

**STATE OF NEW HAMPSHIRE  
SCHOOL ADMINISTRATIVE UNIT #86  
BARNSTEAD SCHOOL BOARD**

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**MINUTES**

Barnstead School Board  
Tuesday, January 21, 2014  
Barnstead Elementary School

**I. CALL TO ORDER**

Members Present: Keith Couch, Vice-Chairperson  
Eunice Landry, Member  
Kathy Grillo, Member

Others Present: John Fauci, Superintendent  
Donna Clairmont, Business Administrator  
Tim Rice, Principal

Absent: Diane Beijer, Chairperson  
Maureen Fitzpatrick, Member

Vice-Chairperson Couch called the meeting to order at 6:05 PM in the Library of the Barnstead Elementary School.

**II. PLEDGE OF ALLEGIANCE**

All present rose to pledge allegiance to the flag.

**III. AGENDA REVIEW**

The only item on the agenda is to review budget items.

**IV. WARRANT ARTICLES**

Ms. Landry stated that there was an issue discussed during the Budget Committee that raised concerns. The issue was regarding summer compensation for additional support for the Technology Coordinator. Ms. Landry reviewed the contract and spoke with BEA and the compensation presented does not fit. This figure will be changed to not exceed the rate of the Technology Coordinator.

There was a discussion about a concern at the Budget Committee regarding how Parks & Rec works with the school on scheduling. This should be resolved at the next Budget Committee meeting.

Ms. Clairmont provided the JMA Warrant Articles with different wording. It was noted that the wording has to be the same for both towns. We will adjust the wording on our Articles since Alton has already voted.

#### **ARTICLE I:**

To hear the reports of Agents, Auditors, Committees or Officers chosen, and to pass any vote relating therefore.

#### **ARTICLE II:**

To determine and fix the salaries of the School Board and the compensation of any other officers or agents of the District as follows: Moderator \$150.00 per meeting; Clerk \$150.00 per meeting; Chairman of the School Board \$2,700.00; School Board Members \$2,500.00 each; School Treasurer \$600.00; Truant Officer \$125.00; and Supervisors of the Checklist \$100.00 each per meeting.

#### **ARTICLE III:**

To see if the School District will raise and appropriate the sum of **One Hundred Ninety-Six Thousand, and One Dollars (\$196,001.00)** for the support of the Barnstead Elementary School Lunch Program. This appropriation will be funded by a like amount of revenue from the sale of food and state and federal sources. **Recommended/Not Recommended** by the Barnstead School Board. **Recommended/Not Recommended** by the Barnstead Budget Committee. This is a special warrant article as per RSA 32:3.

#### **ARTICLE IV:**

To see if the School District will vote to raise and appropriate the sum of **Forty Thousand Dollars (\$40,000.00)** to establish a contingency fund under the provisions of RSA 198:4-b (BES Contingency Fund) to meet the cost of unanticipated utility expenses that may arise at Barnstead Elementary School during the fiscal year 2014-15. The Barnstead Elementary School Board is hereby designated the agent to expend from this contingency fund. A detailed report of all expenditures from the contingency fund shall be made annually by the Barnstead School Board and published in their annual report. (The remaining funds not used will be returned to the district). **Recommended/Not Recommended** by the Barnstead School Board. **Recommended/Not Recommended** by the Barnstead Budget Committee. This is a special warrant article as per RSA 32:3.

On a motion made by Mr. Couch and seconded by Ms. Grillo, the Board voted unanimously to approve Articles I – IV as presented.

## **ARTICLE V:**

To see if the school district will vote to raise and appropriate the sum of **One Hundred Twenty-five Thousand Dollars (\$125,000.00)** and any accumulated interest to date, be added to the Building Maintenance Fund previously established. This sum to come from June 30 fund balance available for transfer on July 1. No amount to be raised from taxation. **Recommended/Not Recommended** by the Barnstead School Board. **Recommended/Not Recommended** by the Barnstead Budget Committee. (Majority vote required).

Ms. Clairmont explained the purpose of this Article. There was a discussion about how this came about and how to move forward.

On a motion made by Mr. Couch and seconded by Ms. Grillo, the Board voted unanimously to approve Article V as presented.

## **ARTICLE VI:**

To see if School District will vote to approve the cost items included in the collective bargaining agreement reached between the Barnstead School Board and the Barnstead Educational Support Team, which calls for the following increases in salaries and benefits at the current staffing levels:

<b>Year</b>	<b>Estimated Increase</b>
2014-2015	\$
2015-2016	\$
2016-2017	\$

and further to raise and appropriate the sum of \_\_\_\_\_ for the current fiscal year, such sum representing the additional costs attributable to the increases in salaries and benefits required by the new agreement over those that would be paid at current staffing levels. **Recommended/Not Recommended** by the Barnstead School Board. **Recommended/Not Recommended** by the Barnstead Budget Committee. This is a special warrant article as per RSA 32:3.

