

**STATE OF NEW HAMPSHIRE
SCHOOL ADMINISTRATIVE UNIT #86
BARNSTEAD SCHOOL BOARD**

MINUTES

Barnstead School Board
Tuesday, October 27, 2015
Barnstead Elementary School

I. CALL TO ORDER

Members Present: Diane Beijer, Chairperson
Genevieve Michaud, Vice-Chairperson
Eunice Landry, Member
Lyla Adkins, Member
Kathy Grillo, Member

Others Present: John Fauci, Superintendent
Donna Clairmont, Business Administrator
Tim Rice, Principal
Julie Couch, Assistant Principal
Emily Reese, Special Education Director
Members of the Faculty

Absent:

Chairperson Beijer called the meeting to order at 6:07 PM in the Library of the Barnstead Elementary School.

II. PLEDGE OF ALLEGIANCE

All present rose to pledge allegiance to the flag.

III. AGENDA REVIEW

On a motion made by Ms. Michaud and seconded by Ms. Grillo, the Board voted unanimously to approve the agenda as amended:

1. Move CIP report to the beginning
2. Move Item H to Action Items
3. Old Home Day Request
4. Video Presentation
5. Bus Update
6. School Photographer
7. Teacher Appreciation
8. Nurse Assistant Hours
9. Non-Public Session

IV. APPROVAL OF MINUTES

On a motion made by Ms. Landry and seconded by Ms. Grillo, the Board voted unanimously to approve the School Board District Meeting minutes of September 22, 2015.

V. PUBLIC INPUT

None

VI. CIP Recommendations

David Allen, Chair of the Capital Improvement Committee, provided written information on the work that has been done by the CIP. He gave a brief overview of the history of the committee, noting that the average expense for capital improvements over the past 6 years has been \$1.5 million per year. The projection for the next 6 years is \$2.5 million per year. The residents have indicated that they cannot afford another increase in taxes so spending has to be reduced. BES was the only department that submitted a request for building improvements, however the other departments have been talking about the improvements that are needed for them.

The Committee came to the conclusion that they did not want to support any bond for BES until the bond at PMHS is paid off. They do want to start setting aside money for future projects. Mr. Allen noted that the Committee only offers a recommendation and it is not binding; the voters can overturn their recommendation.

Mr. Fauci asked if the Committee considered the need or just the financial aspect of the town. Mr. Allen replied that they looked at all needs and there was a range of opinions on the committee, but ultimately they voted to not recommend the requested improvements.

There was a discussion about the needs and required improvements/repairs to the school and the Board thanked Mr. Allen and the Committee for their hard work.

VII. Video Presentation

Kristin Whitworth, one of the STEM co-teachers, showed a video they made with students building their robotics and showing various challenges. She stated that the students were very engaged with this task and are really enjoying the program.

VIII. BES ADMINISTRATION

A. Action Items

1. Nominations

- a) The Board was provided information on Margaret Griffin and Cynthia Riley as PMHS Paraeducators.

On a motion made by Ms. Landry and seconded by Ms. Grillo, the Board voted unanimously to approve the recommendation of the Administration and hire Margaret Griffin and Cynthia Riley as PMHS Paraeducators.

- b) The Board was provided with a letter from Patti Hendrick requesting to be reinstated as Secretary/Receptionist.

On a motion made by Ms. Landry and seconded by Ms. Grillo, the Board voted unanimously to approve the recommendation of the Administration and reinstate Patti Hendrick as Secretary/Receptionist.

- c) The Board was provided information Jake Biscoe and Jazmarie Dicks as BAZ Skills Development Leaders.

On a motion made by Ms. Landry and seconded by Ms. Grillo, the Board voted unanimously to approve the recommendation of the Administration and hire Jake Biscoe and Jazmarie Dicks as BAZ Skills Development Leaders.

- d) The Board was provided with a copy of a resignation letter from Susan Barrett as Night Custodian.

On a motion made by Ms. Landry and seconded by Ms. Grillo, the Board voted unanimously to accept the resignation of Susan Barrett as Night Custodian.

- e) The Board was provided information on Jackie Chase as Night Custodian.

On a motion made by Ms. Landry and seconded by Ms. Adkins, the Board voted unanimously to accept the recommendation of the Administration and approve Jackie Chase as Night Custodian.

