

**STATE OF NEW HAMPSHIRE  
SCHOOL ADMINISTRATIVE UNIT #86  
BARNSTEAD SCHOOL BOARD**

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**MINUTES**

Barnstead School Board  
Tuesday, August 26, 2014  
Barnstead Elementary School

I. CALL TO ORDER

Members Present: Diane Beijer, Chairperson  
Eunice Landry, Vice-Chairperson  
Maureen Fitzpatrick, Member  
Kathy Grillo, Member  
Genevieve Michaud, Member

Others Present: John Fauci, Superintendent  
Donna Clairmont, Business Administrator  
Tim Rice, Principal  
Julie Couch, Assistant Principal  
Eric Keck, Director of Student Services  
Members of the Faculty  
Members of the Public

Chairperson Beijer called the meeting to order at 6:33 PM in the Library of the Barnstead Elementary School.

II. PLEDGE OF ALLEGIANCE

All present rose to pledge allegiance to the flag.

III. AGENDA REVIEW

Additions to agenda:

1. Non-Public / Student matter
2. Correspondence
3. Channel 25

On a motion made by Ms. Landry and seconded by Ms. Grillo, the Board voted unanimously to approve the agenda as amended.

IV. APPROVAL OF MINUTES

On a motion made by Ms. Landry and seconded by Ms. Grillo, the Board voted to approve the Board Meeting minutes of June 24, 2014 as submitted. The vote was 3 in favor and 2 abstentions (EL & MF).

## V. PUBLIC INPUT

Allyson Vignola asked if there was any data from the ski program survey. Mr. Rice stated that there were 25-30 respondents and most of them wanted to leave things as they are. Ms. Michaud stated that she would provide information on costs/benefits at Pat's Peak for anyone interested.

Darcy Varney asked if a change was going to be made next year, how much notice will be given to parents. Ms. Michaud replied that they should know at the end of the season and will inform parents at that time.

The program is for 4<sup>th</sup> – 8<sup>th</sup> grades for riding the bus. Parents can transport younger children and they can participate in the program.

Gretchen Casey, outreach worker for Gunstock, stated that they will be making changes to make things easier and noted that Gunstock does offer scholarships. A written request from the principal is required for a scholarship.

## VI. SPACE NEEDS PRESENTATION

Michelle Rosado provided a PowerPoint presentation on the results of the Space Needs survey.

The Space Needs Committee consists of 2 Board members, a budget committee/planning Board member, a representative from the selectmen, parents and administration. She noted that the committee has met regularly since March and a total of 112 surveys were collected.

The questions and responses were reviewed. Over the next few months there will be a survey for faculty/staff/administration. They will be looking to get funding to develop a conceptual design at the next district meeting.

There was a discussion about the response rate and if it was truly representative of the community. It was noted that it was not as high as they would have liked, but it was well advertised and they will work with what they have. It was questioned if people really understood the issue.

Survey results will be available on the school website.

## VII. AFTER SCHOOL PROGRAM

Mr. Rice read and distributed a letter to parents acknowledging a problem with the roll out of the after school program and apologizing for the confusion.

Susan Grey, who assisted in writing the grant stated that this is a 5 year grant and funding will be at 100% (\$135K) for the first 3 years. Year 4 will be at 85% and year 5 will be at 65%.

Cathleen White stated that there is support from the DOE to ensure that we are meeting the criteria of the grant.

Program Director Rachel Byers was introduced.

Darcy Varney thanked those worked on the committee and for the apology letter. She inquired why children from lower income houses were seen as needing more educational assistance than others. She stated that many parents are angry that their child is excluded because they did not receive “free or reduced” lunch. There is now a lack of trust in the program. A better understanding of the selection process would be helpful.

There was a lengthy discussion about how children were chosen and many parents expressed concern about the lack of timely notification and the lack of a clear understanding of the selection process.

Members of the committee noted that the criteria for the grant was that it would serve free & reduced lunch students as a priority. Many committee member’s children were not selected to be in the program.

