

**STATE OF NEW HAMPSHIRE
SCHOOL ADMINISTRATIVE UNIT #86
BARNSTEAD SCHOOL BOARD**

MINUTES

Barnstead School Board
Tuesday, August 25, 2015
Barnstead Elementary School

I. CALL TO ORDER

Members Present: Diane Beijer, Chairperson
Genevieve Michaud, Vice-Chairperson
Eunice Landry, Member
Lyla Adkins, Member
Kathy Grillo, Member

Others Present: John Fauci, Superintendent
Donna Clairmont, Business Administrator
Tim Rice, Principal
Julie Couch, Assistant Principal
Emily Reese, Special Education Director
Members of the Faculty
Absent:

Chairperson Beijer called the meeting to order at 6:40 PM in the Library of the Barnstead Elementary School and welcomed everyone to the first meeting of the new school year.

II. PLEDGE OF ALLEGIANCE

All present rose to pledge allegiance to the flag.

III. AGENDA REVIEW

On a motion made by Ms. Landry and seconded by Ms. Grillo, the Board voted unanimously to approve the agenda as submitted.

IV. APPROVAL OF MINUTES

On a motion made by Ms. Michaud and seconded by Ms. Grillo, the Board voted unanimously to approve the School Board Meeting minutes June 23, 2015 as submitted.

V. PUBLIC INPUT

Jenn Miller and Ryan Russell provided the board with additional information on the proposed changes to the Student Council. An informational packet

was provided highlighting the changes and showing how this will enhance the Student Council by providing leadership opportunities and enrichment to our 6-8 grade students.

VI. BES ADMINISTRATION

A. Action Items

1. Nominations

- a) The Board was provided information on Meredith Jacques as Social Worker. Both Mr. Rice and Mr. Fauci spoke highly of this candidate.

On a motion made by Ms. Landry and seconded by Ms. Grillo, the Board voted unanimously to approve Meredith Jacques as Social Worker as recommended by the Administration.

- b) The Board was provided information on Cami Guest as Maternity Leave Sub.

On a motion made by Ms. Grillo and seconded by Ms. Adkins, the Board voted unanimously to approve Cami Guest as Maternity Leave Sub as recommended by the Administration.

- c) The Board was provided information on the following coaches:

Bill Kriete – Girls Soccer
Mary Dank – Girls Volleyball
Mike Warner – Boys Soccer

On a motion made by Ms. Landry and seconded by Ms. Grillo, the Board voted unanimously to approve Bill Kriete, Girls Soccer; Mary Dank, Girls Volleyball; and Mike Warner, Boys Soccer as recommended by the Administration.

2. Resignations

- a) The Board was provided with a letter of resignation from Rachel Byers as After School Program Director.

On a motion made by Ms. Landry and seconded by Ms. Grillo, the Board voted unanimously to accept the resignation of Rachel Byers.

- b) The Board was provided with a letter of resignation from William Kendrick as night time custodian.

On a motion made by Ms. Landry and seconded by Ms. Grillo, the Board voted unanimously to accept the resignation of William Kendrick as night time custodian.

3. Approval for Committees

The Board was provided with a list of committee membership/ stipends for approval.

There was a discussion about current openings and the time commitment for each position.

On a motion made by Ms. Adkins and seconded by Ms. Michaud, the Board voted unanimously to increase the stipend for Student Council Advisor from \$1300 to \$2000 per person.

On a motion made by Ms. Landry and seconded by Ms. Grillo, the Board voted unanimously to accept the committee membership/stipends for BRIDGES, BASE and Athletic Director as presented.

4. Strategic Plan

The Board was provided with a copy of the strategic plan including the school's vision statement, mission, promise and goals.

It was noted that Mary Dank did an excellent job on the layout.

On a motion made by Ms. Michaud and seconded by Ms. Grillo, the Board voted unanimously to accept the Strategic Plan as presented.

5. Room Parents Presentation

The Board was provided with a document from PTO Today providing information on the different ways of having a room parent and what that person would do.

Mr. Rice stated that the teachers will be looking at this and coming up with a recommendation for the Board.

6. BAZ Update

Ms. Couch reported that BAZ is currently under the direction of the interim co-directors. Interviews for Program Director have occurred and a recommendation is forthcoming.

The Program is up and ready to go for this school year. Approximately 60 students are enrolled.

Mr. Rice stated that Ms. Couch has done a lot of work on this. Mr. Fauci would like to hire the Program Director prior to the next Board meeting.

On a motion made by Ms. Grillo and seconded by Ms. Adkins, the Board voted unanimously to authorize the Superintendent to hire a Program Director for the BAZ program at his discretion.

B. Informational Items

1. Summer Assistance Recognition

Mr. Rice acknowledged that a lot of people contributed to getting things done over the summer. Having Ms. Clairmont here was crucial to getting things done in a timely manner.

There was a discussion about the custodial needs during the summer.

2. Orientation Report

Mr. Rice stated that the new staff had a long yet productive day. There was a lot of material covered.

