

**STATE OF NEW HAMPSHIRE
SCHOOL ADMINISTRATIVE UNIT #86
BARNSTEAD SCHOOL BOARD**

MINUTES

Barnstead School Board
Tuesday, June, 24, 2014
Barnstead Elementary School

I. CALL TO ORDER

Members Present: Diane Beijer, Chairperson
Eunice Landry, Member, Vice-Chairperson
Genevieve Michaud, Member, Secretary
Maureen Fitzpatrick, Member
Kathy Grillo, Member

Others Present: John Fauci, Superintendent
Donna Clairmont, Business Administrator
Tim Rice, Principal
Members of the Faculty
Members of the Public

Absent:

Chairperson Beijer called the meeting to order at 6:00 PM in the Library of the Barnstead Elementary School.

II. PLEDGE OF ALLEGIANCE

All present rose to pledge allegiance to the flag.

III. AGENDA REVIEW

Additions to agenda:

1. Hiring Authority
2. Resignations
3. Summer Contracts
4. Exit Interviews
5. Drama Club
6. Non-Public/Personnel

On a motion made by Ms. Landry and seconded by Ms. Fitzpatrick, the Board voted unanimously to approve the agenda as amended.

IV. APPROVAL OF MINUTES

On a motion made by Ms. Landry and seconded by Ms. Fitzpatrick the Board voted unanimously to approve the Board Meeting minutes of May 27, 2014 as submitted.

V. PUBLIC INPUT

Lyla Adkins requested a foolproof method to make sure money for lunches goes into the lunch fund and is accurately recorded. She noted that her daughter was told that there was no money in her account when Ms. Adkins had just made a deposit.

VI. BES ADMINISTRATION

A. Action Items

1. Nominations

The Board was provided with information on the following nominations:

a) Laurel LaRoche as 5th Grade Teacher

On a motion made by Ms. Grillo and seconded by Ms. Fitzpatrick, the Board voted unanimously to approve the recommendation of the Administration and hire Laurel LaRoche as 5th Grade Teacher.

b) Darlene Jiang-Demetriou as Special Education Teacher

On a motion made by Ms. Grillo and seconded by Ms. Fitzpatrick, the Board voted unanimously to approve the recommendation of the Administration and Darlene Jiang-Demetriou as Special Education Teacher.

c) Diane Walsh-Green as Social Worker

On a motion made by Ms. Grillo and seconded by Ms. Fitzpatrick, the Board voted unanimously to approve the recommendation of the Administration and hire Diane Walsh-Green as Social Worker.

d) Tammy Rackliff as Substitute Coordinator

On a motion made by Ms. Grillo and seconded by Ms. Fitzpatrick, the Board voted unanimously to approve the recommendation of the Administration and hire Tammy Rackliff as Substitute Coordinator.

Mr. Rice noted that we are still looking to fill the positions for Music, Athletic Director and 21st Century Program Director.

2. Resignations

- a) The Board was provided with a copy of a letter of resignation from Sean Dunn as Athletic Director.

On a motion made by Ms. Landry and seconded by Ms. Fitzpatrick, the Board voted unanimously to accept the resignation of Sean Dunn.

- b) The Board was provided with a copy of a letter of resignation from Scott Young as Assistant Principal.

On a motion made by Ms. Landry and seconded by Ms. Fitzpatrick, the Board voted unanimously to accept the resignation of Scott Young and wish him well in his new position.

- c) The Board was provided with a copy of a letter of resignation from Greg Neveu as Music Teacher.

On a motion made by Ms. Landry and seconded by Ms. Fitzpatrick, the Board voted unanimously to accept the resignation of Greg Neveu with regret and wish him well.

3. Ski Program

Ms. Michaud provided a draft letter to parents informing them about the ski program with a list of associated expenses.

Ms. Michaud stated that she was working with Gunstock with the hopes of getting a break on the costs, but they would not offer a discount and stated that their rates were going to increase. As a result she did some research with Pat's Peak and found that they offer a better program for \$5 less and offered a number of perks/discounts as well. Ms. Michaud feels that Pat's Peak is a better option.

