

**STATE OF NEW HAMPSHIRE  
SCHOOL ADMINISTRATIVE UNIT #86  
BARNSTEAD SCHOOL BOARD**

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**MINUTES**

Barnstead School Board  
Tuesday, March 24, 2015  
Barnstead Elementary School

**I. CALL TO ORDER**

Members Present: Diane Beijer, Chairperson  
Eunice Landry, Vice-Chairperson  
Kathy Grillo, Member  
Genevieve Michaud, Member  
Lyla Adkins, Member

Others Present: Tim Rice, Principal  
Julie Couch, Assistant Principal  
John Fauci, Superintendent  
Members of the Faculty

Absent: Donna Clairmont, Business Administrator

Superintendent Fauci called the meeting to order at 6:01 PM in the Library of the Barnstead Elementary School.

**II. PLEDGE OF ALLEGIANCE**

All present rose to pledge allegiance to the flag.

**III. SCHOOL BOARD REORGANIZATION**

Mr. Fauci welcomed Lyla Adkins to the Board and opened the nominations for Board Chair.

On a motion made by Ms. Landry and seconded by Ms. Michaud, the Board voted to appoint Diane Beijer as Chair. The vote was 4 in favor and 1 abstention (DB).

On a motion made by Ms. Landry and seconded by Ms. Grillo, the Board voted to appoint Genevieve Michaud as Vice-Chair. The vote was 4 in favor and 1 abstention (GM).

On a motion made by Ms. Michaud and seconded by Ms. Beijer, the Board voted to appoint Lyla Adkins as Secretary. The vote was 4 in favor and 1 abstention (LA).

#### IV. AGENDA REVIEW

On a motion made by Ms. Landry and seconded by Ms. Michaud, the Board voted unanimously to approve the agenda as modified:

1. Lakes Region Music Festival
2. Move staff nominations to Non-Public

#### V. APPROVAL OF MINUTES

On a motion made by Ms. Landry and seconded by Ms. Adkins, the Board voted to approve the Board Meeting minutes of February 17, 2015 as submitted. The vote was 4 in favor and 1 abstention (LA).

On a motion made by Ms. Landry and seconded by Ms. Michaud, the Board voted to approve the Board Meeting minutes of March 3, 2015 as submitted. The vote was 4 in favor and 1 abstention (LA).

#### VI. PUBLIC INPUT

None

#### VII. BES ADMINISTRATION

##### A. Action Items

##### 1. Nominations

- a) Staff nominations for 2015-2016

Moved to Non-Public

- b) Track Coaches

The Board was provided with information on Shane McCartney and Kristina Howlett as Track Coaches.

On a motion made by Ms. Landry and seconded by Ms. Michaud the Board voted unanimously to accept the recommendation of the Administration and approve Shane McCartney and Kristina Howlett as Track Coaches.

- c) Resignation

The Board was provided with a copy of a letter of resignation from James Charland as PT Custodian.

On a motion made by Ms. Landry and seconded by Ms. Michaud the Board voted unanimously to accept the resignation from James Charland as PT Custodian.

d) PT Custodian

The Board was provided with information on Shane McCartney as PT custodian.

On a motion made by Ms. Landry and seconded by Ms. Michaud the Board voted unanimously to accept the recommendation of the Administration and approve Shane McCartney as PT custodian.

e) SPED Director Update

The Board was provided with information on Emily Reese as Special Education Director. Mr. Fauci noted that he has worked with her in the past and she has done amazing things in the district for which she works. It was noted that she has been providing services to BES since the position was vacated.

There was a discussion about her vast experience and her fit with BES as well as the number of days in her contract.

Mr. Fauci commended the efforts of Mr. Rice and Ms. Couch in the interim.

On a motion made by Ms. Landry and seconded by Ms. Michaud the Board voted unanimously to accept the recommendation of the Administration and approve Emily Reese to fill the position of Special Education Director effective 7/1/15.

2. Speech Substitute Update

Mr. Rice informed the Board that we entered into a contract with Boothby Services and they were able to find 2 people, a speech/language pathologist and a speech/language therapist. He noted that we are in a good place now and that this works within the budget.

On a motion made by Ms. Landry and seconded by Ms. Michaud the Board voted unanimously to accept the recommendation of the Administration and enter into a contract with Boothby Services for a PT speech/language pathologist and a PT speech/language therapist.

VIII. BAZ Presentation

Ms. Byers updated the Board on her troubleshooting efforts to deal with children being picked up before they got full benefit of the program. She stated that she has sent a letter to families requesting that the students stay until at least 5PM. In the next session this will be a requirement.

Ms. Byers noted that most of the programs are at full capacity. She has been in contact with the DOE and they are pushing for an increase in cost since BAZ is currently well below the cost of comparable programs in the area. She provided a list of comparable programs with their fee scales.

Ms. Byers made a power point presentation that highlighted the income of the program and how those funds are being spent. As a result of her research and the fact that BAZ is funded by a 5 year grant that decreases each year, Ms. Byers is proposing to increase the fee to the following:

Full pay - \$50/week - \$10/day  
Reduced lunch - \$20/week - \$4/day  
Free lunch – free

If approved, the new fee structure will start 7/1/15. Ms. Byers provided the Board with a copy of a letter she intends to send to parents explaining the program and how students are selected.

Mr. Fauci noted that this program had a tough start and due to the work of Ms. Byers it has become a very successful program. He commended her for a job well done.

The Board also expressed their appreciation and noted that this was an excellent presentation.

