

**STATE OF NEW HAMPSHIRE  
SCHOOL ADMINISTRATIVE UNIT #86  
BARNSTEAD SCHOOL BOARD**

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**MINUTES**

Barnstead School Board  
Tuesday, May 26, 2015  
Barnstead Elementary School

**I. CALL TO ORDER**

Members Present: Genevieve Michaud, Vice-Chairperson  
Eunice Landry, Member  
Lyla Adkins, Member

Others Present: Tim Rice, Principal  
Julie Couch, Assistant Principal  
John Fauci, Superintendent  
Donna Clairmont, Business Administrator  
Members of the Faculty

Absent: Diane Beijer, Chairperson  
Kathy Grillo, Member

Vice-Chairperson Michaud called the meeting to order at 6:05 PM in the Library of the Barnstead Elementary School.

**II. PLEDGE OF ALLEGIANCE**

All present rose to pledge allegiance to the flag.

**III. AGENDA REVIEW**

On a motion made by Ms. Adkins and seconded by Ms. Landry, the Board voted unanimously to approve the agenda as amended:

1. Nomination
2. Resignation
3. Presentation
4. Room Parents

**IV. APPROVAL OF MINUTES**

On a motion made by Ms. Adkins and seconded by Ms. Landry, the Board voted unanimously to approve the School Board District Meeting minutes April 21, 2015 as submitted.

## V. PUBLIC INPUT

Kerri Doyle, School Nurse but speaking on behalf of all BES teachers and staff, thanked Ms. Michaud, Ms. Adkins and all others involved in the outstanding Teacher Appreciation Week activities. She stated that it was the most amazing week ever!

## VI. PRESENTATION / REQUEST

Jennifer Miller and Ann Tilden addressed the Board to request the expansion of the Student Council by adding a second Advisor. They provided a document indicating the increased activities and opportunities that would be offered with a 2-person Advisory Team.

There are currently 15-20 members of the Student Council and they plan and organize most school activities.

The Board is taking this request under advisement.

## VII. BES ADMINISTRATION

### A. Action Items

#### 1. Nominations

- a) The Board was provided information on Ashley Schlottmann as paraprofessional. This is for a foster child who is an out-of-district placement so we will be billing for the service.

On a motion made by Ms. Adkins and seconded by Ms. Landry, the Board voted unanimously to approve Ashley Schlottmann as paraprofessional 2016 as recommended by the Administration.

- b) The Board was provided information on Nicole Bourgeois as full-time music teacher.

On a motion made by Ms. Adkins and seconded by Ms. Landry, the Board voted unanimously to approve Nicole Bourgeois as full-time music teacher as recommended by the Administration.

#### 2. Resignation

The Board was provided with copies of letters of resignation from Nancy Fournier and Allison Gardner as Teachers, and Dora Hill, Joanne Rautio and Abby Drouin as Paraprofessionals.

On a motion made by Ms. Adkins and seconded by Ms. Landry, the Board voted unanimously to accept the resignations of Nancy Fournier and Allison Gardner as Teachers, and Dora Hill, Joanne Rautio and Abby Drouin as Paraprofessionals with regret.

### 3. Adoption of EnVision Math Program

Mr. Rice provided a handout on the EnVision Math Program. He explained that they have been meeting throughout the year to evaluate the math programs and EnVision is the one that best meets our needs.

We will use this program for grades K-4 in the first year and add a grade each year thereafter.

On a motion made by Ms. Adkins and seconded by Ms. Landry, the Board voted unanimously to adopt the EnVision 2.0 Math Program for grades K-4 for the 2015/2016 school year as proposed by the Administration.

### B. Informational Items

#### 1. Smarter Balanced Assessment Update

Mr. Rice provided a copy of an email from Bob Strobel noting that the testing is 92% completed and should be finished this week. He noted that the staff has been flexible and the kids have been great throughout testing.

#### 2. BES Enrollment

Mr. Rice provided up-to-date information on class size and enrollment. As of 5/26/15 enrollment was 470. We are projecting 479 students for opening in the fall.

#### 3. AM Crossing Guard

Mr. Rice asked if we wanted to continue with the AM crossing guard since some parents still park in the church lot. We are not supposed to use the church parking lot but the church has not complained yet.

There was a discussion about how parents drop off their students. It was suggested that the parking lot be 1-way to avoid congestion. Mr. Rice will look into this and have proposals for next month.

#### 4. Teacher/Staff Recognition

Mr. Rice noted that Literacy Night and Math Carnival were outstanding. He acknowledged Katie Pagnotta and Sara Newell for putting together a Community Night with a spaghetti dinner and a speaker addressing "Dealing with Anxious Youth". It was a huge success with approximately 70 people in attendance. It was such a success that they plan to make this an annual event.

## 5. Room Parents

Ms. Adkins suggested that we consider “Room Parents” that would volunteer in classrooms and communicate with other parents. They would help the teachers with whatever was needed and would lessen the load of the teachers.

