

**STATE OF NEW HAMPSHIRE
SCHOOL ADMINISTRATIVE UNIT #86
BARNSTEAD SCHOOL BOARD**

MINUTES

Barnstead School Board
Tuesday, May 28, 2013
Barnstead Elementary School

I. CALL TO ORDER

Members Present: Diane Beijer, Chairperson
Keith Couch, Vice-Chairperson
Eunice Landry, Member
Maureen Fitzpatrick, Member
Kathy Grillo, Member

Others Present: John Fauci, Superintendent
Tim Rice, Principal
Scott Young, Assistant Principal
Misty Lowe, Director of Special Education
Members of the Faculty
Members of the Public

Chairperson Beijer called the meeting to order at 6:02 PM in the Library of the Barnstead Elementary School.

II. PLEDGE OF ALLEGIANCE

All present rose to pledge allegiance to the flag.

III. AGENDA REVIEW

Modifications to agenda:

1. Fuel Bids
2. Delete C-Wing Keys
3. Space Needs committee
4. Student Survey Update
5. Non-Public Personnel

On a motion made by Mr. Couch and seconded by Ms. Landry, the Board voted unanimously to approve the agenda as amended.

IV. APPROVAL OF MINUTES

On a motion made by Ms. Landry and seconded by Ms. Fitzpatrick, the Board voted to approve the Board Meeting minutes of April 30, 2013 as submitted. The vote was 3 in favor and 2 abstentions (KC & KG).

V. PUBLIC INPUT

None

VI. BES ADMINISTRATION

A. Action Items

1. Kindergarten / Grade 1 Program for 2013/2014

Mr. Rice noted that there are currently 50 students in Kindergarten and 50 students have signed up for Kindergarten next year. He would like to go with 3 full day Kindergarten classes next year and move a 1st grade teacher over. Having 3 Kindergarten classes will provide more preparation for the 1st grade.

There was a discussion about what would happen in future years if the Kindergarten enrollment changes.

On a motion made by Mr. Couch and seconded by Ms. Fitzpatrick, the Board voted to unanimously support the Administration's strategy of having 3 Kindergarten and 3 Grade 1 classrooms for the 2013/2014 school year.

2. Summer Nurse & Guidance Hours

Mr. Rice recommended summer hours of 5 days for the Guidance department and 4 days for the Nursing department. The purpose of this is to update/input files, meet with parents and students, register and schedule students for class.

On a motion made by Ms. Landry and seconded by Ms. Grillo, the Board voted unanimously to approve the recommendation for summer hours as presented.

3. Resignations

The Board was provided with a letter of resignation from Paraprofessional Karly West.

On a motion made by Ms. Landry and seconded by Mr. Couch the Board voted unanimously to accept the resignation of Karly West.

The Board was provided with a letter of resignation / retirement from Jane Huntoon.

On a motion made by Ms. Landry and seconded by Ms. Grillo, the Board voted unanimously to accept the resignation of Jane Huntoon with regret.

4. Nominations

a) The Board was provided with information on Maria Frangione as Technology Integration Teacher.

On a motion made by Ms. Landry and seconded by Ms. Fitzpatrick, the Board voted unanimously to approve the recommendation of the Administration and hire Maria Frangione as Technology Integration Teacher.

b) The Board was provided with information on Rebecca Shreenan as Speech Pathologist.

On a motion made by Ms. Landry and seconded by Mr. Couch, the Board voted unanimously to approve the recommendation of the Administration and hire Rebecca Shreenan as Speech Pathologist.

c) The Board was provided with information on Christopher Gentile as a Paraprofessional.

On a motion made by Ms. Landry and seconded by Mr. Couch, the Board voted unanimously to approve the recommendation of the Administration and hire Christopher Gentile as a Paraprofessional.

d) The Board was provided with a list of Summer Paraprofessional Nominations for Special Education and Title I. A list of Teachers/Stipends for the summer Academic Enrichment Program was also provided. The positions are contingent on enrollment.

On a motion made by Mr. Couch and seconded by Ms. Landry, the Board voted unanimously to approve the recommendation of the Administration for summer paraprofessional nominations for Special Education, Title I and Academic Enrichment as presented.

B. Information Items

1. Student Survey

Mr. Young informed the Board that he worked with approximately 10 teachers and paraprofessionals to develop questions for a student survey. Grades 4-8 were surveyed last week and grades 1-3 were surveyed today. The goal is to use this data, along with the data from

the PBIS Climate survey, to come up with some initiatives to support the concerns shown through the surveys.

2. Memorial Day Celebration

Mr. Scott informed the Board that a Memorial Day Celebration took place on Friday, May 24th at BES. It was well attended by local veterans, parents and community members. There was a lot of excellent feedback on the program.

3. Proposal for 3-5 Year Strategic Plan creation/process and summer work.

Mr. Rice showed the video “Dan Brown: An Open Letter to Educators” that notes that the world is changing and education has to change to keep up with the times.

Mr. Rice explained the need for a strategic plan and how it will benefit BES. He noted that our current plan ended in 2012, and during the summer of 2012 faculty and staff created a mission/vision statement:

“To create a culture of cooperation, collaboration and creativity”

Mr. Rice provided a timeline for starting a new strategic planning process.

There was a discussion about the value of this. The Board agreed that this is a good thing to do.

4. End of Year Events

The Board was provided with a calendar of events for the remainder of the school year.

There was a discussion about current unfilled positions.

On a motion made by Mr. Couch and seconded by Ms. Landry, the Board voted unanimously to authorize the Superintendent to hire for any open positions prior to the next Board meeting.

5. Update on Restructuring/Steps for Success Plan

Mr. Rice informed the Board that the plan was submitted to the State on 5/15/13 and there was favorable feedback. The State is waiting for the waiver of the State plan to officially approve District plans.