On a motion made by Ms. Grillo and seconded by Ms. Michaud, the Board voted unanimously to accept the proposal for an increase in the tuition for the BAZ program as presented.

#### A. Informational Items

##### 1. BES Enrollment

Mr. Rice provided up-to-date enrollment information. As of 3/19/15 enrollment was 466. There has been a decrease in enrollment each month. There was a discussion about the decrease and the trends for the future.

##### 2. Strategic Plan Update

The Board was provided with a draft copy of the District Goals & Objectives for 2015-2020. The 5 areas of concentration will be:

- Curriculum & Assessment
- Professional Development
- High Quality Staff
- Technology
- Space & Facilities

### 3. SPED Update

Mr. Rice informed the Board that the SPED numbers are going up as people move into the community. We will keep on top of these needs and keep the Board updated.

### 4. Smarter Balanced Assessment Schedule

The Board was provided with a copy of the Smarter Balanced Assessment Schedule. Mr. Rice noted that this has been a challenge due to some technology glitches at the DOE level and the fact that the testing occurs for grades 3-8 so it takes a lot of time to get all of the grades tested.

### 5. Upcoming Events

Kindergarten Registration – Tuesday 3/24 and Wednesday, 3/25  
BES Father/Daughter Dance – Friday, 3/27  
Academic Awards, Friday 4/3  
Student Council Dance – Friday 4/10  
Literacy Night – Wednesday, 4/22, 5:30 – 7:00 PM

### 6. Teacher/Staff Recognition

- a) Mr. Rice noted that the teachers did a great job in the Math Carnival night on March 10<sup>th</sup>.
- b) Mr. Rice noted that Tammy Rackliff is doing a great job in her role as substitute coordinator. Ms. Couch and Mr. Fauci agreed that she does an excellent job in all that she does.

### 7. Lakes Region Music Festival

Mr. Rice provided the names of the students that participated in the Lakes Region Junior High Music Festival. He congratulated them and noted that this information will be in the paper.

## IX. SAU ADMINISTRATION

### A. Action Items

#### 1. Appointment

Genevieve Michaud was appointed as the Board's representative on the Planning board's Capital Improvement Planning Committee.

#### 2. School Board Calendar 2015-2016

The Board was provided with the 2015-2016 meeting dates.

### 3. Policies

The Board was provided with copies of policies ADC – Tobacco Products Ban Use and Possession in and on School Facilities and Grounds; EBCE – School Closings Procedure; JIA/JICD – Student Due Process Rights/Student Discipline; KE – Public Complaints and KI – Visitors to the Schools.

Ms. Michaud noted that all of these are mandatory policies and went over the changes made in each.

A motion was made by Ms. Grillo and seconded by Ms. Michaud, to approve policy ADC – Tobacco Products Ban Use and Possession in and on School Facilities and Grounds for a third reading.

#### Policy EBCE

It was determined that the policy be amended to remove morning kindergarten under section 4, remove YMCA under cancellations, and change “will” to “may” regarding SAU office operations in the second paragraph.

A motion was made by Ms. Michaud and seconded by Ms. Landry, to approve policy EBCE – School Closings Procedure with amendments for a second reading

Policy JIA/JICD – Student Due Process Rights/Student Discipline was tabled.

A motion was made by Ms. Michaud and seconded by Ms. Grillo, to approve policy KE – Public Complaints for a second and final reading.

A motion was made by Ms. Michaud and seconded by Ms. Grillo, to approve policy KI – Visitors to the Schools for a second and final reading.

### B. Information Items

#### 1) Recap of District Meeting

It was noted that the District Meeting went very well with minimal questions and respectful comments for the most part. Mr. Fauci stated that this Board takes ownership in the budget and does a great job presenting.

Ms. Beijer commended Ms. Landry and Ms. Grillo for their efforts. The Board expressed appreciation for a community that supports its schools.

## 2) Expenditure Report

The Board was provided with an up-to-date expenditure report. Mr. Fauci highlighted areas that appeared over budget and explained how that will be rectified (outside payments due). He stated that Ms. Clairmont does not believe we will have to dip into any of the contingency funds.

Any questions should be forwarded to Ms. Clairmont.

## X. COMMITTEE ASSIGNMENTS

### A. Personnel / Policy:

Will be represented by Ms. Grillo and Ms. Michaud.

### B. Building & Grounds:

Will be represented by Ms. Beijer and Ms. Grillo.

### C. Finance:

Will be represented by Ms. Landry and Ms. Grillo.

### D. Strategic Planning:

This committee will be phasing out. In the meantime Ms. Adkins will represent the Board.

### E. Space Needs:

Will be represented by Ms. Landry and Ms. Adkins.

### F. Master Plan:

Will be represented by Ms. Michaud.

## XI. NEXT MEETING

The next meeting is scheduled for Tuesday, April 21, 2015 at 6:00 PM in the Media Center of the Barnstead Elementary School. The agenda will include:

1. Policy
2. SPED Update

## XII. PUBLIC INPUT (Second Session)

Elizabeth Cantrell asked that Board members speak up when talking as it is difficult to hear them in the back.

XIII. NON-PUBLIC SESSION

On a motion made by Ms. Landry and seconded by Ms. Adkins, the Board voted unanimously to enter into a Non-Public Session under the provisions of RSA 91-A: 3 II (c) at 8:02 PM.

XIV. ADJOURNMENT

Respectfully submitted,

Lynette Rose  
Recording Secretary