

**STATE OF NEW HAMPSHIRE  
SCHOOL ADMINISTRATIVE UNIT #86  
BARNSTEAD SCHOOL BOARD**

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**MINUTES**

Barnstead School Board  
Tuesday, January 26, 2016  
Barnstead Elementary School

I. CALL TO ORDER

Members Present: Diane Beijer, Chairperson  
Genevieve Michaud, Vice-Chairperson  
Eunice Landry, Member  
Lyla Adkins, Member  
Kathy Grillo, Member

Others Present: John Fauci, Superintendent  
Donna Clairmont, Business Administrator  
Tim Rice, Principal  
Julie Couch, Assistant Principal  
Emily Reese, Special Education Director  
Members of the Faculty  
Members of the Public

Chairperson Beijer called the meeting to order at 6:00 PM in the Library of the Barnstead Elementary School.

II. PLEDGE OF ALLEGIANCE

All present rose to pledge allegiance to the flag.

III. PUBLIC BOND HEARING

Ms. Beijer opened the Public Hearing at 6:01 PM. She stated that we are putting forth a Warrant Article requesting \$479,500 for the roof at PMHS. The hope is to get this done this year since the cost goes up \$100,000 each year we delay. Area diagrams were made available, as well as interest rates from two lending agencies.

Ms. Landry stated that this is the third year we have tried to get this done. Repairs were done in the last two years but the roof needs to be replaced. The new roof will be metal and we will finance it for either 3 or 5 years.

Ms. Landry explained the diagram of the roof and stated that support of this at the district meeting will be appreciated.

The Public Hearing was closed at 6:05 PM.

#### IV. AGENDA REVIEW

On a motion made by Ms. Landry and seconded by Ms. Grillo, the Board voted unanimously to approve the agenda as amended:

1. Ratification of BEST contract
2. Signage
3. Policy Information

#### V. APPROVAL OF MINUTES

On a motion made by Ms. Landry and seconded by Ms. Grillo the Board voted to approve the School Board District Meeting minutes of December 15, 2015 as submitted. The vote was 4 in favor and 1 abstention (EL).

#### VI. PUBLIC INPUT

None

#### VII. SIGN DISCUSSION

Jenn Martin addressed the Board on behalf of the 8<sup>th</sup> grade class. She provided a picture of a sign for which the class would like to fundraise and replace the sign in the front of the school. The cost of the sign submitted is \$3000 but she will get a couple of more quotes to make sure we get the best deal.

Ms. Beijer suggested that Mr. Rice ask Mary Dank if she could design a new mascot. Ms. Landry noted that the sign must meet town ordinances.

On a motion made by Ms. Landry and seconded by Ms. Grillo, the Board voted to approve the request of the 8<sup>th</sup> grade class to fundraise for a new sign for the front of the school. The vote was 4 in favor and 1 abstention (GM).

#### VIII. RATIFY BEST CONTRACT

Ms. Landry gave an overview of the BEST contract and noted that they had successful negotiations:

- 1) Tentative agreement to reduce 17 steps to 10. After 10 years there will be percentage raises rather than steps.
- 2) Longevity is now 10 years instead of 15.
- 3) BEST has agreed to change their health insurance which will be a \$32,000 savings to the town.
- 4) Cost of contract:
  - a. Year 1 - \$27,488.38 (up 1.98%)
  - b. Year 2 - \$32,547.91 (up 2.5%)
  - c. Year 3 - \$33,028.58 (up 2%)

Ms. Beijer stated that there was a good discussion about the use of personal days.

On a motion made by **Ms. Landry and seconded by Ms. Grillo**, the Board voted unanimously to ratify the tentative agreement between BEST and the School District.

Ms. Landry stated that the BEST Union did ratify this and it will now go to the voters.

#### IX. BRIDGES PRESENTATION

The BRIDGES facilitators provided a PowerPoint presentation highlighting the work of the students in the BRIDGES program. They noted that this has been opened up to 5<sup>th</sup> graders this year and there is good collaboration between the grades. Examples were given of students who have shined in this program.

There was a discussion about participation and the possibility of using PMHS Robotics students to promote enthusiasm.