VII. SAU ADMINISTRATION

A. Action Items

1. Sick Bank Request

a) The Board was provided with a copy of a request from Theresa Grow for the use of 4.5 days from the sick bank. The Sick Bank committee has reviewed the request and recommends that this request be granted.

On a motion made by Ms. Landry and seconded by Ms. Fitzpatrick, the Board voted to approve the recommendation of the Sick Bank Committee and approve the request of Theresa Grow. The vote was 4 in favor and 1 abstention (KC).

b) The Board was provided with a copy of a request from Christine Vaillancourt for the use of 9 days from the sick bank. The Sick Bank committee has reviewed the request and recommends that this request be granted.

On a motion made by Ms. Landry and seconded by Ms. Fitzpatrick, the Board voted to approve the recommendation of the Sick Bank Committee and approve the request of Christine Vaillancourt. The vote was 4 in favor and 1 abstention (KC).

There was a discussion about the use of the sick bank, noting that it has been used a lot this year and is costly to the taxpayer. Usage has gone beyond the intent and this should be looked at in the near future.

2. Policies

The Board was provided with policies KFB – Use of Facilities by Community Organizations, KFB-E – Use of Facilities Agreement and KFB-R – Rules for Use of Facilities for Non-School Sponsored Events for a final reading.

On a motion made by Ms. Landry and seconded by Ms. Fitzpatrick, the Board voted unanimously to approve policies KFB – Use of Facilities by Community Organizations, KFB-E – Use of Facilities Agreement and KFB-R – Rules for Use of Facilities for Non-School Sponsored Events for a final reading.

3. Landscaping Bids

The Board was provided with a copy of the Bid summary for Landscaping maintenance Services:

Ezra Burt Center Barnstead, NH	\$10,100
Genesis Enterprises New Durham, NH	\$8,290

Sugar Leaf Landscaping \$8,950
Barnstead, NH
(Present contractor)

Sumnerscape \$8,950
Alton Bay, NH

The Building & Grounds committee did not have a recommendation. After the bids were in, Mike Hatch drew up a proposal for in house lawn maintenance. This proposal was provided to the Board.

On a motion made by Ms. Landry and seconded by Mr. Couch, the Board voted unanimously to approve the concept of in-house lawn maintenance.

4. Payment of Advanced Paving

It was noted that at the 5/8/13 meeting the Board approved a payment of \$24,260 to be paid using the fund balance.

On a motion made by Ms. Beijer and seconded by Ms. Fitzpatrick, the Board voted unanimously to reconsider the 5/8/13 motion for payment to Advanced Paving out of the fund balance.

On a motion made by Ms. Landry and seconded by Ms. Fitzpatrick, the Board voted unanimously to approve \$24,260 for Advanced Paving from the Barnstead Maintenance Capital Reserve Fund.

5. Control Technologies; Approval of Additional Costs

Ms. Landry noted that in September the Board acknowledged the change order for additional costs for Control Technologies.

On a motion made by Ms. Landry and seconded by Mr. Couch, the Board voted unanimously to approve \$12,815 for repairs and maintenance of the HVAC system to be paid from the Barnstead Maintenance Capital Reserve Fund.

6. Fuel Storage Reciprocal Agreement

Mr. Fauci informed the Board that the fuel currently in the tank has to be pumped and stored someplace. He is proposing that we enter into a Fuel Storage Reciprocal Agreement with Gilmanton. With this agreement the BES tank will be pumped and stored in Gilmanton and when Gilmanton replaces their tank, their stored fuel will be pumped into the BES tank. This will save storage costs for both schools.

On a motion made by Mr. Couch and seconded by Ms. Fitzpatrick, the Board voted unanimously to authorize the Superintendent to pursue a Fuel Storage Reciprocal Agreement with local districts to facilitate fuel tank replacement.

7. Roofing / Window Bids

Mr. Fauci informed the Board that he received a request from Mike Hatch asking to waive the bid process for roofing and windows. He states that we have gone with Granite State for windows in the past and using another vendor may result in windows not matching.

There was a discussion about having a select bid process rather than a general bid process in order to get at least 3 bids.

On a motion made by Ms. Beijer and seconded by Mr. Couch, the Board voted unanimously to do a select bid process for windows and roofing.

B. Information Items

1. Energy Professionals Update

Ms. Landry informed the Board that there are no additional costs associated with using Energy Professionals as brokers for our energy expenses.

2. PMHS Student Enrollment

The Board was provided with 2013/2014 enrollment statistics for PMHS including Home Schooling, Alternative Learning Programs and Out of District Placements. Current Barnstead enrollment within PMHS is 234. One Barnstead student is home schooled, 2 are in Alternative Learning Programs and 4 are in Out-of-District placements.

VIII. COMMITTEE ASSIGNMENTS

Personnel: DB & MF

None

Buildings & Grounds: DB & MF

Previously discussed

Finance: EL & DB

None

Policy: MF & KG

Previously discussed

Service Study: KC & DB

None

Space Needs: EL & MF

Previously discussed

Negotiations: TBD

None

IX. NEXT MEETING

The next meeting is scheduled for Tuesday, June 25, 2013 at 6:00 PM in the Media Center of the Barnstead Elementary School. The agenda will include:

1. Nominations
2. Student Survey Results
3. Last Month Assessment

X. PUBLIC INPUT (Second Session)

None

XI. NON-PUBLIC SESSION

On a motion made by Ms. Landry and seconded by Ms. Grillo, the Board voted unanimously to enter into a Non-Public Session under the provisions of RSA 91-A: 3 II (c) at 7:48 PM.

XII. ADJOURNMENT

Respectfully submitted,

Lynette Rose

Recording Secretary