There was a discussion about changing locations and fallout from parents. Ms. Beijer suggested sending an informational email to participating parents to get their feedback. Ms. Michaud noted that she only received 10 responses from her previous survey.

Ms. Landry suggested that we stay with Gunstock this year and document all of the issues. Ms. Michaud stated that if we choose to go with Pat's Peak we need to act fast because they fill up quickly.

On a motion made by Ms. Grillo and seconded by Ms. Fitzpatrick, the Board voted unanimously to change the time of the ski club to 12:30.

B. Informational Items

1. BES Enrollment

Mr. Rice provided month by month information on school enrollment. As of 6/17/14 the enrollment was 504. We are projecting to start the year with 497.

2. Staffing Assignments

Mr. Rice provided a list of teacher assignments for the 2014/2015 school year. Room assignments were also provided. This will be updated as necessary

3. Awards

Mr. Rice acknowledged three BES students for winning awards for their poster submissions to the NH State Liquor Commission's "2014 Alcohol Awareness Poster Contest", which discourages underage drinking and the benefits of staying alcohol free.

6th Grade runner up – Ariel Cormier

7th Grade winner – Coral Lee

State Wide 3rd place overall – 6th grader Ava Misiaszek

4. Exit Interviews

Ms. Grillo asked if we have a standard for conducting exit interviews. Mr. Rice stated that he has done this on an informal basis. Ms. Grillo stated that by doing this we could get valuable information about concerns and what we can do better. Mr. Fauci stated that he has done this informally as well, especially with first-year teachers. It appears that most faculty leave for different reasons: new opportunities, space issues or salary.

Drama Club

Ms. Grillo asked if we ever had a drama club. Ms. Beijer stated that there was one a long time ago, probably around 2002.

There was a discussion about reviving this, possibly as an extra-curricular activity, and tie in academics like Music, Art and English.

5. Emergency Response Training

Mr. Fauci informed the Board that he, Mr. Rice and Mr. Hatch attended two-day training on Emergency Response Preparedness. This forced us to look at our plan. We will be making revisions to enhance what already exists. This will probably come to a future meeting.

6. Summer Contracts

On a motion made by Ms. Landry and seconded by Ms. Grillo, the Board voted unanimously to accept the recommendation of the Administration for summer staffing of Academic Enrichment and Improvement of Instruction as presented.

VII. SAU ADMINISTRATION

A. Action Items

1. Oil Bid

Ms. Clairmont indicated that the bid we received was from the consortium was from Irving in the amount of \$3.182/gal.

On a motion made by Ms. Landry and seconded by Ms. Grillo, the Board voted unanimously to accept the bid of Irving Oil in the amount of \$3.182/gal.

2. Landscaping Bids

Ezra Burt Center Barnstead, NH	\$11,500
Wayne R. Hall Barnstead, NH	\$ 9,900
Mattice Collins Property Services Chichester, NH	\$ 5,900

Ms. Clairmont stated that Buildings & Grounds reviewed the bids and is recommending Ezra Burt in the amount of \$11,500. Committee members felt that the low bid was unrealistic and the other bidder was a single entity. Ms. Clairmont was unable to get in touch with him for questions.

It was noted that one bid came in late and was disqualified.

On a motion made by Ms. Fitzpatrick and seconded by Ms. Grillo the Board voted to award the Landscaping bid to Ezra Burt in the amount of \$11,500. The vote was 4 in favor and 1 opposed (EL).

3. Food Service On-line Banking / Six-Cents

The Board was provided with information from the School Nutrition Association title “Myth vs. Fact on Healthy, Hunger-Free Kids Act School Meals Implementation”. There is a mandate from the Federal Government and if we do it willingly we receive 6 cents per meal.

Ms. Clairmont stated that she researched online banking for food services and found “mylunchmoney.com” that would work with our system but has a \$1.95 fee per deposit. Parents are still able to have their student bring in money to be directly deposited without a transaction fee.

There was a discussion about other programs out there and how we may use them at a later date because there are expenses involved.

