

**STATE OF NEW HAMPSHIRE  
SCHOOL ADMINISTRATIVE UNIT #86  
BARNSTEAD SCHOOL BOARD**

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**MINUTES**

Barnstead School Board  
Tuesday, December 16, 2014  
Barnstead Elementary School

**I. CALL TO ORDER**

Members Present: Diane Beijer, Chairperson  
Eunice Landry, Vice-Chairperson  
Kathy Grillo, Member  
Genevieve Michaud, Member

Others Present: John Fauci, Superintendent  
Tim Rice, Principal  
Julie Couch, Assistant Principal  
Donna Clairmont, Business Administrator  
Members of the Faculty

Chairperson Beijer called the meeting to order at 6:05 PM in the Library of the Barnstead Elementary School.

**II. PLEDGE OF ALLEGIANCE**

All present rose to pledge allegiance to the flag.

**III. MOMENT OF SILENCE**

A moment of silence was held in honor of Maureen Fitzpatrick who served faithfully on this School Board for 12 years. Maureen was a champion of both teachers and students and we will miss her tremendously.

**IV. AGENDA REVIEW**

On a motion made by Ms. Landry and seconded by Ms. Grillo, the Board voted unanimously to approve the agenda as modified:

1. First Student update
2. SPED Director Update

**V. APPROVAL OF MINUTES**

On a motion made by Ms. Landry and seconded by Ms. Grillo the Board voted unanimously to approve the Board Meeting minutes of November 18, 2014 as amended:

1. Item 6 on page 4 should read "NWEA" rather than "NEWA"
2. Under Committee Assignments (page 5) the meeting of the Finance Committee should be 12/3/14 rather than 12/13/14.

## VI. PUBLIC INPUT

Michelle Rosado, Chair of the Space Needs Committee, informed the Board that the Committee has been meeting faithfully. The public survey is on the school website and the staff survey should be on the website soon. The majority of staff do not think it appropriate to have Town Offices here, but 61% of the public supports this.

The Committee believes that they need a conceptual design to move forward. They will be reaching out to a couple of firms to get this done. We will probably need a Warrant Article to fund this.

## VII. BES ADMINISTRATION

### A. Action Items

#### 1. Ratify Phone Poll

A phone poll was made to accept the resignation of Lynn Stockwell effective 12/2/14. The results of the poll were:

EL – Yes	DB – Yes
MF – Yes	GM – Yes
KG – Yes	

The phone poll was ratified.

#### 2. Nominations

- a) The Board was provided with information on Tara Harris as a Fourth Grade Teacher replacing Lynn Stockwell.

On a motion made by Ms. Michaud and seconded by Ms. Landry, the Board voted unanimously to accept the recommendation of the Administration and approve the nomination of Tara Harris as a Fourth Grade Teacher replacing Lynn Stockwell.

#### 3. Maternity Leave

Mr. Rice informed the Board that Kristin Call will be a short-term sub for Allison Gardner who will be out on maternity leave beginning in February. He is still looking for someone to fill in for Ms. Blake (Speech).

## B. Informational Items

### 1. BES Enrollment

Mr. Rice provided up-to-date enrollment information. As of 12/11/14 enrollment is 473.

### 2. Thanksgiving Dinner

Mr. Rice informed the Board that there were over 200 guests attending the Thanksgiving Dinner for Grandparents. This event was for the grandparents of the 1<sup>st</sup>, 2<sup>nd</sup> and 5<sup>th</sup> grades. The event was a great success and similar events will be held for the other grade levels.

### 3. BES Food Service Audit

Mr. Rice informed the Board that the Food Service Audit is being conducted this week.

### 4. Teacher Praises

Mr. Rice gave accolades to the kitchen staff for the excellent job they did on the thanksgiving dinner and the great work they do every day.

### 5. Upcoming Events

Grade 4-8 Holiday Concert – Wednesday, 2/17 (PMHS at 6:30PM)  
Snow Date – Thursday 12/18

Teacher In-Service – Monday 12/22

### 6. Assistant Principal Update

Ms. Couch stated that she finished the Title I grant today. She will be bringing discipline data to future meetings. Overall, things are going very well.

Mr. Fauci stated that the Administration is working very well together and everyone is on the same page.

### 7. Parking Lot Update

Mr. Rice informed the Board that the work on the parking lot was delayed due to the Thanksgiving Dinner, but the contractor worked that weekend and through the snowstorm to get it done. It is done, and everything is working well.

