

**STATE OF NEW HAMPSHIRE
SCHOOL ADMINISTRATIVE UNIT #86
BARNSTEAD SCHOOL BOARD**

MINUTES

Barnstead School Board
Tuesday, April 21, 2015
Barnstead Elementary School

I. CALL TO ORDER

Members Present: Diane Beijer, Chairperson
Genevieve Michaud, Vice-Chairperson
Kathy Grillo, Member
Eunice Landry, Member
Lyla Adkins, Member

Others Present: Tim Rice, Principal
Julie Couch, Assistant Principal
John Fauci, Superintendent
Members of the Faculty

Absent: Donna Clairmont, Business Administrator

Chairperson Beijer called the meeting to order at 6:03 PM in the Library of the Barnstead Elementary School.

II. PLEDGE OF ALLEGIENCE

All present rose to pledge allegiance to the flag.

III. AGENDA REVIEW

On a motion made by Ms. Landry and seconded by Ms. Grillo, the Board voted unanimously to approve the agenda as amended:

1. Non-Public
2. Telephone Safety
3. Table Policy JIA/JICD

IV. APPROVAL OF MINUTES

On a motion made by Ms. Landry and seconded by Ms. Grillo the Board voted unanimously to approve the School Board District Meeting minutes of March 21, 2015 as amended:

Strike "Voice Vote" under Teacher Contract (pg. 7) since it was a secret ballot.

On a motion made by Ms. Landry and seconded by Ms. Grillo the Board voted unanimously to approve the Board Meeting minutes of March 24, 2015 as submitted.

V. PUBLIC INPUT

None

VI. BES ADMINISTRATION

A. Action Items

1. Resignation

The Board was provided with a copy of a letter of resignation from Katie Walsh as Kindergarten Teacher.

On a motion made by Ms. Landry and seconded by Ms. Grillo the Board voted unanimously to accept the resignation from Katie Walsh with regret.

2. Para / Support Staff Nominations for 2015-2016

The Board was provided with a list of Para / Support Staff Nominations for 2015-2016.

On a motion made by **Ms. Landry and seconded by Ms. Michaud** the Board voted unanimously to approve Para / Support Staff Nominations for 2015-2016 as recommended by the Administration.

B. Informational Items

1. Teacher/Staff Recognition

Mr. Rice acknowledged Kristin Whitworth who organized and managed the Literacy/Poetry Night on April 22nd. She has worked very hard and deserves kudos. The Board thanks Ms. Whitworth for her work.

2. BES Enrollment

Mr. Rice provided up-to-date information on class size and enrollment. As of 4/17/15 enrollment was 471.

3. SPED Update

Mr. Rice informed the Board that the numbers continue to fluctuate. We are moving ahead with planning placement and teachers for each grade level. We have been working with our new Special Education Director and are ready for the summer. The special education staff have been great in supporting each other through this transition.

Mr. Fauci commended the staff for pulling together to help kids.

4. Smarter Balanced Assessment Schedule Update

Mr. Rice noted that things are going well. Between Bob and Brian they have made sure everything is working. The problems mentioned at the previous meeting have been resolved.

Mr. Rice attended a meeting in Alton regarding issues about the roll-out of the testing. DOE was present to answer concerns.

There was a discussion about the different tests around the state and the testing process.

5. Upcoming Events

Literacy Night – Wednesday, 4/22, 5:30 – 7:00 PM

Teacher appreciation Week – 5/4 – 5/8

5th Grade DARE Graduation – Friday 5/8 at 9:00 AM

3-District Band concert – 5/14 at 6:00 PM at PMHS

Guidance & Parents event – 5/18 at 6:00 PM at BES gym

3-District Choral Concert - 5/21 at 6:00 PM at PMHS

Memorial Day Assembly – Friday, 5/22 at 8:30 AM

5th Grade Natures Classroom – 5/26 – 5/29

8th Grade Semi-Formal Dance – Friday 6/5 at 6:00 PM

Pre-School Celebration – Thursday, 6/11 at 9:00 AM

PMHS Graduation – Friday, 6/12

8th Grade Step-Up Ceremony – Monday 6/15 at 6:15 PM

Academic Awards for Grader 5-7 – Tuesday, 6/16 at 8:15 AM

Step-Up Day from Grades K – 7 – Tuesday 6/16 at 10:15 AM

Last Day of school for students - Tuesday 6/16 at 12:15

Last Day for teachers – 6/17

Ms. Michaud stated that she and Ms. Adkins have “taken over” the Teacher Appreciation Week and it is going to be spectacular! She encouraged Board members to stop in each day to see what they have done.

