

**STATE OF NEW HAMPSHIRE
SCHOOL ADMINISTRATIVE UNIT #86
BARNSTEAD SCHOOL BOARD**

MINUTES

Barnstead School Board
Tuesday, April 19, 2016
Barnstead Elementary School

I. CALL TO ORDER

Members Present: Eunice Landry, Chairperson
Kathy Grillo, Member
Lyla Adkins, Member

Others Present: Tim Rice, Principal
Julie Couch, Assistant Principal
Emily Reese, Special Education Director
John Fauci, Superintendent
Donna Clairmont, Business Administrator
Members of the Faculty

Absent: Diane Beijer, Vice-Chairperson
Genevieve Michaud, Member

Chairperson Landry called the meeting to order at 7:14 PM in the cafeteria of the Barnstead Elementary School.

I. INTERIM SUPERINTENDENT

On a motion made by Ms. Adkins and seconded by Ms. Grillo, the Board voted unanimously to offer the position of Interim Superintendent to Dr. Brian Cochrane effective July 1, 2016.

II. PLEDGE OF ALLEGIANCE

All present rose to pledge allegiance to the flag.

III. AGENDA REVIEW

On a motion made by Ms. Grillo, and seconded by Ms. Adkins, the Board voted unanimously to approve the agenda as amended:

1. Emergency Crisis Response Plan
2. Non-Public/ Personnel
3. 8th Grade Semi-Formal

IV. APPROVAL OF MINUTES

On a motion made by Ms. Adkins and seconded by Ms. Grillo, the Board voted to approve the Board Meeting minutes of March 22, 2016 as submitted.

On a motion made by Ms. Adkins and seconded by Ms. Grillo, the Board voted to approve the Annual School District minutes of March 19, 2016 as amended:

- Page 2, Paragraph 3, line 3: \$306.650 should be \$306,650.
- Page 3, 3rd paragraph after Article V: Capital Reserve should be changed to Expendable Trust
- Page 4, Paragraph 6 should refer to PMHS teachers
- Page 6, bottom of page should read: A voice vote was inconclusive and a hand count was taken:

Yes – 90

No - 45

V. PUBLIC INPUT

None

VI. BES ADMINISTRATION

A. Action Items

1. Nominations

a) Nominations

The Board was provided with a list of Paraprofessionals and Support Staff Nominations for 2016-2017.

Ms. Reese noted that this does not include 1 potential Paraprofessional (last hired) due to some staff changes at PMHS.

On a motion made by Ms. Adkins and seconded by Ms. Grillo, the Board voted unanimously to accept the recommendation of the Administration and approve Paraprofessionals and Support Staff Nominations for 2016-2017 as presented.

The Board was provided with a list of BAZ Program Nominees.

On a motion made by Ms. Adkins and seconded by Ms. Grillo, the Board voted unanimously to accept the recommendation of the Administration and approve the BAZ Program Nominees as presented.

b) Resignations

The Board was provided with copies of resignations from Rebecca Blake as Speech-Language pathologist, Jennifer Kloss as PT Math Intervention teacher and Roxann Krause, Paraprofessional, who will be retiring at the end of the school year.

On a motion made by Ms. Grillo and seconded by Ms. Adkins, the Board voted unanimously to accept the resignations of Rebecca Blake as Speech-Language pathologist, Jennifer Kloss as PT Math Intervention teacher and Roxann Krause as Paraprofessional.

c) Hiring Update

Grade 3: Interviews 4/21 & 4/22
Grade 6: Interviews 4/20
Grade 7 (SS/LA): Interviews 4/19
SPED Teacher: TBD

d) Graduation Date

The Board was informed that Graduation has been set for June 10, 2016 at 6:30 PM.

e) Emergency Crisis Response Plan

Mr. Rice noted that the Emergency Crisis Response Plan has been updated with name changes and handed it to Ms. Landry for signature.

B. Informational Items

1. BAZ Update

The Board was provided with a handout indicating the progress and activities of the BAZ program.

Mr. Rice stated that they are currently planning the summer schedule.

2. Student Council Update

The Board was provided with a handout indicating the progress and activities of the Student Council.

Ms. Landry stated that it is great to see this active again to get the students ready for high school.

3. Enrollment

Mr. Rice provided the Board with current enrollment information. As of 4/19/16 the enrollment is 475. We are carefully watching Kindergarten enrollment.

4. Report on the Piloted Teacher Evaluation Program

Mr. Rice provided a PowerPoint presentation on the Piloted Teacher Evaluation Program. He explained the Marshall Plan and provided a handout with the rubric for each domain.

There was a teacher survey regarding the tool and process; results were provided to the Board. Most responses were positive.

There was a discussion about how this worked for each content area.

