

**STATE OF NEW HAMPSHIRE  
SCHOOL ADMINISTRATIVE UNIT #86  
BARNSTEAD SCHOOL BOARD**

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**MINUTES**

Barnstead School Board  
Tuesday, March 22, 2016  
Barnstead Elementary School

**I. CALL TO ORDER**

Members Present: Eunice Landry, Chairperson  
Diane Beijer, Vice-Chairperson  
Genevieve Michaud, Member (arrived 6:11 PM)  
Kathy Grillo, Member  
Lyla Adkins, Member

Others Present: Tim Rice, Principal  
Julie Couch, Assistant Principal  
Emily Reese, Special Education Director  
John Fauci, Superintendent  
Donna Clairmont, Business Administrator  
Members of the Faculty

Superintendent Fauci called the meeting to order at 6:04 PM in the Library of the Barnstead Elementary School.

**II. PLEDGE OF ALLEGIANCE**

All present rose to pledge allegiance to the flag.

**III. SCHOOL BOARD REORGANIZATION**

Mr. Fauci opened the nominations for Board Chair.

On a motion made by Ms. Beijer and seconded by Ms. Grillo, the Board voted to appoint Eunice Landry as Chair. The vote was 3 in favor and 1 abstention (EL).

On a motion made by Ms. Grillo and seconded by Ms. Adkins, the Board voted to appoint Diane Beijer as Vice-Chair. The vote was 3 in favor and 1 abstention (DB).

On a motion made by Ms. Beijer and seconded by Ms. Grillo, the Board voted unanimously to appoint Genevieve Michaud as Secretary.

#### IV. AGENDA REVIEW

On a motion made by Ms. Beijer and seconded by Ms. Grillo, the Board voted unanimously to approve the agenda as amended:

1. Resignation

#### V. APPROVAL OF MINUTES

On a motion made by Ms. Beijer and seconded by Ms. Adkins the Board voted to approve the Board Meeting minutes of February 16, 2016 as submitted.

#### VI. PUBLIC INPUT

None

#### VII. BES ADMINISTRATION

##### A. Action Items

##### 1. Nominations

##### a) Track Coaches

The Board was provided with information on Shawn White and Kristina Howlett as Track Coaches.

On a motion made by Ms. Beijer and seconded by Ms. Adkins the Board voted unanimously to accept the recommendation of the Administration and approve Shawn White and Kristina Howlett as Track Coaches.

##### b) Resignation

The Board was notified of a resignation from Jazmarie Dicks from the BAZ program.

On a motion made by Ms. Beijer and seconded by Ms. Grillo the Board voted unanimously to accept the resignation of Jazmarie Dicks from the BAZ program.

##### c) Maternity Request

The Board was provided with a request for maternity leave for Jennifer Bowser, School Psychologist from 8/29/16 until 11/4/16.

There was a discussion about how the School Psychologist duties would be covered during this time.

On a motion made by Ms. Beijer and seconded by Ms. Grillo the Board voted unanimously to approve the maternity leave request of Jennifer Bowser.

d) Resignation

The Board was provided with a copy of a letter of resignation from Alison Smith as 7<sup>th</sup> grade LA teacher at the end of the school year.

On a motion made by Ms. Beijer and seconded by Ms. Adkins the Board voted unanimously to accept the resignation of Alison Smith.

e) Staff nominations for 2016-2017

The Board was provided with a list of staff nominations for the 2016-2017 school year.

On a motion made by Ms. Beijer and seconded by Ms. Adkins the Board voted unanimously to accept the Superintendent's nominations for Administrator's contracts.

On a motion made by Ms. Beijer and seconded by Ms. Grillo the Board voted unanimously to accept the Superintendent's nominations for Non-Tenured Faculty.

On a motion made by Ms. Beijer and seconded by Ms. Adkins the Board voted unanimously to accept the Superintendent's nominations for Tenured Faculty.

On a motion made by Ms. Beijer and seconded by Ms. Adkins the Board voted unanimously to accept the Superintendent's nominations for Professional & Other Employee Contracts to include Donna Clairmont as Business Administrator.

B. Informational Items

1. Upcoming Retirements

Mr. Rice provided informed the Board that Linda Croteau, Sharon Karpinski and Sarah Zink will be retiring at the end of the school year.

2. BAZ Update

Ms. Richards provided a written report on the activities of the BAZ program. Mr. Rice noted that things are going well and the numbers keep going up.