#### X. BES ADMINISTRATION

##### A. Action Items

##### 1. Medical Leave Extension

The Board was informed on the need for a Medical Leave Extension for Linda Croteau.

On a motion made by Ms. Michaud and seconded by Ms. Grillo the Board voted unanimously to approve a Medical Leave Extension for Linda Croteau until the end of February.

##### 2. Nominations

- a) Cammy Guest as sub for Linda Croteau until the end of February.

This was previously approved by the Board.

- b) Nicole Richard as Basketball Monitor

On a motion made by Ms. Michaud and seconded by Ms. Grillo, the Board voted unanimously to accept the recommendation of the Administration and approve Nicole Richard as Basketball Monitor.

##### B. Informational Items

##### 1. Enrollment Update

Mr. Rice provided up-to-date enrollment information. As of 1/21/16 the enrollment was 475. As of today the enrollment is 477; it is constantly changing.

## 2. Calendar of Events

- Valentine's Day Grandparents Luncheon – Friday 2/12 for grades 3/4/K
- Parent / Teacher Conferences – Thursday, 1/28 1:00 – 5:30 PM
- Many trainings have been offered to staff during early release days
- Artist in Residence for grades 3-6 – February
- The window for Smarter Balanced Testing is March 15<sup>th</sup> – June 10<sup>th</sup>

There was a discussion about the time it takes for testing and how it takes away from classroom teaching. A lot of instructional time is lost due to testing.

## XI. SAU ADMINISTRATION

### A. Action Items

#### 1. Bonding for PMHS Roofing Project

The Board was provided with information from Merchants Bank and NH Municipal Bond Bank for the cost of bonding for the PMHS roof. Both 3-year and 5-year rates were provided. The total cost is:

Merchants Bank -	\$497,241.50
NH Municipal Bond Bank -	\$479,500.00

Ms. Clairmont noted that Merchants has a better rate and their schedule is more consistent. There was a discussion about the differences between the two and what is best for the voters regarding the tax rate.

The consensus of the Board was to go with the NH Municipal Bond Bank as that would give the voters the best tax situation.

#### 2. School Calendar

The Board was provided with a proposed school calendar for the 2016-2017 school year.

Ms. Adkins expressed a concern with the winter break and having Monday 1/2/17 off because most parents will be returning to work. Ms. Landry stated that this is contractual.

On a motion made by Ms. Adkins and seconded by Ms. Grillo the Board voted unanimously to approve the school calendar for the 2016-2017 school year as presented.

### 3. Warrant Article Voting

The Board was provided with a copy of the Warrant Articles.

#### **Article II – Salaries**

On a motion made by Ms. Landry and seconded by Ms. Grillo, the Board voted unanimously to Recommend Article II.

#### **Article III – PMHS Roof**

On a motion made by Ms. Landry and seconded by Ms. Michaud, the Board voted unanimously to Recommend Article III.

#### **Article IV – BES Lunch Program**

On a motion made by Ms. Landry and seconded by Ms. Grillo, the Board voted unanimously to Recommend Article IV.

#### **Article V – Utility Contingency Fund**

On a motion made by Ms. Landry and seconded by Ms. Grillo, the Board voted unanimously to Recommend Article V.

On a motion made by Ms. Beijer and seconded by Ms. Grillo, the Board voted unanimously to change the wording in Article V to be consistent with Alton and make this an Expendable Trust Fund.

#### **Article VI – BEST Contract**

On a motion made by Ms. Landry and seconded by Ms. Grillo, the Board voted unanimously to Recommend Article VI.

#### **Article VII – Special Meeting if Article VI fails**

On a motion made by Ms. Landry and seconded by Ms. Grillo, the Board voted unanimously to Recommend Article VII.

#### **Article VIII – Utilities Expendable Trust Fund**

Ms. Landry noted that in the past this was a Contingency Fund and now it will be an Expendable Trust.

On a motion made by Ms. Landry and seconded by Ms. Adkins, the Board voted unanimously to Recommend Article VIII.

#### **Article IX – Improvement of Instruction**

On a motion made by Ms. Landry and seconded by Ms. Grillo, the Board voted unanimously to Recommend Article IX.