5. Recent & Upcoming Events

- SBAC Testing for grades 4,5 & 6 through 4/22/16
- SBAC Testing for grade 8 after vacation
- ACS/BES/PMHS Principal's meeting on 4/15
- Mentor Training on 4/14 & 4/21
- Father/Daughter Dance on 4/15/16
- Literacy Night on 4/20/16 from 5:30 – 7:00 PM
- Scholastic Book Fair 4/20 – 4/22
- Spring Vacation 4/22 – 4/29

6. 8th Grade Semi-Formal

Mr. Rice noted that at the district meeting, Priscilla Tiede stated that she was not in favor of holding the semi-formal off grounds. She stated that throughout the year there was a lot of conversation about 8th grade activities. The 8th grade voted and decided that they wanted to have the semi-formal at the Wolfeboro Inn and would fundraise to cover expenses.

Ms. Landry expressed concern about them traveling this distance.

VII. SAU ADMINISTRATION

A. Action Items

1. Security Window Grant Award

Ms. Clairmont informed the Board that we are in the final stages of the grant process. She explained what has been done so far and noted that all of the work must be done and invoices paid no later than 9/30/16.

On a motion made by Ms. Grillo and seconded by Ms. Adkins, the Board voted unanimously to accept the terms of the Emergency Management Performance Grant (TMPG) as presented in the amount of \$5,303 for the purchase and installation of a Bullet Resistant Reception Window at the Barnstead Elementary School for a total purchase of \$10,606.58. Furthermore, the Board acknowledges that the total cost of this project will be \$10,606.58, in which the School District will be responsible for a 50% match (\$5,303.29). In addition, the Barnstead School Board hereby authorizes Donna Clairmont, Business Administrator to sign all agreements in respect to said grant on behalf of the Barnstead School district.

2. Yearbook Ad

The Board was provided with information for this year's yearbook ad.

On a motion made by Ms. Adkins and seconded by Ms. Grillo, the Board voted unanimously to purchase a full page ad in the amount of \$100.

3. Board assignment of Sick Bank Representative

Ms. Grillo volunteered to be the School Board Representative for the Sick Bank Committee.

4. Policies

The Board was provided with copies of policies BA-R1 – Board Evaluation; GBEBC – Employee Gifts & Solicitations; JEB – Kindergarten Entrance; KFA – Public Conduct on School Property and KH – Public Solicitation in the Schools for a final reading.

On a motion made by Ms. Adkins and seconded by Ms. Grillo, the Board voted unanimously to approve policy BA-R1 – Board Evaluation for a final reading.

On a motion made by Ms. Grillo and seconded by Ms. Adkins, the Board voted unanimously to approve policy GBEBC – Employee Gifts & Solicitations for a final reading.

There was discussion on policy JEB – Kindergarten Entrance regarding language including grades other than Kindergarten. It was determined that there should be a separate policy for those.

On a motion made by Ms. Grillo and seconded by Ms. Adkins, the Board voted unanimously to table policy JEB – Kindergarten Entrance and return it to the Policy Committee for revision

On a motion made by Ms. Adkins and seconded by Ms. Grillo, the Board voted unanimously to approve policy KFA – Public Conduct on School Property for a final reading.

On a motion made by Ms. Adkins and seconded by Ms. Grillo, the Board voted unanimously to approve policy KH – Public Solicitation in the Schools for a final reading.

B. Information Items

1) Audit 2014-2015

Ms. Landry offered congratulations on having no findings.

2) Insurance Rates

Ms. Clairmont informed the Board that our rates came in at 9.3 which is lower than the guaranteed maximum. Open enrollment is now until 7/1/16.

3) Expenditure Report

The Board was provided with an up-to-date expenditure report.

Ms. Landry expressed concern that the PMHS assessment is not encumbered. It was noted that there were timing issues but this will be encumbered.

Ms. Landry had questions on building maintenance. Ms. Clairmont stated that Mike is aware that this is slightly over and adjustments will be made.

4) PMHS Enrollment

The Board was provided with information regarding enrollment at PMHS. Current enrollment is 496 with 221 Barnstead students.

5) Therapy Dog

Mr. Rice informed the Board that he has been talking to a parent with a therapy dog that would like to bring the dog in to work with a select group of students. He noted that the dog has been trained and certified and they are insured. The dog has been outside during dismissal and is very well behaved. Parents will sign permission slips for their child(ren) to participate.

VIII. COMMITTEE ASSIGNMENTS

A. Personnel / Policy (KG & GM):

None

B. Building & Grounds (DB & KG):

None

C. Finance (EL & DB):

None

D. Strategic Planning (LA):

None

E. Space Needs (EL & LA):

None

F. Master Plan (GM):

None

IX. NEXT MEETING

The next meeting is scheduled for Tuesday, May 24, 2016 at 6:00 PM in the Media Center of the Barnstead Elementary School. The agenda will include:

1. Policies
2. New hires

X. PUBLIC INPUT (Second Session)

None

XI. NON-PUBLIC SESSION

The Board was polled and voted unanimously to enter into a Non-Public Session under the provisions of RSA 91-A: 3 II (c), Personnel matters at 8:34 PM.

XII. ADJOURNMENT

Respectfully submitted,

Lynette Rose
Recording Secretary