3. SPED Update

Ms. Reese informed the Board that the Special Education Department has been very busy. We are anticipating additional costs due to a foster child who will be going into residential placement. We will be reimbursed by the State once the bill goes over approximately \$36K.

#### 4. Recent & Upcoming Events

- Carnival Math Night – Wednesday 3/9/16, 5:30 – 7PM
- Town Meeting – Saturday, 3/12/16 at 9:00 AM
- School District Meeting – Saturday, 3/19/16 at 9:00 AM
- Academic Awards, Friday 4/3
- Student Council Dance – Friday 4/10
- Mother / Son Dance (K-5) by 8<sup>th</sup> Grade - 6:00 – 8:30 PM

### VIII. SAU ADMINISTRATION

#### A. Action Items

##### 1. Primex Resolution Approval

The Board was provided with a copy of the Membership Agreement between the Barnstead School District and Primex for Workmen's Comp, Unemployment and Property & Liability insurance.

On a motion made by Ms. Landry and seconded by Ms. Michaud the Board voted unanimously to accept the offer of the New Hampshire Public Risk Management Exchange (Primex) to enter into its Membership Agreement as of 3/22/16 and to be contractually bound to all of the terms and conditions of Primex Risk Management pool membership during the term of membership. The coverage provided by Primex in any year of membership shall be as then set forth in the Coverage Documents of Primex.

##### 2. School Board Calendar 2015-2016

The Board was provided with the 2016-2017 meeting dates.

##### 3. Policies

The Board was provided with copies of policies DJE – Bidding Requirements; BA-R1 –Evaluation of School Board; KH – Fundraising & Solicitations (replacement policy); GBEBBC – Employee Gifts and Solicitations; KFA – Public Conduct on School Property and JEB – Kindergarten Entrance.

On a motion made by Ms. Beijer and seconded by Ms. Adkins, the Board voted unanimously to approve policy DJE – Bidding Requirements for a final reading.

On a motion made by Ms. Beijer and seconded by Ms. Michaud, the Board voted unanimously to approve policy BA-R1 –Evaluation of School Board for a first reading.

On a motion made by Ms. Beijer and seconded by Ms. Michaud, the Board voted unanimously to approve policy GBEBBC – Employee Gifts and Solicitations for a first reading.

On a motion made by Ms. Beijer and seconded by Ms. Michaud, the Board voted unanimously to approve policy JEB – Kindergarten Entrance for a first reading.

There was a question and discussion regarding the requirement for physicals for enrollment.

On a motion made by Ms. Beijer and seconded by Ms. Michaud, the Board voted unanimously to approve policy KFA – Public Conduct on School Property for a first reading.

On a motion made by Ms. Beijer and seconded by Ms. Michaud, the Board voted unanimously to approve policy KH – Fundraising & Solicitations for a first reading.

There was a discussion about what constitutes a commercial enterprise for the purpose of fundraising.

## B. Information Items

### 1) Recap of District Meeting

It was noted that this was a long meeting and given the circumstances it went very well.

### 2) Expenditure Report

The Board was provided with an up-to-date expenditure report. Ms. Clairmont noted that we are still holding strong.

### 3) PMHS Enrollment

The Board was provided with information regarding enrollment at PMHS. Current enrollment is 500 with 224 Barnstead students.

### 4) Sound Tiles

Ms. Michaud suggested looking into a grant for sound tiles for the gym. Ms. Clairmont will look into this.

Ms. Michaud asked if the tables were staying against the walls during lunch. Mr. Rice stated that they are because students play with the bolts which weakens the tables. There was a discussion about lunchroom tables.

## IX. COMMITTEE ASSIGNMENTS

### A. Personnel / Policy:

Will be represented by Ms. Grillo and Ms. Michaud.

B. Building & Grounds:

Will be represented by Ms. Beijer and Ms. Grillo.

C. Finance:

Will be represented by Ms. Landry and Ms. Grillo.

D. Strategic Planning:

Will be represented by Ms. Adkins.

E. Space Needs:

Will be represented by Ms. Landry and Ms. Adkins.

F. Master Plan:

Will be represented by Ms. Michaud.

X. NEXT MEETING

The next meeting is scheduled for Tuesday, April 19, 2016 at 6:00 PM in the Media Center of the Barnstead Elementary School. The agenda will include:

1. Reaffirm Policies
2. Update on Evaluation Process
3. Insurance Rates

XI. PUBLIC INPUT (Second Session)

None

XII. ADJOURNMENT

The meeting was adjourned at 6:56 PM.

Respectfully submitted,

Lynette Rose  
Recording Secretary