

**STATE OF NEW HAMPSHIRE  
SCHOOL ADMINISTRATIVE UNIT #86  
BARNSTEAD SCHOOL BOARD**

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**MINUTES**

Barnstead School Board  
Tuesday, October 28, 2014  
Barnstead Elementary School

I. CALL TO ORDER

Members Present: Diane Beijer, Chairperson  
Eunice Landry, Vice-Chairperson  
Kathy Grillo, Member  
Genevieve Michaud, Secretary  
Maureen Fitzpatrick, Member

Others Present: John Fauci, Superintendent  
Tim Rice, Principal  
Julie Couch, Assistant Principal  
Donna Clairmont, Business Administrator

Members of the Faculty  
Members of the Public

Absent: Eric Keck, Director of Student Services

Chairperson Beijer called the meeting to order at 6:02 PM in the Library of the Barnstead Elementary School.

II. PLEDGE OF ALLEGIANCE

All present rose to pledge allegiance to the flag.

III. AGENDA REVIEW

On a motion made by Ms. Michaud and seconded by Ms. Grillo, the Board voted unanimously to approve the agenda as amended:

1. Non-Public
2. Remove one nomination

#### IV. APPROVAL OF MINUTES

On a motion made by Ms. Landry and seconded by Ms. Grillo the Board voted to approve the Board Meeting minutes of September 30, 2014 as submitted. The vote was 3 in favor and 2 abstentions (MF & DB).

#### V. PUBLIC INPUT

None

#### VI. BES ADMINISTRATION

##### A. Action Items

##### 1. BAZ Program

Mr. Rice informed the Board that the program is going well. There was a dance on Friday night that helped to promote BAZ. Ms. Byers is working on additional activities. There will be a parent survey to get feedback on the program from a parent perspective.

##### 2. Nominations

The Board was provided with information on Melanie Dinneen, Jacqueline Malley, and Meesha Routhier as paraprofessionals.

Ms. Malley and Ms. Routhier's positions are not in the current budget, but are required as 1:1 aids for students who have moved into the district.

On a motion made by Ms. Landry and seconded by Ms. Grillo, the Board voted unanimously to approve the nominations of Melanie Dinneen, Jacqueline Malley, and Meesha Routhier as paraprofessionals.

The Board was provided with information on Mike Warner as boys 7/8 basketball coach and Ryan McKenna as girls 7/8 basketball coach. Both have coached at BES for the past 2 years.

On a motion made by Ms. Landry and seconded by Ms. Grillo, the Board voted unanimously to approve the nominations of Mike Warner as boys 7/8 basketball coach and Ryan McKenna as girls 7/8 basketball coach.

##### 3. Resignations

The Board was provided with a copy of a letter of resignation from Linda Clevesy as paraprofessional.

On a motion made by Ms. Landry and seconded by Ms. Grillo, the Board voted unanimously to accept the resignation of Linda Clevesy.

#### 4. Maternity Leave

Mr. Rice informed the Board that he received a request from Rebecca Blake for maternity leave from the end of March / early April through the remainder of the school year. He will be looking for a temporary replacement.

On a motion made by Ms. Beijer and seconded by Ms. Grillo, the Board voted unanimously to approve maternity leave for Rebecca Blake from end of March / early April through the remainder of the school year.

#### 5. Intent to Retire 2016

The Board was provided with letters of intent to retire from Linda Croteau, Sharon Karpinski and Sarah Zink effective at the end of the 2015-2016 school year.

On a motion made by Ms. Landry and seconded by Ms. Fitzpatrick, the Board voted unanimously to accept the letters of intent to retire from Linda Croteau, Sharon Karpinski and Sarah Zink effective at the end of the 2015-2016 school year.

### B. Informational Items

#### 1. BES Enrollment

Mr. Rice informed the Board that as of today enrollment is 476.

#### 2. Student Drop-Off

Mr. Rice informed the Board that there is an addition being put on to the church across the street and this has effected student drop-off. A change in the procedure was made and letters sent to parents informing them of the change.

So far it is working well, but we will need to have a long term plan for the parking issue. We are currently researching prices and ideas.

Mr. Fauci commended the Barnstead PD for their support and assistance during this change. They have been very responsive to our needs and have offered valuable suggestions.

Mr. Fauci noted that the staff are also to be commended as they have been very flexible throughout the process.

3. School Recess Incident

Mr. Rice informed the Board that there was an incident recently where an unfamiliar person came up from the river area during recess. The PD was notified and did a walk through but did not find anything to be worried about. This was handled in a professional manner and all relevant people were notified in a timely manner. There was originally a lot of misinformation floating around, but that has died down.

Procedures have been clarified with recess teachers if this should happen again. There was a discussion about the public using the track during school hours.

4. Blizzard Bags

Mr. Rice provided the Board with a copy of a letter from DOE approving blizzard Bags for up to 3 days.