Mr. Fauci stated that he has seen this work successfully; however there is work that would need to be done to put this in place.

Ms. Adkins volunteered to help develop this program if approved.

## VIII. BAZ UPDATE

Ms. Byers stated that they are preparing for summer and have 44 students signed up. They can take up to 50. The final session for this school year begins Monday. All is going well.

They are planning an end-of-year celebration on June 12<sup>th</sup>. There will be a raffle, games and a barbeque.

## IX. SAU ADMINISTRATION

### A. Action Items

#### 1. Business Administrator’s Contract

Mr. Fauci noted that we need approval for the Business Administrator’s contract. Ms. Landry stated that the board decided we needed more time from the BA and came up with a 3-year contract for 4 days a week.

On a motion made by Ms. Adkins and seconded by Ms. Landry the Board voted unanimously to approve the Business Administrator’s 3-year contract.

#### 2. Roofing Bids

The Board was provided with a roofing bid from Skyline Roofing, Inc. in the amount of \$84,660 for 1995 Addition and \$24,720 for the Kitchen roof.

Ms. Clairmont explained that there was only 1 bid and stated that B&G is requesting a waiver for the 2 bid minimum. B&G would like to move forward with this project.

There was a discussion about the bid process and the reason for only 1 bid. Ms. Michaud stated that she is hesitant to go with only 1 bid because she has no basis of comparison. Ms. Clairmont stated that we have been working with this contractor for 10 years.

On a motion made by Ms. Landry and seconded by Ms. Adkins, the Board voted to approve the request of B&G and waive the requirement for at least 2 bids. The vote was 2 in favor and 1 opposed (GM).

On a motion made by Ms. Landry and seconded by Ms. Adkins, the Board voted unanimously to approve the expenditure of funds for the 1995 Addition and the Kitchen roof in the amount of \$109,380 and award the bid to Skyline Roofing, Inc.

### 3. Security Locks

The Board was provided with a quote from Taylor Brothers Door Lock for security locks in the amount of \$3,635.55.

Mr. Fauci noted that this is a part of our emergency protocols and that he has seen how these locks work and they make it virtually impossible to penetrate. The cost does not include installation, but that can be done by the custodians over the summer. This has been recommended by B&G.

On a motion made by Ms. Landry and seconded by Ms. Adkins, the Board voted unanimously to authorize the purchase of Nightlocks from Taylor Brothers Door Lock.

### 4. Permission to Hire

Due to the amount of hiring that needs to be done, Mr. Fauci requested permission from the Board to hire prior to the next meeting.

On a motion made by Ms. Landry and seconded by Ms. Adkins, the Board voted unanimously to authorize the Superintendent to hire prior to the next meeting.

## B. Information Items

### 1. Expenditure Report

The Board was provided with an up-to-date expenditure report. Ms. Clairmont noted some items that are not yet encumbered.

### 2. Capital Improvement Plan

The Board was provided with a copy of a memo from Ms. Michaud to Mr. Fauci regarding the CIP. It noted that a committee has been formed and will be asking to meet with Mr. Fauci regarding the school's anticipated capital expenditures over the next 6 years.

### 3. Teacher Appreciation Week

Mr. Fauci stated that in his 40-year career he has not seen anything as good as this year's Teacher Appreciation Week. All agreed that the events were outstanding and fun.

4. Debriefing with Barnstead Police Department

Mr. Fauci noted that there was a debriefing with the BPD regarding the soft lockdown that occurred last month. He noted that they talked about protocols and how we could improve. The BPD was very supportive of what we did and how we worked with them.

Mr. Fauci wanted to publically acknowledge how well the BPD worked with us and coordinated with the State Police.

5. Enrollment Update

The Board was provided with an up-to-date enrollment report indicating that 234 Barnstead students are attending PMHS as of 5/15/15.

6. NHSBA Academy Calendar

The Board was provided with a copy of the NHSBA Academy Calendar For 2015-16.

X. COMMITTEE ASSIGNMENTS

A. Personnel / Policy - KG & GM:

None

B. Building & Grounds - DB & KG :

Previously discussed

C. Finance – GM & EL:

None

D. Master Plan – GM:

None

E. Strategic Planning - LA:

None

F. Space Needs LA & EL:

Meeting on 5/27 to talk about concepts

XI. NEXT MEETING

The next meeting is scheduled for Tuesday, June 23, 2015 at 6:00 PM in the Media Center of the Barnstead Elementary School. The agenda will include:

1. Policy
2. Transfer Request
3. Space Needs

XII. PUBLIC INPUT (Second Session)

None

XIII. NON-PUBLIC SESSION

On a motion made by Ms. Landry and seconded by Ms. Michaud, the Board voted unanimously to enter into a Non-Public Session under the provisions of RSA 91-A: 3 II (c) at 7:24 PM.

XIV. ADJOURNMENT

Respectfully submitted,

Lynette Rose  
Recording Secretary