- f) The Board was provided with a list of recommended basketball Coaches.

On a motion made by Ms. Landry and seconded by Ms. Grillo, the Board voted unanimously to accept the recommendation of the Administration and approve Mike Capsalis as Girls 5/6 basketball Coach, Zachary Drouin as Boys 5/6 basketball Coach, Ryan McKenna as 7/8 Girls basketball Coach and Mike Warner as Boys 7/8 basketball Coach.

B. Informational Items

1. Student Council Update

The Board was provided with a copy of the October newsletter that showcased the activities sponsored by the Student Council.

2. BAZ Update

Ms. Richards provided a written summary of the activities taking place in the BAZ program. There are currently 66 students regularly attending.

3. Old Home Day Request

The Board was provided with a copy of a letter from Lisa Carazzo as Chair of the Old Home Day Committee, requesting the use of BES grounds for Old Home Day activities on 9/17/16 or 9/24/16.

There was a consensus of the board that this would be a good idea, but they would like more information. Mr. Rice will invite Ms. Carazzo to the next Board meeting.

4. BES Enrollment

Mr. Rice provided the Board with current enrollment information. As of 10/27/15 the enrollment is 473.

5. NWEA Testing

Moved to next meeting

6. Science NECAP

Mr. Rice provided statistics from the spring Science NECAP scores. The goal to support students who fall below proficiency levels.

7. EnVision Math 2.0 Update

Mr. Rice stated that we have made huge gains in accessing technology. There was a training on one of the half days and will be additional training in the near future. Parents will soon get access through PowerSchool.

8. SPED Report

Ms. Reese informed the Board that there have not been many changes since the last meeting. We currently have 98 identified students at BES and 39 at PMHS.

9. School Photographer

Ms. Michaud asked how the school photographer is selected. Mr. Rice stated that we have used the same photographer for the past 4 years but look at other options as well. We look at competitive pricing to make a selection.

There was a discussion about the expense of the pictures and many parents have complained that they are getting less for their money.

10. Teacher Appreciation

Ms. Michaud and Ms. Adkins stated that they have a great idea for Teacher Appreciation this year and will be asking Board members for a financial donation.

IX. UPCOMING EVENTS

Parent Teacher conferences – 10/21 & 10/22
Barnstead P&R “Trunk or Treat” – 1-/23
BES Halloween Parade – 10/30 at 1:00 PM
NHDOE Title 1 On-Site visit – 11/5
BES Veteran’s Day Assembly – 11/10 at 8:30 AM
Grandparent’s Thanksgiving Luncheon – 11/20
Mother/Daughter Disco – 11/13

X. SAU ADMINISTRATION

A. Action Items

1. Acceptance of DRA/BA Statement

The Board was provided with a copy of a letter from the DRA regarding the agreement on the operating budget amendments for the JMA.

Ms. Clairmont noted that we have been doing this correctly all along. The DRA has requested that the Board take action on the agreement for documentation purposes.

Ms. Landry noted that Item #3 should be reversed; the local schools should be providing a letter to PMHS each year rather than the other way around. Ms. Clairmont will take care of this.

On a motion made by Ms. Landry and seconded by Ms. Grillo, the Board voted unanimously to accept the DRA/BA Statement provided Item #3 is reversed.

2. Replacement of Utility Pole and Flood Lights

The Board was provided with a copy of an estimate for the replacement of a utility pole and floodlights from Laclair Electric in the amount of \$5060.

Ms. Clairmont informed the Board that when a light went out it was discovered that the pole was rotting and needs to be replaced. We currently use Laclair Electric so we asked them for a price.

On a motion made by Ms. Landry and seconded by Ms. Grillo, the Board voted unanimously to accept bid of Laclair Electric for replacement of the utility pole and lights.

3. PMHS Paraeducators Presentation

Ms. Reese reminded the Board of the proposal where all PMHS Paras would be PMHS employees starting next year.

Nicole Richards, representing BEST stated that she hopes that the PMHS Paras will have this in writing and that the BEST contract will not be violated. Mr. Fauci ensured her that there will be written notification to the Paras explaining their options.

On a motion made by Ms. Landry and seconded by Ms. Grillo, the Board voted unanimously to approve the 1:1 Paraprofessionals required for Barnstead students to be hired by PMHS starting next school year.