## 8. BAZ Program Update

Rachel Byers informed the Board that things are going well, improving every day. The next session will begin the second week of January. She met with her Advisory Board last week and got some good direction. There are currently 62 participants and there is still a long waiting list.

## VIII. SAU ADMINISTRATION

### A. Action Items

#### 1. Budget

Ms. Landry asked if there were any questions about the budget and there were none. Ms. Clairmont noted that most of the budget is contractual obligations with some discretionary items. We are proposing changing a .5 FTE custodial position to full time and a 2% increase of staff not covered by collective bargaining.

On a motion made by Ms. Beijer and seconded by Ms. Landry, the Board voted unanimously to accept the recommended FY16 budget in the amount of \$11,806,245.

#### 2. Warrant Article Review

The Board was provided with the Proposed Warrant Articles.

Ms. Clairmont noted that these are all pretty standard Warrant Articles. She went over each Article with the rationale for the monetary amount.

There was a discussion about oil prices and the fact that we cannot lock into a price until spring or early summer. We project the best we can, sometimes it works to our benefit and sometimes it doesn't.

There was a discussion about the order of the Warrant Articles and the feasibility of dissolving the Trust fund for Gifted & Talented.

#### 3. Policies

The Board was provided with copies of policies DK – Payment Procedures; DN – Disposal of Material and Equipment; JLC – Student Health Services; JLCE/EBBC – Emergency Care and First Aid; JLF – Reporting Child Abuse or Neglect and JLF-R – DCYF Report Form.

Mr. Fauci went over the changes in each policy.

On a motion made by Ms. Landry and seconded by Ms. Michaud, the Board voted unanimously to approve policy DK – Payment Procedures for a final reading.

On a motion made by Ms. Landry and seconded by Ms. Grillo, the Board voted unanimously to approve policy DN – Disposal of Material and Equipment for a final reading.

On a motion made by Ms. Landry and seconded by Ms. Grillo, the Board voted unanimously to approve policy JLC – Student Health Services for a final reading.

On a motion made by Ms. Landry and seconded by Ms. Grillo, the Board voted unanimously to approve policy JLCE/EBBC – Emergency Care and First Aid for a final reading.

On a motion made by Ms. Landry and seconded by Ms. Grillo, the Board voted unanimously to approve policies JLF – Reporting Child Abuse or Neglect and JLF-R – DCYF Report Form for a final reading.

## B. Information Items

### 1) PMHS Enrollment

The Board was provided with an up-to-date enrollment report indicating that 243 Barnstead students are attending PMHS as of 12/14/14.

### 2) School Bus Issues

Mr. Fauci informed the Board there have been concerns about bussing the past couple of years, mostly due to staffing issues. He met with Howard Anderson, the Area General Manager for First Student to see how these issues can be resolved.

Mr. Fauci shared a letter from Mr. Anderson outlining what they are doing to attract drivers and expedite licensure. Mr. Fauci noted that things have been better since the meeting.

There was a discussion about bus routes, specifically issues during inclement weather.

### 3) SPED Director Update

Mr. Fauci noted that we have advertised for this position and only received minimal applications. There is a strong need for this position. There should be a better pool of applicants in the spring.

In the interim, Mr. Rice has been filling in and doing a great job. He is not Special Ed certified, however, and would like Board approval for hiring a consultant from one of the surrounding schools on an as-needed basis for \$75/hr. This would be a hire rather than a contractor in order to have them covered under the district insurance.

On a motion made by Ms. Landry and seconded by Ms. Michaud, the Board voted unanimously to allow the Superintendent to hire a on an as-needed basis for \$75/hr.

IX. COMMITTEE ASSIGNMENTS

A. Personnel / Policy:

Ms. Grillo will be serving on the Policy Committee for PMHS

B. Building & Grounds:

Ms. Michaud will be serving on this committee.

C. Finance:

Previously discussed

D. Strategic Planning

The committee has been meeting and come up with goals and mission statements for review.

E. Space Needs:

Ms. Michaud will be serving on this committee. The Board gave approval for the development of a conceptual design.

X. NEXT MEETING

The next meeting is scheduled for Tuesday, January 27, 2015 at 6:00 PM in the Media Center of the Barnstead Elementary School. The agenda will include:

1. Warrant Articles

XI. PUBLIC INPUT (Second Session)

None

XII. ADJOURNMENT

On a motion made by Ms. Landry and seconded by Ms. Michaud, the Board voted unanimously to adjourn at 7:29 PM.

Respectfully submitted,

Lynette Rose  
Recording Secretary