There was a lengthy discussion about the number of students in the program. It is currently capped at 60, however it was noted that the grant was written to include all students and it never intended to shut the door at 60.

It was noted that there is a lot of classroom space, and with the assistance of volunteers it could be possible to include more students. This will be addressed at the next advisory committee meeting on September 10<sup>th</sup>.

Mr. Fauci applauded the work of the committee members and does not want their hard work to be diminished by the way it was rolled out. Everyone involved had good intentions and it is important that we work together to expand the program and make it beneficial to all.

It was suggested that communication be mindful and include a “frequently asked questions” category. A handbook for the after school program is being developed.

## VIII. BES ADMINISTRATION

### A. Action Items

#### 1. Nominations

The Board was provided with information on the following nominations:

- a) Rachel Byers as After School Program Director

On a motion made by Ms. Landry and seconded by Ms. Grillo, the Board voted unanimously to approve the recommendation of the Administration and hire Rachel Byers as After School Program Director.

- b) Denise Blair as Site Coordinator and Amy York as Site Coordinator of the After School Program

On a motion made by Ms. Landry and seconded by Ms. Grillo, the Board voted unanimously to approve the recommendation of the Administration and hire Denise Blair as overall Coordinator and Amy York as Site Coordinator of the After School Program.

- c) Christine Spangler as Skills Leader of the After School Program

On a motion made by Ms. Landry and seconded by Ms. Grillo, the Board voted unanimously to approve the recommendation of the Administration and hire Christine Spangler as Skills Leader of the After School Program.

- d) Eric Keck as Director of Student Services

On a motion made by Ms. Landry and seconded by Ms. Grillo, the Board voted unanimously to approve the recommendation of the Administration and hire Eric Keck as Director of Student Services.

- e) Wendy Huggard as short-term sub for Guidance

On a motion made by Ms. Landry and seconded by Ms. Grillo, the Board voted unanimously to approve the recommendation of the Administration and hire Wendy Huggard as short-term sub for Guidance.

- f) Jason Smith as short-term sub for 7<sup>th</sup> grade LA & SS

On a motion made by Ms. Landry and seconded by Ms. Grillo, the Board voted unanimously to approve the recommendation of the Administration and hire Jason Smith as short-term sub for 7<sup>th</sup> grade LA & SS.

- g) Eric Richard as BES Athletic Director

On a motion made by Ms. Landry and seconded by Ms. Grillo, the Board voted unanimously to approve the recommendation of the Administration and hire Eric Richard as BES Athletic Director.

- h) Mike Warner as Boys Soccer Coach, Robert Tierney as Girls Soccer Coach and Mary Dank as Volleyball Coach

On a motion made by Ms. Landry and seconded by Ms. Grillo, the Board voted unanimously to approve the recommendation of the Administration and hire Mike

Warner as Boys Soccer Coach, Robert Tierney as Girls Soccer Coach and Mary Dank as Volleyball Coach.

i) Joanne Rautio as Paraprofessional

On a motion made by Ms. Landry and seconded by Ms. Grillo, the Board voted unanimously to approve the recommendation of the Administration and hire Joanne Rautio as Paraprofessional.

B. Informational Items

1. BES Enrollment

Mr. Rice stated that on Tuesday 8/19/14 enrollment was 476. As of today it is 481.

2. SERESC Conference

Julie Couch informed the Board that she and the Universal Team attended a 2 day conference on School climate. She stated that it was an excellent conference and looks forward to sharing what they learned with the school.

3. Correspondence

A thank you note from Ms. Fitzpatrick was provided to the board.

4. Channel 25

Ms. Fitzpatrick noted that Channel 25 still has not been updated. Mr. Rice stated that he will take care of this. Ms. Beijer noted that parents will be looking for information so it needs to be correct.

IX. SAU ADMINISTRATION

A. Action Items

1. Request for Funds

Ms. Clairmont stated that the Oil Tank has been replaced and the grounds look great. She noted that in order to access the funds there must be a Board vote.