**Article X – PMHS General Maintenance Capital Reserve Fund**

On a motion made by Ms. Landry and seconded by Ms. Grillo, the Board voted unanimously to Recommend Article X.

**Article XI - PMHS Athletic Field Capital Reserve Fund**

On a motion made by Ms. Landry and seconded by Ms. Grillo, the Board voted unanimously to Recommend Article XI.

**Article XII – Grants**

On a motion made by Ms. Landry and seconded by Ms. Grillo, the Board voted unanimously to Recommend Article XII.

**Article XIII – Barnstead Space Needs Committee Recommendations**

Ms. Michaud stated that she does not feel that this money should be spent because our numbers are not increasing. Ms. Landry stated that in the end it will save money because we will not be paying for the modular or SAU office.

On a motion made by Ms. Landry and seconded by Ms. Grillo, the Board voted to Recommend Article XIII. The vote was 4 in favor and 1 opposed (GM).

4. Annual Report Printing Bids

The Board was provided with bids for the printing of 500 copies of the Annual Report as follows:

	<u>Color</u>	<u>B&amp;W</u>
NH Print & Mail	\$980	\$900
Speedy Printing	\$900	\$700
Town & Country Reprographics	\$1,210	\$935

On a motion made by Ms. Landry and seconded by Ms. Grillo, the Board voted unanimously to accept the bid of Speedy Printing for the printing of 500 color copies of the Annual Report in the amount of \$900.

5. Technology Assessments

The Board was provided with bids for Network Assessment as follows:

Axis	\$5,400
Blue Spruce Technologies	\$4,800
Neoscope Technology Solutions	\$4,998

Ms. Clairmont recommends Blue Spruce as they have excellent references. She noted that the purpose of the audit is to look at our

infrastructure and systems to make sure we are getting the most from what we have. They will also look at how we manage our system.

On a motion made by Ms. Landry and seconded by Ms. Grillo, the Board voted unanimously to accept the bid of Blue Spruce for our Technology Audit.

## 6. Policies

The Board was provided with copies of policies EHB & EHB-R; Data/Records Retention & Disposition Schedule & Local Records Retention Schedule; IJOC & IJOC-R, Volunteers & Volunteer Confidentiality Agreement.

On a motion made by Ms. Michaud and seconded by Ms. Adkins, the Board voted unanimously to approve policies EHB & EHB-R; Data/Records Retention & Disposition Schedule & Local Records Retention Schedule.

On a motion made by Ms. Landry and seconded by Ms. Adkins, the Board voted unanimously to approve policies IJOC & IJOC-R, Volunteers & Volunteer Confidentiality Agreement for a second and final reading.

## 7. Policy Discussion

Ms. Adkins distributed pending legislation regarding background checks for employees and volunteers. She would like the Policy Committee to review our policy to ensure we are covered.

Ms. Beijer noted that the School Board Association usually notifies schools of any changes in legislation.

### B. Information Items

#### 1. Enrollment

The Board was provided with information regarding enrollment at PMHS. Current enrollment is 501 with 225 Barnstead students.

## XII. COMMITTEE ASSIGNMENTS

- A. Personnel / Policy - KG & GM:  
Previously discussed
- B. Building & Grounds - DB & KG :  
None
- C. Finance – GM & EL:  
None
- D. Sick Bank – KG:  
None

E. Strategic Planning - LA:

None

F. Space Needs LA & EL:

Ms. Landry stated that Michelle Rosado has met with the Planning Board, the Selectmen and the Budget Committee regarding the expansion plan for BES.

G. CIP Master Plan – GM:

None

XIII. NEXT MEETING

The next meeting is scheduled for Tuesday, February 16, 2016 at 6:00 PM in the Media Center of the Barnstead Elementary School. The agenda will include:

1. District Meeting Assignments
2. Voting on Budget

XIV. PUBLIC INPUT (Second Session)

None

XV. ADJOURNMENT

On a motion made by Ms. Michaud and seconded by Ms. Adkins, the Board voted unanimously to adjourn at 7:49 PM.

Respectfully submitted,

Lynette Rose  
Recording Secretary