pieces into the website and updating information.

VIII. SAU ADMINISTRATION

A. Action Items

1. MS-25

The Board was provided with the MS-25 for signature.

Ms. Clairmont noted that the fund balance was \$549,000 which is much more than expected.

2. Audit Engagement Letter 2016-2017

The Board was provided with a copy of a letter from the Mercier Group confirming their understanding that they would be providing services for fiscal years ending June 30 in years 2016, 2017 and 2018.

On a motion made by Ms. Michaud and seconded by Ms. Grillo, the Board voted unanimously to extend the services of the Mercier Group through 2018.

3. Phone Poll Ratifications

a) Ramp/Decking

Burley Enterprise - \$3,808 (wood railing)
Howe Home Improvement - \$4,155
R Tech Services - \$5,795

Poll Result: Howe Home Improvement

EL – Yes LA – Yes
KG – Yes GM - Yes

Phone Poll is ratified.

b) Classroom sinks

Hanson & Fox - \$4,975
Burley Enterprise - \$3,580
Al Terry Plumbing - \$7,185

Poll Result: Burley Enterprise

EL – Yes LA – Yes
KG – Yes GM - Abstained

Phone Poll is ratified.

4. Landscaping Bids

The Board was provided with the following bids for landscaping:

Ezra Burt - \$11,800
Heidi Hall - \$9,900

Ms. Clairmont stated that Ezra Burt was out landscaper last year and in the past. Although Hall was the low bidder, they are recommending Ezra Burt because when queried there was a concern about Hall having the equipment needed to do the job. References were from

small places that did not require the scope of services required in this contract.

On a motion made by Ms. Grillo and seconded by Ms. Adkins, the Board voted unanimously to award the landscaping bid to Ezra Burt in the amount of \$11,800.

5. Primex

Ms. Clairmont distributed copies of letters from Primex offering participation in their Contribution Assurance Program (CAP) for Worker's Compensation and Property & Liability.

On a motion made by Ms. Michaud and seconded by Ms. Grillo, the Board voted unanimously to accept the resolutions to enter into Primex CAPs for Worker's Compensation and Property & Liability through 2019.

B. Information Items

1) COPsync911 Update

The Board was provided with information on COPsync including history, definition, summary of products and customers.

Mr. Cochrane noted that NH Homeland Security will cover the cost for the 1st year and a grant will pay for most of the costs in years 2 and 3.

Ms. Landry asked if there was a reason the BPD did not apply for this grant. Mr. Cochrane stated that the new chief is in favor of this. It was noted that COPsync was discontinued at PMHS due to an issue with timeliness and support from surrounding towns.

IX. COMMITTEE ASSIGNMENTS

A. Personnel / Policy (KG & GM):

There is a conflict with the timing of these meetings. Dates and times will be worked out by Committee members.

B. Building & Grounds (DB & KG):

None

C. Finance (EL & DB):

None

D. Strategic Planning (LA):

None

E. Space Needs (EL & LA):

None

F. Master Plan (GM):

None

G. Sick Bank (KG):

None

X. NEXT MEETING

The next meeting is scheduled for Tuesday, September 27, 2016 at 6:00 PM in the Media Center of the Barnstead Elementary School. The agenda will include:

1. Expenditure Report
- 2.

XI. PUBLIC INPUT (Second Session)

None

XII. NON-PUBLIC SESSION

The Board was polled and voted unanimously to enter into a Non-Public Session under the provisions of RSA 91-A:3 II (c) – Matters which if discussed in public, would likely affect adversely the reputation of any person, other than a member of the body or agency itself, unless such person requests an open meeting, at 8:05 PM.

On a motion made by Ms. Adkins and seconded by Ms. Grillo, the board voted to come of Non-Public Session at 8:16 PM.

XIII. PUBLIC SESSION

On a motion made by Ms. Adkins and seconded by Ms. Grillo, the board approved an FMLA request.

XIII. ADJOURNMENT

On a motion made by Ms. Adkins and seconded by Ms. Grillo, the board adjourned at 8:18 PM.

Respectfully submitted,

Lynette Rose
Recording Secretary