

**STATE OF NEW HAMPSHIRE
SCHOOL ADMINISTRATIVE UNIT #86
BARNSTEAD SCHOOL BOARD**

MINUTES

Barnstead School Board
Tuesday, January 28, 2014
Barnstead Elementary School

I. CALL TO ORDER

Members Present: Diane Beijer, Chairperson
Keith Couch, Vice-Chairperson
Eunice Landry, Member
Kathy Grillo, Member

Others Present: John Fauci, Superintendent
Donna Clairmont, Business Administrator
Tim Rice, Principal
Scott Young, Assistant Principal
Misty Lowe, Director of Special Education
Members of the Public

Absent: Maureen Fitzpatrick, Member

Chairperson Beijer called the meeting to order at 6:03 PM in the Library of the Barnstead Elementary School.

II. PLEDGE OF ALLEGIANCE

All present rose to pledge allegiance to the flag.

III. AGENDA REVIEW

Modifications to agenda:

1. BEST Agreement in Non-Meeting
2. RSA 458:18-a

On a motion made by Mr. Couch and seconded by Ms. Landry, the Board voted unanimously to approve the agenda as amended.

IV. APPROVAL OF MINUTES

On a motion made by Ms. Landry and seconded by Mr. Couch, the Board voted unanimously to approve the Board Meeting minutes of December 19, 2013 as submitted.

On a motion made by Ms. Landry and seconded by Mr. Couch the Board voted to approve the Board Meeting minutes of January 21, 2014 as submitted. The vote was 3 in favor and 1 abstention (DB).

V. PUBLIC INPUT

Tim Croes of the *Baysider* stated that at a recent Alton School board meeting Steve Miller made a motion to dissolve the JMA. There was a discussion for about 10 minutes. Mr. Croes stated that this issue belonged at a PMHS Board meeting rather than in Alton.

Ms. Landry agreed that such a discussion belongs at the PMHS board. She indicated that there is a small faction that support a split.

Mr. Couch noted that this is not a Board decision, it is a taxpayer decision. It was noted that the students are doing well at PMHS and we always need to look at the best interest of the children.

VI. BES ADMINISTRATION

A. Action Items

1. Basketball Monitor

The Board was provided with information on Sabrina Frenette as a Basketball Monitor.

On a motion made by Mr. Couch and seconded by Ms. Landry, the Board voted unanimously to approve the request of the Administration and hire Sabrina Frenette as a Basketball Monitor.

B. Information Items

1. School Enrollment

Mr. Rice informed provided up-to-date enrollment information. As of 1/21/14 the enrollment was 496. The population is always changing.

Mr. Couch would like to see end-of-year numbers to determine trends.

2. Parent Survey

The Board was provided with the results of the Parent Survey. There were a total of 104 respondents; 76 online and 28 paper surveys. Mr. Young explained the steps he took to engage parents in the process.

Mr. Rice gave a PowerPoint presentation reviewing both positive results and areas that need improvement. There was a discussion about how to improve some of the areas that scored low.

Mr. Fauci would like to put the results of all 3 surveys, Student, Faculty and Parents, on the website so anyone interested can see all of the data.

Mr. Fauci thanked Mr. Young for all the work he did on this project.

3. Special Education Update

Ms. Lowe informed the Board that our pre-school numbers are growing. Our current service providers are going to the students in order to save the district money. Ms. Lowe would like to pay them mileage, even though it will mean that the mileage line will be over budget. The Board agreed that mileage should be paid.

Ms. Lowe stated that the number of Special Education students continues to grow. In K–8 there are currently 106 Special Education students which represents about 18% of the school.

Ms. Lowe informed the Board that Paraprofessionals are being moved around as changes in student status occurs.

4. Technology Plan Approval Update

Mr. Rice informed the board that he submitted the Technology Plan to the State and it was kicked back to be re-formatted. He will keep the Board updated as he makes the changes.

5. Recommended Policy & Procedure Changes

Mr. Rice recommended changing the policies on Homework and Student Technology “Bring-Your-Own-Device”. He noted that the times have changed and we need to update the policies to include personal devices such as Kindles and smartphones in our Technology usage agreement.

VII. SAU ADMINISTRATION

A. Action Items

1. Bond Hearing

Ms. Clairmont stated that because Warrant Article XIV requires more than \$100K we need to have a public hearing. Ms. Landry stated that she gave the budget committee information on rates from the bank as well as 3, 5 and 10 year Bonds. She has asked for their guidance in the best way to proceed.

It was decided that the public hearing will be held at the beginning of the next Board meeting on February 18th.

2. Organizational Flow Chart

The Board was provided with flow chart indicating the chain of command for all BES staff. Mr. Couch stated that this is good for now, but we need to determine future needs through the strategic planning process and then re-focus on how we will be structured.