6. Benefits of Recess

Ms. Michaud provided a handout on the benefits of recess in the primary grades, she hopes teachers will look at it and perhaps an additional recess can be structured into the day for the younger students.

There was a discussion about recess and the schedule at BES.

VII. BAZ UPDATE

Ms. Byers stated that last Friday they had their first Bingo Night and it was a great success. There were approximately 100 students and parents in attendance. Students that participated in “Youth Beats” performed on the stage. Parents left asking where there would be another event.

Ms. Byers stated that she has only received one piece of negative feedback about the increase in rates. She is concerned that not everyone is aware of the increase. Ms. Michaud suggested that the information be printed on colored paper and sent home with students. Mr. Rice stated that he will get this done for this Friday.

VIII. SAU ADMINISTRATION

A. Action Items

1. Architectural Design RFP

Mr. Fauci noted that the Architectural Design was approved at the District Meeting and is looking for direction from the Board on how to proceed. Ms. Landry stated that this is usually done through a selected bid process. Mr. Fauci stated that he will do some research and have 3 names, and possibly the bids at the May meeting.

Mr. Fauci is also trying to get input from the Space Needs Committee. There was a discussion about what is wanted / needed.

2. Policies

The Board was provided with copies of policies EEAG – Use of Private Vehicles for Transportation of Students; GCCBC – FMLA; IJOC – Volunteers and JEC – Manifest Emotional Hardships.

On a motion made by Ms. Landry and seconded by Ms. Grillo the Board voted unanimously to approve Policy EEAG – Use of Private Vehicles for Transportation of Students as amended:

- 1) Note that this concerns BES staff and teachers
- 2) In second paragraph change “excess of” to “addition to”.

On a motion made by Ms. Landry and seconded by Ms. Grillo the Board voted unanimously to approve Policy GCCBC – Family Medical Leave Act.

On a motion made by Ms. Landry and seconded by Ms. Grillo the Board voted unanimously to approve Policy IJOC – Volunteers.

On a motion made by Ms. Landry and seconded by Ms. Grillo the Board voted unanimously to approve Policy JEC – Manifest Emotional Hardships.

B. Information Items

1) Expenditure Report

The Board was provided with an up-to-date expenditure report. Any questions should go to Donna Clairmont.

2) School Emergency Notification System Grant

The Board was provided with a letter from the Selectmen noting that one of the specifications of the grant that the community has an up-to-date Local Emergency Operations Plan (LEOP). They noted that they just got notified that they received a grant for their LEOP and the update process will take a few months, therefore they are unable to participate at this time.

3) Enrollment Update

The Board was provided with an up-to-date enrollment report indicating that 235 Barnstead students are attending PMHS as of 4/15/15.

4) Soft Lockdown Report

Mr. Fauci informed the Board of a recent incident that resulted in a soft lockdown of the school. The Administration worked in cooperation with the local PD as well as State Police to ensure the building was safe.

A message was sent to parents informing them of the incident. Secretaries were given a statement to provide to parents who called in to ensure that the same information was being given to everyone. Board members and the DOE were also informed.

After dismissal there was a meeting with teachers to explain what happened. For the most part everything went very smoothly. We will be debriefing with the PD soon. Both Pittsfield PD and the State Police were great to work with.

There was a discussion about how to inform parents to help them talk to their kids about situations as they arise.

5) Telephone Safety

Mr. Fauci informed the Board that we received information that BES and the SAU were being audited for 911 to ensure that all phones provided location when dialing 911. The SAU was fine, but BES phones did not give the location. This is a software problem and an easy fix that is in process.

911/CopSync has not been set up yet as there are still questions and issues that need to be resolved.

There was a discussion about door locks and effective ways to keep intruders out. This issue will go to Buildings & Grounds.

IX. COMMITTEE ASSIGNMENTS

A. Personnel / Policy - KG & GM:

Previously discussed

B. Building & Grounds - DB & KG :

Has not met

C. Finance – GM & EL:

Has not met

D. Master Plan – GM:

Has not met

E. Strategic Planning - LA:

Has not met

F. Space Needs LA & EL:

Meeting coming up

X. NEXT MEETING

The next meeting is scheduled for Tuesday, May 26, 2015 at 6:00 PM in the Media Center of the Barnstead Elementary School. The agenda will include:

1. Policy
2. Architect Bids
3. Strategic Plan
4. Door Locks

XI. PUBLIC INPUT (Second Session)

None

XII. NON-PUBLIC SESSION

On a motion made by Ms. Landry and seconded by Ms. Grillo, the Board voted unanimously to enter into a Non-Public Session under the provisions of RSA 91-A: 3 II (c) at **8:06 PM**.

XIII. ADJOURNMENT

Respectfully submitted,

Lynette Rose
Recording Secretary