On a motion made by Ms. Landry and seconded by Ms. Grillo, the Board voted unanimously to accept the recommendation of the Administration and go with mylunchmoney.com with parents paying the transaction fee.

4. Extra Hours

As a result of the Federal mandates associated with the 6 cents program, Ms. Clairmont requested extra hours for Food Service Director, Kristal Vernazarro. It is believed that ½ hour per day, or 2.5 hours per week will be sufficient.

On a motion made by Ms. Landry and seconded by Ms. Grillo, the Board voted unanimously to increase the Food Service Director hours by 2.5 hours a week.

5. Policies

The Board was provided with policies EEAG – Use of Private Vehicles to Transport Students; GBEA - Staff Ethics; GBEA-R – Confidentiality Agreement; GDA-MSW – Social Worker; JICI – Weapons and Dangerous Implements on School Property; JICI-R – Modification of a Weapons Expulsion and JLF – Reporting Child Abuse or Neglect.

On a motion made by Ms. Landry and seconded by Ms. Grillo the Board voted unanimously to approve policy EEAG – Use of Private Vehicles to Transport Students for a fourth and final reading.

On a motion made by Ms. Grillo and seconded by Ms. Fitzpatrick the Board voted to approve policies GBEA - Staff Ethics and GBEA-R – Confidentiality Agreement with changes discussed for a third and final reading. The vote was 4 in favor and 1 opposed (EL).

On a motion made by Ms. Landry and seconded by Ms. Grillo, the Board voted unanimously to approve policy GDA-MSW – Social Worker Job Description for a second reading.

On a motion made by Ms. Landry and seconded by Ms. Grillo the Board voted unanimously to approve policies JICI – Weapons and Dangerous Implements on School Property and JICI-R – Modification of a Weapons Expulsion for a second reading.

There was a discussion regarding policy JLF – Reporting Child Abuse or Neglect. This policy was tabled for the time being.

6. Authorization to Hire

On a motion made by Ms. Landry and seconded by Ms. Grillo, the Board voted unanimously to authorize the Superintendent to hire between meetings during the summer.

B. Information Items

1. Channel 25 Wording

Ms. Fitzpatrick expressed concerns with the inconsistency of the layouts and wording regarding Board meetings and other announcements. She asked that someone review this.

2. Board and New Emails

Mr. Fauci stated that the new emails for Board members is up and running.

3. Pat Quinn Visit

Mr. Fauci stated that the training was excellent and was well received by the staff. His approach to intervention is practical and several faculty members have stated that they will implement his approach in the fall.

4. PMHS Enrollment

The Board was provided with a list of the PMHS enrollment. There are currently 531 students, 244 of which come from Barnstead.

VIII. COMMITTEE ASSIGNMENTS

A. Personnel & Policy (GM & KG):

Previously discussed

B. Building & Grounds (DB & MF):

Met today and recommended landscaping bid, as well as discussed summer projects.

C. Finance (DB & EL):

Ongoing

D. Strategic Planning (GM & KG):

Will meet over the summer

E. Space Needs (DB & MF):

The surveys are due 6/30/14. The next meeting will be in July.

IX. NEXT MEETING

The next meeting is scheduled for Tuesday, July 22, 2014 at 6:00 PM in the Media Center of the Barnstead Elementary School. The agenda will include:

1. Policy
2. New Hires
3. Construction Updates
4. End of Year financials

X. PUBLIC INPUT (Second Session)

Patti Hamilton asked if the Social Worker is an Administrative Contract and Mr. Fauci replied that it is. She asked if the Policy GBEA applies to volunteers as well. It was determined that this policy will apply to any person that observes in the school.

Ms. Hamilton stated that the Pat Quinn training was very well received by the teachers and they appreciated that he was brought in for this.

XI. NON-PUBLIC SESSION

On a motion made by Ms. Landry and seconded by Ms. Grillo, the Board voted unanimously to enter into a Non-Public Session under the provisions of RSA 91-A: 3 II (c) at 8:00 PM.

XII. ADJOURNMENT

Respectfully submitted,

Lynette Rose
Recording Secretary