It was noted that Article VIII should be inserted here as well as after Article VII.

## **ARTICLE VII:**

To see if the School District will vote to approve the cost items included in the Collective Bargaining Agreement reached between the Barnstead School Board and the Barnstead Education Association which call for the following increase in salaries and benefits at the current staffing levels:

<b>Year</b>	<b>Estimated Increase</b>
2014-2015	\$

**2015-2016**

**2016-2017**

and further to raise and appropriate the sum of \_\_\_\_\_ for the 2014-2015 fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits over those of the appropriation at current staffing levels paid in the prior fiscal year in accordance with the most recent collective bargaining agreement. **Recommended/Not Recommended** by the Barnstead School Board. **Recommended/Not Recommended** by the Barnstead Budget Committee. (Majority vote required).

## ARTICLE VIII:

Shall the School District, if Article IX is defeated, authorize the governing body to call one special meeting, at its option, to address Article IX cost items only. **Recommended/Not Recommended** by the Barnstead School Board. (Majority vote required).

On a motion made by Ms. Landry and seconded by Ms. Grillo, the Board voted unanimously to support the BEA tentative agreement and approve Articles VI, VI a, VII and VIII.

## ARTICLE IX:

To see if the School District will vote to raise and appropriate the sum of **Twenty-Two Thousand and Four Hundred and Ninety Dollars and no Cents (\$22,490.00)** to be added to the Improvement of Instruction Capital Reserve Fund previously established, said sum representing Forty-Four and Ninety-Eight Hundredths percent (44.98%) of the total monies of the **Fifty Thousand Dollars and No Cents (\$50,000.00)** and further that the additional appropriation shall be contingent upon both Alton (55.02%) and Barnstead (44.98%) School Districts adopting the article and appropriating and transferring their respective sum of money. The Prospect Mountain High School Board is the designated agent to expend from the "Improvement of Instruction Fund". A detailed report of all expenditures from the fund shall be made annually by the respective School Boards of Alton and Barnstead and published in their annual reports.

**Recommended/Not Recommended** by the Barnstead School Board.  
**Recommended/Not Recommended** by the Barnstead Budget Committee.  
(Majority vote required).

It was noted that this Article needs to be revised to match the wording of the Alton Article.

On a motion made by Mr. Couch and seconded by Ms. Landry, the Board voted unanimously to approve Article IX with revisions as noted.

## **ARTICLE X:**

To see if the School will vote to raise and appropriate the sum of **Twenty-Five Thousand Dollars and No Cents (\$25,000.00)** to be added to the Prospect Mountain High School General Maintenance Capital Reserve Fund previously established, said fund to be used for the purpose of meeting the cost of unanticipated general maintenance expenses that may arise at Prospect Mountain High School; said sum representing Fifty percent (50%) of the total monies, **Fifty Thousand Dollars and No Cents (\$50,000.00)** and further that this appropriation shall be contingent upon both Alton (50%) and Barnstead (50%) School Districts adopting this article and raising and appropriating their respective sum of money. **Recommended/Not Recommended** by the Barnstead School Board. **Recommended/Not Recommended** by the Barnstead Budget Committee. (Majority vote required).

On a motion made by Mr. Couch and seconded by Ms. Landry, the Board voted unanimously to approve Article X, PMHS Maintenance Capital Reserve Fund as presented.

## **ARTICLE XI:**

To see if the School will vote to raise and appropriate the sum of **Seventy-Five Thousand Dollars and No Cents (\$75,000.00)** to be added to the Prospect Mountain High School General Maintenance Capital Reserve Fund previously established, said fund to be used for the purpose of meeting the cost of unanticipated general maintenance expenses that may arise at Prospect Mountain High School; said sum representing Fifty percent (50%) of the total monies of up to **One Hundred Fifty Thousand Dollars and No Cents (\$150,000.00)** and said sum to come from the fund balance of Barnstead School District as of June 30 and available for transfer as of July 1. No amount to be raised from taxation. And further that this appropriation shall be contingent upon both Alton (50%) and Barnstead (50%) School Districts adopting this article and raising and appropriating their respective sum of money. **Recommended/Not Recommended** by the Barnstead School Board. **Recommended/Not Recommended** by the Barnstead Budget Committee. (Majority vote required).

On a motion made by Mr. Couch and seconded by Ms. Landry, the Board voted unanimously to approve Article XI as presented.