On a motion made by Ms. Landry and seconded by Ms. Grillo, the Board voted unanimously to approve the withdrawal of funds amounting to \$60,134.71 from the BES Underground Tank Fund.

On a motion made by Ms. Landry and seconded by Ms. Grillo, the Board voted unanimously to approve the withdrawal of funds amounting to \$68,400.29 from the Building Maintenance Capital Reserve.

2. MS 25/Audit Completion

Ms. Clairmont stated that the Audit was completed early this year. According to the District Meeting vote, \$125K will be added to the Building Maintenance Capital Reserve and \$10K will be added to the PMHS Athletic fields Capital Reserve.

In addition, \$106,325K will be returned to the General Fund.

3. OMB Forms

The Board was provided with a copy of a letter from DOE noting that if anyone besides the Superintendent was going to be authorized to sign OMB forms 1, 3 & 4, the signer needs Board approval.

On a motion made by Ms. Landry and seconded by Ms. Michaud, the Board voted unanimously to authorize the Business Administrator to sign OMB Form 1, Form 3 and Form 4 in the absence of the Superintendent.

4. Policy

The Board was provided with copies of policies JICI, Weapons and Dangerous Implements on School Property; JICI-R, Modification of a Weapon Expulsion; JICL, School District Internet Access for Students; JICL-R, Acceptable Internet use Procedures – Students; GBEF, School District Internet Access for Staff and JICJ, Electronic Devices.

On a motion made by Ms. Landry and seconded by Ms. Grillo, the Board voted unanimously to approve policy JICI, Weapons and Dangerous Implements on School Property for a 5<sup>th</sup> and final reading.

On a motion made by Ms. Landry and seconded by Ms. Grillo, the Board voted unanimously to approve policy JICI-R, Modification of a Weapon Expulsion for a 4<sup>th</sup> and final reading.

On a motion made by Ms. Landry and seconded by Ms. Grillo, the Board voted unanimously to approve policy JICL, School District Internet Access for Students for a 4<sup>th</sup> and final reading.

On a motion made by Ms. Landry and seconded by Ms. Grillo, the Board voted unanimously to approve policy JICL-R, Acceptable Internet use Procedures for a 4<sup>th</sup> and final reading.

On a motion made by Ms. Landry and seconded by Ms. Grillo, the Board voted unanimously to approve policy GBEF, School District Internet Access for Staff for a 6<sup>th</sup> and final reading.

On a motion made by Ms. Landry and seconded by Ms. Grillo, the Board voted unanimously to approve policy JICJ, Electronic Devices for a 2<sup>nd</sup> and final reading.

B. Information Items

1) A.L.I.C.E.

Mr. Fauci informed the Board that the acronym ALICE stands for Alert, Lockdown, Inform, Counter and Evacuate. He provided a letter from the Fire Captain expressing his support for the efforts at BES.

Mr. Fauci has met with both the Fire Captain and the Police Chief and both are in support of our efforts in enhancing our practices on school safety.

There was a discussion about school safety.

X. COMMITTEE ASSIGNMENTS

A. Personnel / Policy:

Previously discussed

B. Building & Grounds:

None

C. Finance:

Meeting 9/23

D. Strategic Planning

Has not met – will do a series of after school meetings.

E. Space Needs:

Previously discussed

XI. NEXT MEETING

The next meeting is scheduled for Tuesday, September 23, 2014 at 6:00 PM in the Media Center of the Barnstead Elementary School. The agenda will include:

1. BAZ Update
2. ALICE Presentation
3. Policy

XII. PUBLIC INPUT (Second Session)

None

XIII. NON-PUBLIC SESSION

On a motion made by Ms. Landry and seconded by Ms. Grillo, the Board voted unanimously to enter into a Non-Public Session under the provisions of RSA 91-A: 3 II (c) at 8:30 PM.

XIV. ADJOURNMENT

Respectfully submitted,

Lynette Rose  
Recording Secretary