Ms. Beijer thanked Mr. Fauci for putting together the flow chart.

3. District and School Goals

The Board was provided with a copy of the goals developed for both the District and the BES.

Mr. Fauci noted that if these goals are adopted, they should be a discussion point at the strategic planning meeting. He would like to post these goals on the website.

Mr. Rice noted that on Goal #3 the walk through program should be changed to mini-observations. A couple of clerical errors were noted.

On a motion made by Ms. Landry and seconded by Mr. Couch, the Board voted unanimously to approve the District and School Goals as submitted and modified and to be published on the school website.

4. Policy

The Board was provided with policies GDA-BASE – Director of After School Programs; GCA-TIS – Technology Integration Teacher; EHAA – Computer Security, Email and Internet Communications; JICL – School District Internet Access for Students; JICL-R – Acceptable Internet Use Procedures – Students; GBEP – Internet Access for Staff and GBEP-R - Acceptable Internet Use Procedures – Staff.

On a motion made by Mr. Couch and seconded by Ms. Grillo, the Board voted unanimously to approve Policy GDA- BASE – Director of After School Programs.

On a motion made by Mr. Couch and seconded by Ms. Grillo, the Board voted unanimously to approve policy GCA-TIS – Technology Integration Teacher.

On a motion made by Mr. Couch and seconded by Ms. Grillo, the Board voted unanimously to approve policy EHAA – Computer Security, Email and Internet Communications for a second and final reading.

On a motion made by Mr. Couch and seconded by Ms. Grillo, the Board voted unanimously to approve policy JICL – School District Internet Access for Students for a second and final reading.

On a motion made by Mr. Couch and seconded by Ms. Grillo, the Board voted unanimously to approve JICL-R – Acceptable Internet Use Procedures – Students for a second and final reading.

On a motion made by Mr. Couch and seconded by Ms. Grillo, the Board voted unanimously to approve GBEF – Internet Access for Staff for a final reading.

On a motion made by Mr. Couch and seconded by Ms. Grillo, the Board voted unanimously to approve GBEF-R - Acceptable Internet Use Procedures.

B. Information Items

1. Revised Warrant Articles

The Board was provided with updated Warrant Articles that reflected the same wording as voted on in Alton.

Ms. Landry noted that in Article XII “no amount to be raised from taxation” should be bold and underlined.

Ms. Landry stated that there was a question about what Barnstead owes on Article XV, but since it was already voted on, the number cannot be changed. There needs to be a policy at PMHS on how these expenses are allocated.

There was a discussion about getting the fund balance percentage from PMHS. PMHS is not releasing the funds until they get the final report from the Auditors. PMHS policy DA1 addresses this issue.

2. Budget Items

The Board was provided with the 2014-2015 Budget Summary Revenues, as well as the proposed FY15 Budget.

3. PMHS Enrollment

The Board was provided with a year-to-date chart indicating monthly enrollment of BES and Alton students at PMHS by grade level. The chart included students who are home schooled, but attending some classes at PMHS. As of 1/14/14 there were a total of 533 students attending PMHS with 241 of those coming from Barnstead. Two Barnstead students are being home-schooled.

Information on students in out-of-district placements and Alternative learning programs was also provided. One Barnstead student is in an Alternative Learning Placement and one Barnstead student is in an out-of-district placement.

4. RSA 458:18-a

Ms. Clairmont brought up this RSA because we have had a request from the Court to allow an ex-spouse to remain on an insurance plan. This is an issue because it is an additional expense to the district. We need a policy that states who will pay the additional amount under these circumstances.

It was agreed that a policy needs to be developed that requires the additional expense to be paid by the ex-spouse or the employee.

VIII. COMMITTEE ASSIGNMENTS

A. Personnel:

Previously discussed

B. Building & Grounds:

Has not met

C. Finance:

Meeting next week to review Warrant Articles

D. Negotiations:

Upcoming

E. Policy:

Previously discussed

F. Service Study:

None

G. Space Needs:

Have not met; need Annual Report to continue

IX. NEXT MEETING

The next meeting is scheduled for Tuesday, February 18, 2014 at 6:00 PM in the Media Center of the Barnstead Elementary School. The agenda will include:

1. Public Hearing on Bond for Roof
2. Policies
3. Final Budget

X. PUBLIC INPUT (Second Session)

None

XI. NON-MEETING

On a motion made by Ms. Landry and seconded by Mr. Couch, the Board voted unanimously to enter into a Non-Meeting at 7:49 PM.

XII. ADJOURNMENT

Respectfully submitted,

Lynette Rose
Recording Secretary