## **ARTICLE XII:**

To see if the School District will vote to establish a Capital Reserve Fund under the provisions of RSA 35:1 for the purpose of future athletic field maintenance and to raise and appropriate the sum of **Ten Thousand Dollars and No Cents (\$10,000.00)** to be placed in this fund. This sum to come from the fund balance of Barnstead School District as of June 30 and available for transfer as of July 1.

No amount to be raised from taxation. And further to designate the Prospect Mountain High School Board as the agent to expend from this fund. **Recommended/Not Recommended** by the Barnstead School Board. **Recommended/Not Recommended** by the Barnstead Budget Committee. (Majority vote required).

Ms. Clairmont noted that she does not receive the fund balance within 10 days of June 30. She does get a receipt, but the funds do not come until after the audit is completed.

There was a discussion about fund balances and how they are used.

On a motion made by Mr. Couch and seconded by Ms. Grillo, the Board voted unanimously to approve Article XII as presented.

### **ARTICLE XIII:**

To see if the School District will vote to approve the cost of re-shingling the existing asphalt roof of Prospect Mountain High School with a new engineered metal roof system at a total appropriated cost not to exceed \$1,000,000 payable over a term of 3 years with an annual appropriation of Three Hundred Thirty-Three Thousand Three Hundred Thirty-Four Dollars and no cents (\$333,334), and further to raise and appropriate **One Hundred Sixty-Six Thousand Six Hundred Sixty-Seven Dollars (\$166,667.00)** for the first year's payment, said sum representing Fifty percent (50%) of the total annual cost, and further that this appropriation shall be contingent upon both Alton (50%) and Barnstead (50%) School Districts adopting this article, and appropriating and transferring their respective sum of money. In each of the following 2 years the appropriation of \$166,667 per District shall be included in the operating budget. This is a special warrant article. **Recommended/Not Recommended** by the Barnstead School Board. **Recommended/Not Recommended** by the Barnstead Budget Committee. (Majority vote required).

It was noted that this Article needs to have the wording changed to match what was approved in Alton.

There was a discussion about how to fund this Article. Ms. Landry provided the budget Committee with rates from 3 banks. Ms. Clairmont provided the Budget Committee with information on a 3-year, 5-year and 10-year bond schedule.

On a motion made by Mr. Couch and seconded by Ms. Grillo, the Board voted unanimously to approve Article XIII with the wording changed to match Alton.

### **ARTICLE XIV:**

To see if the School District will vote to establish a contingency fund under the provisions of RSA 198:4-b (Contingency Fund) to meet the cost of unanticipated utility expenses that may arise at Prospect Mountain High School and further to

raise and appropriate the sum of **Thirty Three Thousand, Fifty-Three Dollars and Twenty-Two Cents (\$33,053.22)** to go into this fund, which represents Forty Four and Ninety-Eight Hundredths percent (44.98%) of the total monies of the **Seventy-Three Thousand, Four Hundred Eighty-Four Dollars and Twenty-Seven Cents (\$73,484.27)** appropriation, (1% of the General Fund, and further that the additional appropriation shall be contingent upon both Alton (55.02%) and Barnstead (44.98%) School Districts adopting the article and appropriating and transferring their respective sum of money. Any appropriation left in the fund at the end of the year will lapse to the general fund. **Recommended/Not Recommended** by the Barnstead School Board. **Recommended/Not Recommended** by the Barnstead Budget Committee. (Majority vote required).

On a motion made by Mr. Couch and seconded by Ms. Landry, the Board voted unanimously to approve Article XIV reflecting the appropriate 1% of the total budget.

#### **ARTICLE XV:**

To see if the School District will vote to raise and appropriate \_\_\_\_\_ [this appropriation includes the amount of \$\_\_\_\_\_ the net appropriation for the Prospect Mountain High School operating budget] for the support of schools, for the payment of salaries for the school district officials and agents, and for the payment for statutory obligations of the district. **The Barnstead School Board recommends**

\_\_\_\_\_ [this appropriation includes the amount of \$\_\_\_\_\_, the net appropriation for the Prospect Mountain High School operating budget]. **Recommended/Not Recommended** by the Barnstead School Board. **Recommended/Not Recommended** by the Barnstead Budget Committee. This sum does not include appropriations voted in other warrant articles.

Article XV will be voted on after the Budget Committee votes.

#### V. NEXT MEETING

The next meeting is scheduled for Tuesday, January 28, 2014 at 6:00 PM in the Media Center of the Barnstead Elementary School.

#### VI. ADJOURNMENT

On a motion made by Ms. Landry and seconded by Ms. Grillo the Board voted unanimously to adjourn at 7:04 PM.

Respectfully submitted,

Lynette Rose  
Recording Secretary