3. BES Enrollment

Mr. Rice stated that he does not have up-to-date enrollment because there have been changes daily. Today there were 9-10 new enrollments. He does not have a hard number, but believes it will be close to 500.

VII. SPECIAL EDUCATION UPDATE

Ms. Reese stated that it has been a great summer and she is excited to be here. She provided a breakdown of identified students and their placements. Because of out-of-district placements and unanticipated expenses, we are significantly over budget. There are areas we can work on and they will when possible. Ms. Reese will provide updates as things change.

VIII. SAU ADMINISTRATION

A. Action Items

1. Policies

The Board was provided with copies of policies DIH – Fraud Prevention; IHCA – Summer School; JIA/JICD – Student Discipline and Due Process; JLCF-SS – Sunscreen / bug spray; JLCF-R – Sunscreen Permission Form and JICE – Student Publications for their review.

On a motion made by Ms. Landry and seconded by Ms. Grillo, the Board voted unanimously to approve policy DIH – Fraud Prevention for a final reading.

On a motion made by Ms. Landry and seconded by Ms. Grillo, the Board voted unanimously to approve policy JIA/JICD – Student Discipline and Due Process for a final reading.

On a motion made by Ms. Landry and seconded by Ms. Grillo, the Board voted unanimously to approve policy IHCA – Summer School, replacing the previous IHCA, for a final reading.

On a motion made by Ms. Landry and seconded by Ms. Grillo, the Board voted unanimously to approve policy JLCF-SS – Sunscreen/bug spray and JLCF-R – Sunscreen Permission Form for a final reading.

On a motion made by Ms. Landry and seconded by Ms. Grillo, the Board voted unanimously to approve policy JICE – Student Publications for a final reading.

2. Ratify Phone Polls

- a) A phone poll was conducted to approve proceeding with replacing the HV system by Control Technologies in the amount of \$18,712. The phone poll was unanimous.

Ms. Landry – yes
Ms. Beijer – yes
Ms. Grillo – yes

Ms. Adkins - yes
Ms. Michaud - yes

Approved & Ratified

- b) A phone poll was conducted to approve increasing student lunch prices by \$.15 and student milk prices by \$.10. The phone poll was unanimous.

Ms. Landry – yes
Ms. Beijer – yes
Ms. Grillo – yes

Ms. Adkins - yes
Ms. Michaud - yes

Approved & Ratified

3. Architectural Design Bids

The Board was provided with the following bids for Architectural Design:

Lavallee Brensinger Architects	\$30,000.00
The H.L.Turner Group	\$29,800.00
Lauer Architects	No Bid

Mr. Fauci noted that both are good architects and either would do a good job. Buildings & Grounds has not discussed this.

On a motion made by Ms. Landry and seconded by Ms. Grillo, the Board voted unanimously to accept the bid of The H.L.Turner Group out of Concord, NH for Architectural Design in the amount of \$29,800.

Mr. Fauci will set up a meeting with the Space Needs committee.

4. Renewal Schiavi Modular Leases

Ms. Clairmont noted that our 2 year lease is up and we need to approve another 2 years.

There was a discussion about the benefits of leasing vs. buying the modulars. Ms. Michaud stated she would like to see the buy-out figures and associated expenses.

On a motion made by Ms. Landry and seconded by Ms. Grillo, the Board voted unanimously to approve the extension of the lease of the modulars for an additional 2 years.

B. Information Items

1. Budget Schedule

The Board was provided with the budget schedule for 2016-2017.

2. Expenditure Report

The Board was provided with an up-to-date expenditure report. Ms. Clairmont noted that she will be making adjustments ensuring that expenses are taken out of the correct line item.

3. NH Department of Revenue Administration – Establishing Tax Rate

The Board was provided with a copy of a letter from NH DRA regarding establishing tax rates under the current six-month Continuing Resolution.

Ms. Clairmont submitted estimated revenues so that when the state finalizes their budget, we will have done our part.

IX. COMMITTEE ASSIGNMENTS

A. Personnel / Policy - KG & GM:

Previously discussed

B. Building & Grounds - DB & KG :

None

C. Finance – GM & EL:

Met to determine budget schedule

D. Sick Bank – KG:

None

E. CPI Master Plan – GM:

Meeting regularly

F. Strategic Planning - LA:

Previously discussed

G. Space Needs LA & EL:

Previously discussed

X. NEXT MEETING

The next meeting is scheduled for Tuesday, September 29, 2015 at 6:30 PM in the Media Center of the Barnstead Elementary School. The agenda will include:

1. Policy
2. B&G Update
3. SPED Update
4. BAZ Update

XI. PUBLIC INPUT (Second Session)

None

XII. NON-PUBLIC SESSION

On a motion made by Ms. Landry and seconded by Ms. Grillo, the Board voted unanimously to enter into a Non-Public Session under the provisions of RSA 91-A: 3 II (c) at 8:13 PM.

XIII. ADJOURNMENT

Respectfully submitted,

Lynette Rose
Recording Secretary