5. Science NECAP Results

Mr. Rice provided a PowerPoint presentation showing 7 years of Science NECAP data. We have shown improvement over the 7 years, but would still like to have more students in the 3 & 4 categories.

Our areas that need improvement are the Inquiry domain (hands on project analysis) and Constructed Response (writing). Plans are in effect to improve in these areas.

6. Technology Plan

Mr. Rice informed the Board that our Technology Plan was approved by the Board and sent to DOE, however DOE changed their rubric and the plan did not get approved. The plan has been modified to fit the rubric and is ready to resubmit. Board members will receive the plan via email for review.

7. Strategic Planning

Mr. Rice informed the Board that the first meeting will be Thursday, 10/30/14. The committee will meet for the next 5 Thursdays (excluding Thanksgiving).

8. Nominations for BAZ program

The Board was provided with information on Jennifer Huke and Abigail Drouin for the BAZ Program.

On a motion made by Ms. Landry and seconded by Ms. Grillo, the Board voted unanimously to approve the nomination of Jennifer Huke and Abigail Drouin for the BAZ Program.

## VII. SAU ADMINISTRATION

### A. Action Items

#### 1. Snowplow Bids

The Board was provided with the following bids for snowplowing:

R&K Landscaping Keith Dube	\$12,000
SumnerScape Kevin Sumner	\$11,000 (\$65/hr if more than 10 hours)

It was noted that the contract was awarded to R&K Landscaping last year the current bid is an increase of \$500. B&G recommends continuing the contract because they have been very happy with his services.

On a motion made by Ms. Landry and seconded by Ms. Grillo, the Board voted unanimously to accept the bid of R&K Landscaping for snowplowing in the amount of \$12,000.

#### 2. SPED Transportation Bids

The Board was provided with the following bids for SPED Transportation:

H.A. Marston	2015-2016	\$37,800 (\$210 / day)
	2016-2017	\$37,800 (\$210 / day)

This is the same company as last year with a \$5/day increase.

On a motion made by Ms. Landry and seconded by Ms. Grillo, the Board voted unanimously to award the contract for SPED Transportation for 2 years to H.A. Marston in the amount of \$37,800 each year.

#### 3. Policy

The Board was provided with copies of policies IJO/KA – School, Family and Community Partnerships; IMAH – Daily Physical Activity; IMBD – High School Credit for 7/8<sup>th</sup> Grade Coursework; JKAA – Use of Restraints and Seclusion; JKAA-R – Physical Restraint Report Form; JJIF – Guidelines for Proper Sportsmanship and JLF – Reporting Child Abuse or Neglect.

On a motion made by Ms. Landry and seconded by Ms. Grillo, the Board voted unanimously to approve policy IJO/KA – School, Family and Community Partnerships for a fourth and final reading.

On a motion made by Ms. Landry and seconded by Ms. Grillo, the Board voted unanimously to approve policy IMAH – Daily Physical Activity for a second reading.

On a motion made by Ms. Landry and seconded by Ms. Grillo, the Board voted unanimously to approve policy IMBD – High School Credit for 7/8<sup>th</sup> Grade Coursework for a second reading.

On a motion made by Ms. Landry and seconded by Ms. Fitzpatrick, the Board voted unanimously to approve policy JKAA – Use of Restrains and Seclusion and the reporting form, JKAA-R for a fifth reading.

On a motion made by Ms. Landry and seconded by Ms. Grillo, the Board voted unanimously to approve policy JJIF – Guidelines for Proper Sportsmanship for a second reading.

On a motion made by Ms. Landry and seconded by Ms. Grillo, the Board voted unanimously to approve policy JLF – Reporting Child Abuse or Neglect for a seventh and final reading.

#### B. Information Items

##### 1) PMHS Total Enrollment

The Board was provided with up-to-date enrollment data at PMHS. Total population is currently 532, with 288 from Alton and 244 from Barnstead.

### VIII. COMMITTEE ASSIGNMENTS

#### A. Personnel / Policy:

Previously discussed

#### B. Building & Grounds:

Met on the snowplowing bids. Currently working on budget and determination of needed Warrant Articles. Will be looking into parking needs.

#### C. Finance:

Will meet prior to the 11/18 meeting.

D. Strategic Planning

Previously discussed

E. Space Needs:

Scheduled to meet 11/5/14.

IX. NEXT MEETING

The next meeting is scheduled for Tuesday, November 18, 2014 at 6:00 PM in the Media Center of the Barnstead Elementary School. The agenda will include:

1. Budget
2. Policy
3. Technology Plan
4. Strategic Plan Update

X. PUBLIC INPUT (Second Session)

None

XI. NON-PUBLIC SESSION

On a motion made by Ms. Landry and seconded by Ms. Grillo, the Board voted unanimously to enter into a Non-Public Session under the provisions of RSA 91-A: 3 II (c) at 7:10 PM.

XII. ADJOURNMENT

Respectfully submitted,

Lynette Rose  
Recording Secretary