4. Policies

The Board was provided with a copy of policies ADD/EBB – Safe Schools; EB/JLI – Joint Loss Management Committee; GB-SF – Scent Free School; ILD – Educational Questionnaires, Surveys and Research; ILD-R-ED - Educational Questionnaires, Surveys and Research; ILDA – Non-Educational Questionnaires, Surveys and Research and ILD-R-NONED - Non-Educational Questionnaires, surveys and Research.

On a motion made by Ms. Landry and seconded by Ms. Grillo, the Board voted unanimously to approve policy ADD/EBB – Safe Schools for a second and final reading.

On a motion made by Ms. Landry and seconded by Ms. Grillo, the Board voted unanimously to approve policy EB/JLI – Joint Loss Management Committee for a second and final reading.

On a motion made by Ms. Landry and seconded by Ms. Grillo, the Board voted unanimously to approve policy GB-SF – Scent Free School for a second and final reading.

On a motion made by Ms. Landry and seconded by Ms. Grillo, the Board voted unanimously to approve policies ILD – Educational Questionnaires, Surveys and Research and ILD-R-ED - Educational Questionnaires, Surveys and Research for a second and final reading.

On a motion made by Ms. Landry and seconded by Ms. Grillo, the Board voted unanimously to approve policy ILDA – Non-Educational Questionnaires, Surveys and Research and ILD-R-NONED - Non-Educational Questionnaires, surveys and Research for a second and final reading.

5. Nurse Assistant Hours

Ms. Landry stated that the Finance Committee met tonight and support the need to increase the Assistant Nurse's hours by 3-4 hours per week.

On a motion made by Ms. Landry and seconded by Ms. Grillo, the Board voted unanimously to increase the Assistant Nurse's hours by 1 hour per day.

Information Items

1. Siding of Shed

The Board was provided with a copy of an estimate from Burley Enterprise siding the shed in the amount of \$4696.55.

Ms. Clairmont noted that we attempted to get bids from 2 other companies, but this was the only company that could do the job before snowfall. This would be funded with building maintenance funds.

There was a discussion about how the shed was used and if it would be more economical to get a new shed or to use wood and paint rather than siding.

On a motion made by Ms. Landry and seconded by Ms. Grillo, the Board voted to accept the estimate from Burley Enterprise and proceed with vinyl siding and other repairs of the shed. The vote was 3 in favor and 2 opposed (GM & LA).

2. PMHS Enrollment

The Board was provided with current enrollment at PMHS. Barnstead has 227 students attending. Two students are being home schooled and 1 student is in an out of district placement.

3. Bus Update

Mr. Fauci informed the Board that he calls the bus company every time there is a complaint. He is given several "reasons" but no resolution. Since this contract is going out to bid he recommends that there be a penalty clause for issues that arise. Ms. Landry stated that there should be a penalty clause in all of our contracts.

There was a discussion about bus companies that could provide services in this area.

XI. COMMITTEE ASSIGNMENTS

A. Personnel / Policy - KG & GM:

Previously discussed

B. Building & Grounds - DB & KG :

None

C. Finance – GM & EL:

Met tonight

D. Sick Bank – KG:

None

E. Strategic Planning - LA:

Working on brochure

F. Space Needs LA & EL:

Met last week – impressed with proposals from architect. Next step is looking at pros and cons and reviewing as a committee. The next meeting is 11/4 at 5:00 PM.

G. CPI Master Plan – GM:

Previously discussed

There will be a Planning Board public hearing on 11/10 at 7:00 PM.

XII. NEXT MEETING

The next meeting is scheduled for Tuesday, November 17, 2015 at 6:30 PM in the Media Center of the Barnstead Elementary School. The agenda will include:

1. NWEA Testing
2. Transportation Bid
3. Initial Budget
4. Math Parent Night Update

XIII. PUBLIC INPUT (Second Session)

None

XIV. NON-PUBLIC SESSION

On a motion made by Ms. Landry and seconded by Ms. Grillo, the Board voted unanimously to enter into a Non-Public Session under the provisions of RSA 91-A: 3 II (c) at 8:19 PM.

XV. ADJOURNMENT

Respectfully submitted,

Lynette Rose
Recording Secretary